

Identify a Data Entry Team

A team would include representatives from the following departments that understand state/federal laws, school policy, and school processes:

- SIS/Registration - data collected on registration forms, attendance...
- Sp Ed - Oct 1 report, sSEPA dates, Ed Env Codes, Disability status, annual IEP criteria, CEIS
- Pupil Services - Students experiencing homelessness, 504, Teen parents, Food Service/Economic Disadvantage...
- Graduation/Dropout/Exit Type - collects student promotion, exit type for regular ed, Sp Ed, homeless...
- Discipline - someone that understands inputting In-School Suspension, Out-School Suspension, Expulsion
- Instruction - Roster coding all courses (rigor), EL, CTE, Dual Enrollment

Name all staff involved	SIS/Registration Team	Sp Ed Team	Pupil Services Team	Graduation/Dropout/Exit Type Team	Discipline/ISS/OSS/Expulsion Team	Instruction, CCR & CTE (Roster) Team
Data Entry: Practices/Collection/Curriculum, DPI rules: Teach how to use SIS: Who can ask SIS for help: Review of data in WISEdata & WISEdash:						

Career Ed Data Snapshots:

- 18.19 Roster/Career Ed data was January 28, 2020.
- 19.20 Roster/Career Ed data was December 8, 2020.
- 20.21 Roster/Career Ed data was December 7, 2021.
- 21.22 Roster/Career Ed data will be December 6, 2022
- 22.23 Roster/Career Ed data will be December 5, 2023

How does your school document and map the course sequencing for Career Pathways?

Areas of CTE Data Focus:

1. [Concentrators](#) vs. [Participant Information](#)
2. [Dual Enrollment](#) - recorded in Roster/course
3. [Career Education Programs](#) - Certificates/IRC/Technical Diploma/Non-Certified Certificates
4. Career Pathways - [IAC/CIP](#)
5. [Industry Recognized Credentials](#)