# Work-Based Learning Data Reporting Accountability

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#### **WBL**

- Work-Based Learning (WBL) data is used for:
  - Report cards
  - Perkins Accountability Reports
- WBL Coordinators should create a syllabus or guide explaining each WBL program in the school.
- Each WBL programs must meet the "6 Criteria of WBL" to be reported for report cards and Perkins Accountability.
  - If the WBL program does not meet the 6 Criteria of WBL, then it is not WBL and should not be reported as such. It would be considered a Career Based Learning Experience and not used in report card or Perkins Accountability.

#### **WBL**

- Report cards and Perkins Accountability Reports collect these WBL type experiences:
  - Entrepreneurial Student Business (Non-Certified)
  - Internship/Local co-op (Non-Certified)
  - School-based Enterprise (Non-Certified)
  - Simulated Worksite Supervised (Non-Certified)
  - Supervised Agricultural Experience (Non-Certified)
  - State Co-op Education Skills Standards:
    - DPI Occupational (Certified)
    - DPI Employability Skills (Certified)
  - Youth Apprenticeship (Certified)
- Work-Based Learning WISEdata element webpage
- Work-Based Learning "Wisconsin Guide to Implementing Career-Based Learning Experiences" definitions

#### **6 Criteria of WBL**

- 1. Involves sustained interactions, either paid or unpaid, with industry or community professionals.
  - a. Sustained = minimum of **90 hours**, can be rotated among employers and/or positions, the employer is engaged throughout the experience. Can take place in one semester, an entire year, the summer, or even a six-week period.
  - **b**. Interactions must be more than just observing and include direct communication and involvement with industry or community professionals
- 2. Takes place in real workplace settings (as practicable) or simulated environments at an educational institution.
- 3. Fosters in-depth, firsthand engagement with the tasks required in a given career.
- **4**. Aligns with a course (generally speaking should be a minimum of one semester). It is highly encouraged to provide credit for the work-based learning experience as well as credit for the school-based course.
- 5. Must include a training agreement between the student, employer/business, and school that defines the roles and responsibilities of the student, the employer, and the school.
- **6**. Business and education partners work together to evaluate and supervise the experiences, which must be documented with training or learning plans and evaluation forms.

### Create a Syllabus/Guide

- Create a syllabus or guide for each WBL program the school offers.
- Data Entry and the WBL Coordinator will need to work together to report WBL data correctly.
- In the syllabus/guide provide:
  - WBL Coordinators name and contact information (#5 criteria)
  - Name and description of the WBL program (#2 and #3 criteria)
  - WBL hours required (#1 criteria)
  - Prerequisite or concurrent CTE academic courses required (#4 criteria)
  - o 6 Criteria of WBL and how the WBL program is meeting each
  - Nondiscrimination statement
  - Application paperwork for the student
  - Training agreement between the school and employer (#5 criteria)
  - Responsibilities of students/school/employer (#6 criteria)

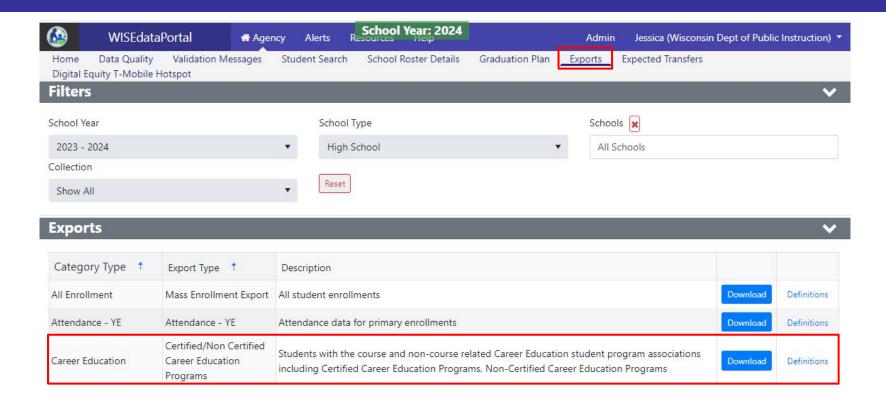
#### **Data Setup**

- WBL is reported through the Student Information System
- Create a course to schedule students, that are in the WBL program.
   This is a separate course from the CTE academic content course (#4 criteria).
- A student in WBL would have two courses on their schedule:
  - One CTE academic content course
  - One WBL course for when the student is working
- Within the course setup, there is a field to select the WBL program.
- Schools may use any Roster code they want for WBL. The WBL data comes from within the course setup. This may be called the Career Education field.
- Complete WBL student scheduling before the end of the school year.

## **Career Pathway**

4000	FAN	CTE Course Title (with CTE roster code) *Add addition lines for courses (minimum of 2 courses)		P M12010000 11 40 4000 10 5400 194		If applicable, name the CTSO
Cluster	Career Pathway Title and IAC	250	Dual Enrollment program name	Industry Recognized Credential and program name	Work Based Learning and program name	aligned to course standards
		Consumer Auto 3962				
			Auto Technology 1 OHS/Automotive Fundamentals MATC	Automotive Service Excellence (ASE)	42	
		Auto Technology 2 3956	Auto Technology 2 OHS/Automotive Service Procedures MATC	Automotive Service Excellence (ASE)		
Transportation, Distribution, and Logistics			Auto Technology 3 OHS/Automotive Electrical Procedures MATC	Automotive Service Excellence (ASE)		
LOESTICS		Small Engines 3927				
	47.06	Youth Apprenticeship-Transportation 3822			Youth Apprenticeship	Skills USA

#### **WISEdata Portal**

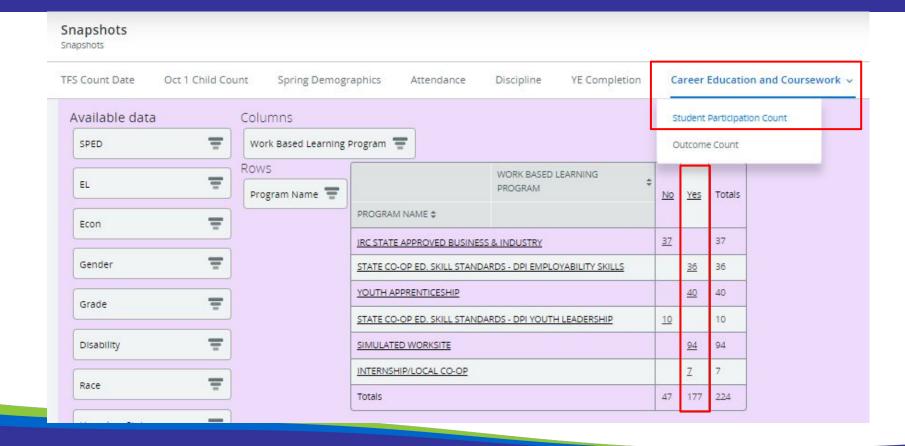


# **Certified/Non-Certified Export**

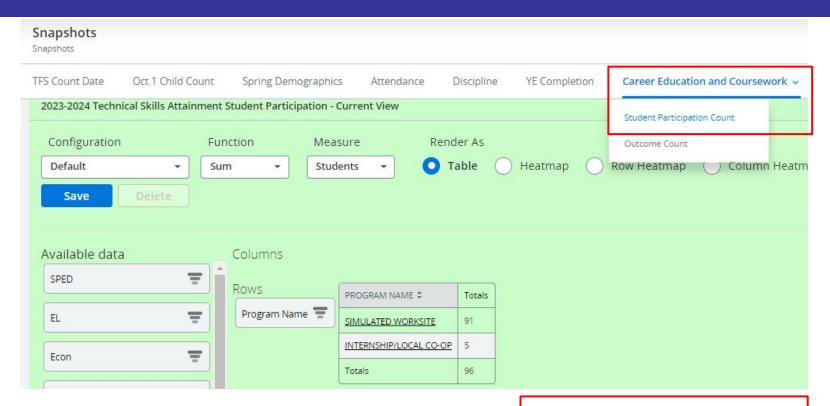
Н	Î	J	K	L	M	N	0	Р
							DPI	
First	110 1000000				Location of	Local Course	Course	Grade
Name	Program Type	Program Name	Begin Date	End Date	Program	Code	Code	Level
SAM	Certified Career Education Program	Youth Apprenticeship	9/5/2023	6/5/2024	Non Course			12
SAM	Certified Career Education Program	Youth Apprenticeship	1/12/2024	1/19/2024	Course	2024_230_YAEDU	4187	12
SAM	Certified Career Education Program	Youth Apprenticeship	1/17/2024	1/19/2024	Course	2024_230_YAEDU	4187	12
SAM	Certified Career Education Program	Youth Apprenticeship	1/23/2024	6/5/2024	Course	2024_230_YAEDU	4187	12
TOM	Non Certified Career Education Progra	Simulated Worksite	9/5/2023	1/19/2024	Course	2024_230_TC	6490	10
TOM	Non Certified Career Education Progra	Simulated Worksite	9/5/2023	6/5/2024	Non Course			10
TOM	Non Certified Career Education Progra	Simulated Worksite	1/23/2024	6/5/2024	Course	2024_230_TC	6490	10
LISA	Non Certified Career Education Progra	Simulated Worksite	9/5/2023	6/5/2024	Non Course	24	6	10
LISA	Non Certified Career Education Progra	Simulated Worksite	9/26/2023	1/19/2024	Course	2024_230_TC	6490	10
LISA	Non Certified Career Education Progra	Simulated Worksite	1/23/2024	6/5/2024	Course	2024_230_TC	6490	10
NOAH	Non Certified Career Education Progra	Simulated Worksite	9/5/2023	6/5/2024	Non Course			11

Pro	grams				
Car	reer Education				
	Category	Program Name	Program Type	Begin Date	End Date 06/05/2024
•	Certified or non certified Career Education program	Youth Apprenticeship	Certified Career Education Program	09/05/2023	
	Cluster Title:	IAC / CIP Code:	Program Areas:		
	Certified Program Status: Continuing		Cte Concentrator Flag: False		
	Create Date: 1/12/2024 3:25:45 PM	Last Modified D	ate: 3/13/2024 3:27:42 PM		

#### **WISEdash for District**



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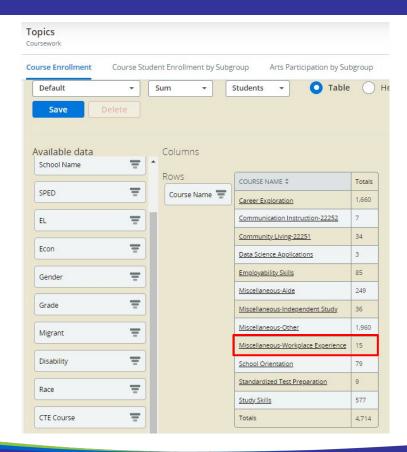


Green table is current data view!

#### **WISEdash for District**

A B			C		D	M	
School *	Roster C	ode-T	Course Title	۳	Subject Area	SCED C	
2025		3383	Miscellaneous-Workplace Experience		22 Miscellaneous	22998G	
2025		4187	Education-Workplace Experience		19 Human Services	19198G	
2025		4907	Construction-Comprehensive		17 Architecture and Construction	17002G	
2025		4922	Hospitality and Tourism-Workplace Expe	ri	16 Hospitality and Tourism	16998G	
2025		5302	Health Sciences-Workplace Experience		14 Health Care Sciences	14298G	
2025		5562	Manufacturing-Workplace Experience		13 Manufacturing	13998G	
2025		5817	Marketing-Workplace Experience		12 Business and Marketing	12198G	

- Based on the Subject Area and Course Title of the WBL course, you will be able to:
  - Disaggregate live student data by the cross tabs shown and more.
  - Disaggregate prior years data by changing the year in the filter.
- Utilize the Roster Work Plan to layout the schools career pathways:
  - Roster Work Plan row 2 career pathways will identify the local name of the WBL course (<u>CTE Data Resources</u>).
  - To normalize state data, the SCED course tiles/name are used in WISEdash>Topics dashboard. (DPI is not able to display unique local course names for every school).
  - This data is current, if the school is sending Roster data.



#### Resources

#### CTE Data Resources webpage

• "CTE and Career Education Data WISE Guide"

Wisconsin's Guide to Implementing Career-Based Learning Experiences

Work-Based Learning data element

WBL Handout - summary example for teachers and data entry

Copy of Work-Based Learning Guide Example

**Copy Expectations Example** 

**Copy Time Logs Example** 

Resources