

# School District of Washburn

P.O. Box 730, 305 W. 4<sup>th</sup> Street  
Washburn, Wisconsin 54891

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Dr. Thomas Wiatr, District Administrator ♦ (715) 373-6188 Fax (715) 373-5877

April 5, 2018

Michelle Jones  
Wisconsin DPI

Dear Ms. Jones:

Below is email information from Therene Gazdik who retired as of March 21, 2018:

**Monday, March 19, 2018 from DPI:**

“During our WISEstaff data quality analysis some data was flagged. This does not mean your data is wrong it just draws attention to the outliers where we’d like to have you validate the data is correct, make adjustments as needed and respond to this communication with a summary.

The FTE Other Aggregate classification is -99.13% when compared to the past years. Is this correct?

2016 FTE: 0.00

2017 FTE: 149.00

2018 FTE: 1.30”

**Therene Gazdik replied on Monday, March 19, 2018**

“It appears I entered the bus driver aggregate incorrectly, placing the decimal point in the wrong space. The correct FTE should be 1.49 for the 2016-2017 school year.”

**DPI replied on Tuesday, March 20, 2018**

“Please submit a data errata letter to [MichelleJones@dpi.wi.gov](mailto:MichelleJones@dpi.wi.gov) for the previous reporting year WISEstaff discrepancy. Please note this data cannot be changed, since it has already been publicly reported.”

This email serves as a data error notification of the above information from Therene Gazdik on March 19, 2018 that the bus driver aggregate was entered incorrectly and should have been 1.49 FTE for the 2016-2017 school year.

Sincerely,

Dr. Thomas Wiatr, District Superintendent

## Shellie Heglund

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**From:** Shellie Heglund  
**Sent:** Wednesday, March 28, 2018 11:35 AM  
**To:** 'DPI CS'  
**Subject:** RE: WISEstaff Data Results Verification Case#:CAS-108172-S8V2G0

I will not be able to verify the findings since I did not complete the report. However, I can draft an error letter with the information that I do have from Therene via this email string.

Shellie Heglund  
Special Education Secretary  
Washburn School District  
305 West 4<sup>th</sup> Street  
Washburn, WI 54891  
(715) 373-6188 x160  
(715) 373-5877 FAX  
[sheglund@washburn.k12.wi.us](mailto:sheglund@washburn.k12.wi.us)



GreenRibbonSchools



MEDALLION  
SCHOOL



**From:** DPI CS <crm@dpi.wi.gov>  
**Sent:** Friday, March 23, 2018 10:15 AM  
**To:** Shellie Heglund <sheglund@washburn.k12.wi.us>  
**Subject:** RE: WISEstaff Data Results Verification Case#:CAS-108172-S8V2G0

Hello,

Please review the WISEstaff Aggregate Staff FTE form. If it is not correct, you may edit or delete it from the form. Please let us know your findings.

Also, please submit a data errata letter to [MichelleJones@dpi.wi.gov](mailto:MichelleJones@dpi.wi.gov) for any previous reporting year WISEstaff discrepancy. Please note this data cannot be changed, since it has already been publicly reported.

Data Errata website: <https://dpi.wi.gov/cst/data-collections/data-errata>

Thank you,  
DPI CST

----- Original Message -----

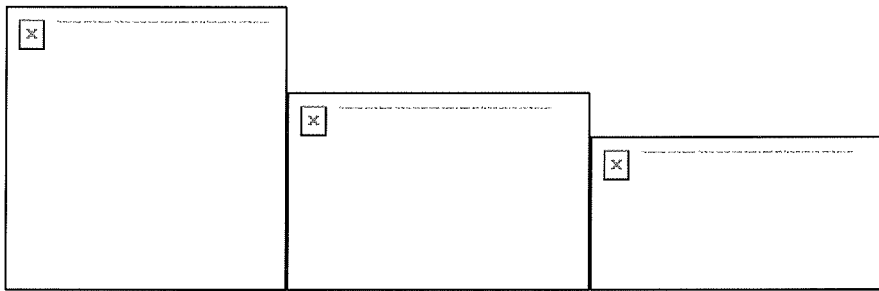
**From:** Shellie Heglund  
**Received:** Fri Mar 23 2018 08:00:42 GMT-0500 (Central Daylight Time)

**To:** CRM Mail; DPI CRM Email; DPI CS

**Subject:** WISEstaff Data Results Verification Case#:CAS-108172-S8V2G0

Therene Gazdik has retired and I am now assuming her role in the district. I do not have any background on the report and would like advise on what I can do to correct this.

Shellie Heglund  
District Administrative Assistant  
Special Education Secretary  
Washburn School District  
305 West 4<sup>th</sup> Street  
Washburn, WI 54891  
(715) 373-6188 x160  
(715) 373-5877 FAX  
[sheglund@washburn.k12.wi.us](mailto:sheglund@washburn.k12.wi.us)



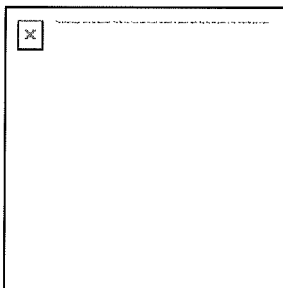
**From:** Therene Gazdik

**Sent:** Wednesday, March 21, 2018 11:14 AM

**To:** Shellie Heglund <[sheglund@washburn.k12.wi.us](mailto:sheglund@washburn.k12.wi.us)>

**Subject:** FW: WISEstaff Data Results Verification Case#:CAS-108172-S8V2G0

*Therene Gazdik  
District Administrative Assistant  
715-373-6188 ex 101*



**From:** Lisa Scribner

**Sent:** Tuesday, March 20, 2018 2:15 PM

**To:** Therene Gazdik <[tgazdik@washburn.k12.wi.us](mailto:tgazdik@washburn.k12.wi.us)>

**Subject:** RE: WISEstaff Data Results Verification Case#:CAS-108172-S8V2G0

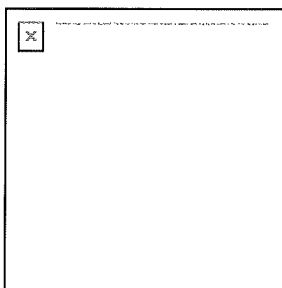
This will be the same situation as we had with the unreported graduates from that one year. Administration will have to submit a letter explaining the incorrect data. Basically, what Therene told them below but needs to be from administration on letterhead. I believe.

**From:** Therene Gazdik  
**Sent:** Tuesday, March 20, 2018 2:09 PM  
**To:** Lisa Scribner <[lscribner@washburn.k12.wi.us](mailto:lscribner@washburn.k12.wi.us)>  
**Subject:** FW: WISEstaff Data Results Verification Case#:CAS-108172-S8V2G0

I have no idea what this is and Therene is now gone.

Shellie

*Therene Gazdik*  
*District Administrative Assistant*  
*715-373-6188 ex 101*



**From:** DPI CS [<mailto:crm@dpi.wi.gov>]  
**Sent:** Tuesday, March 20, 2018 1:21 PM  
**To:** Therene Gazdik <[tgazdik@washburn.k12.wi.us](mailto:tgazdik@washburn.k12.wi.us)>  
**Subject:** RE: WISEstaff Data Results Verification Case#:CAS-108172-S8V2G0

Please submit a data errata letter to [MichelleJones@dpi.wi.gov](mailto:MichelleJones@dpi.wi.gov) for the previous reporting year WISEstaff discrepancy. Please note this data cannot be changed, since it has already been publicly reported.

Data Errata website: <https://dpi.wi.gov/cst/data-collections/data-errata>

----- Original Message -----

**From:** Therene Gazdik  
**Received:** Mon Mar 19 2018 14:11:40 GMT-0500 (Central Daylight Time)  
**To:** CRM Mail; DPI CRM Email; DPI CS  
**Subject:** WISEstaff Data Results Verification Case#:CAS-108172-S8V2G0

Thank you for the email.

It appears I entered the bus driver aggregate incorrectly, placing the decimal point in the wrong space.

**The correct FTE should be 1.49 for the 2016-2017 school year.**

*Therene Gazdik*  
*District Administrative Assistant*  
*715-373-6188 ex 101*

**From:** DPI CS [mailto:crm@dpi.wi.gov]  
**Sent:** Monday, March 19, 2018 10:43 AM  
**To:** Therene Gazdik <tgazdik@washburn.k12.wi.us>  
**Subject:** WISEstaff Data Results Verification Case#:CAS-108172-S8V2G0

Hello,

During our WISEstaff data quality analysis some data was flagged. This does not mean your data is wrong it just draws attention to the outliers where we'd like to have you validate the data is correct, make adjustments as needed and respond to this communication with a summary.

The FTE Other Aggregate classification is -99.13% when compared to the past years. Is this correct?

2016 FTE: 0.00  
2017 FTE: 149.00  
2018 FTE: 1.30

Please remember that the staff final certification is next week on March, 21st.

Thank you on behalf of the DPI CST for your continued support.

To see details of this case [Click Here](#)