

## Perkins Grant Timeline

Topic	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
<b>Application</b>	Perkins budget corrections	<i>(Approved budget release of subaward)</i>			Submit Final Alloc budget amendment <b>Nov 1st</b>				Complete Perkins pre-application tasks	Complete application	Submit Application due date: <b>May 15th</b>	Submit application budget prior to <b>June 30th</b>
				<i>(Final Allocation posted on Perkins website)</i>				<i>(upcoming year alloc posted on Perkins website)</i>				Final budget amendment requests from previous year by <b>June 30th</b>
<b>Reports</b>			Final claim by <b>Sept 30th</b>		Submit claim			Submit claim			Submit claim	Follow-Up population survey data by <b>June 30th</b>
			Submit EOY report by <b>Sept 30th.</b>									
<b>Other</b>				Check for data snapshot issues	Negotiate indicators prior to snapshot date	<i>(Data snapshot)</i>			<i>(Perf Indicator Report posted)</i> Review report for missed indicators	Draft PIP if required	Renew CTEC licenses if set to expire	Submit PIP if required by <b>June 30th</b>
<b>CLNA (every other year-odd)</b>	Continue prep for CLNA process	Begin CLNA process/meetings	CLNA process	CLNA process	CLNA process	CLNA process	Draft CLNA 2-yr Strategic Plan	Finalize CLNA 2-yr Strategic Plan				Prep for CLNA process to begin July-January.
<b>Monitoring</b>				TBD	TBD	TBD	TBD	TBD				

**Key:**

PIP: Program Improvement Plan (based on missed performance on accountability indicator)

EOY: End of Year Report

CLNA: Comprehensive Local Needs Assessment

Work to wrap up previous year