**Comprehensive Local Needs Assessment Results Sample Template**

Results must be reflective of the CLNA process, identified needs and resources that will be targeted to meet the needs.

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| **Target Area** | **Data Referenced** | **Stakeholders Consulted and method of engagement for each group** | **Findings**  **Identified gaps/root cause** | **Goal Statement (what is needed to fill gap(s)** | **Short Term (1yr.) Objectives** | **Long Term (2yr.) Objectives** | **Indicate if you will be using Perkins funds to meet the goals and objectives**  **Yes / No** | | **Evaluation Measures**  **(evidence of success)** |
| **Student Performance** |  |  |  |  |  |  |  |  |  |
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| **Target Area** | **Data Referenced** | **Stakeholders Consulted and method of engagement for each group** | **Findings**  **Identified gaps/root cause** | **Goal Statement (what is needed to fill gap(s)** | **Short Term (1yr.) Goals and Activities** | **Long Term (2yr.) Goals and Activities** | **Indicate if you will be using Perkins funds to meet the goals and objectives**  **Yes / No** | | **Evaluation Measures**  **(evidence of success)** |
| **Recruitment, Retention and Training of Educators** |  |  |  |  |  |  |  |  |  |
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| **Target Area** | **Describe the data referenced**  **(provide your data resource)** | **Stakeholders consulted (name, stakeholder group) and method of engagement for each stakeholder group** | **Findings**  **Identified gaps/root cause** | **Describe strategies you will use to overcome barriers that result in lower rates of access to or performance gaps in the course’s and programs for special populations** | **Describe programs that are/will be designed to enable special populations to meet the local levels of performance** | **Describe the activities that will prepare special populations for high-skill, high-wage or in-demand industry sectors or occupations in competitive, integrated settings that will lead to self-sufficiency.** | **Indicate if you will be using Perkins funds to meet the goals and objectives**  **Yes / No** | | **Describe the evaluation measures that will be utilized to evaluate outcomes.** |
| **Equity and Access** |  |  |  |  |  |  |  |  |  |
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