

DATE: June 30th, 2011

TO: District Administrators, CESA Coordinators, 2R Charter School Administrators and Charter Authorizers, Software Vendors Providing Support for the PI-1202 Fall Staff Report, Special Education Directors, and PI-1202 Contacts

FROM: Kari Tenley
Data Management and Reporting Team

SUBJECT: Upcoming changes for the 2011-2012 *PI-1202 Fall Staff Report*

Good news, changes to the 2011-2012 PI-1202 Fall Staff Report have been kept to a minimum. There are five changes, which are outlined below. Please make sure your vendor is aware of the changes to the Contracted Agency, Contracted, and Contracted Agency Site data elements, as these changes impact the assignment upload file.

- Contract Salary and Contract Fringe value maximums have been increased. Contract Salary will now allow values less than or equal to \$300,000. Contract Fringe Benefits will now allow values less than or equal to \$110,000.
- All NCLB data elements will now accept a zero value for the number of classes. For further guidance, see the *Number of Classes Document*, which will be published on the new website.
- Position/Assignment
 - New codes*
 - There are no new codes for the 2011–2012 school year.
 - Changed codes*
 - 53-0940 Teacher / Academic Support - Non-Special Education pupils; has been changed to allow staff reporting at both the district level and school level.
 - Deleted codes*
 - 53-0043 Teacher / Perm Substitute
 - 98-0980 Other Support Staff / Parent Education
 - 98-0990 Other Support Staff / No area description
- The Contracted Assignment and Contracted Agency data elements have been combined. The new question, “Is this assignment being performed by a subcontracted individual?”, will be asked for all position/assignment combinations. The old Contracted Agency field will be used to hold the Y or N answer to this question. The Contracted Agency field name has been change to: “Subcontracted individual through a contracted agency”. The old Contracted Assignment field has been changed to Filler.

Below are the data definition and validation criteria for the new field.

Combined Version

- Using the old CONTRACTED AGENCY field, the new field name will be “Subcontracted through a contracted agency”.

Application Question

- Is this assignment being performed by a subcontracted individual?

Definition

- Is required, Y if Yes, N if No. Default is No. Exception: if the Hiring LEA code is 7000 or 7100, then the default is Yes. Data element question should be answered yes if the assignment being performed is done by an individual who is not an employee of the hiring LEA but is employed by a private agency subcontracted to provide direct services to students.
- Examples: a 4-year-old kindergarten teacher hired by a community/private pre-school, Head Start program, or daycare on behalf of a public school district or a teacher teaching in a partnership school as authorized under Wisconsin Statutes Section 118.153(3)(c)(2) for Milwaukee Public Schools. In both examples the students are reported as public school students in Wisconsin Student Number Locator System (WSLS) and Individual Student Enrollment System (ISES).
- Subcontracted does not include staff hired through a CESA, CCDEB, or 66.0301.

Validation Criteria

- Required. Y or N only. Yes or No is the response to the question “Is this assignment being performed by a subcontracted individual?”
 - Defaulted to N except if the Hiring LEA Numbers are 7000 or 7100 then the default is Y.
- The Contracted Agency Site data element is no longer required and the field has been changed to Filler.

We are currently working on a new website <http://dpi.wi.gov/lbstat/fallstaff.html> for the PI-1202 Fall Staff report. The website will be available by July 13th, and PI-1202 materials will be posted on the website. If you have questions regarding any of the material, please email them to contact us at 608-267-3166 or dpistats@dpi.wi.gov.

Thank you
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