

How to Access the WIP Portal

First-time WIP portal access requires a secure Web Access Management System (WAMS) account and authorization from your school/district security administrator.

Step

Register For Secure Web Access

You *must* open a WAMS account using your school email address.

1

- Go to the [Wisconsin.gov User ID](#) page and use your **school email address*** to self-register for a secure WAMS account.
- Immediately after submitting your registration, check your school email for the activation instructions. Activate your account as directed.



Request Access to the WIP Portal

2

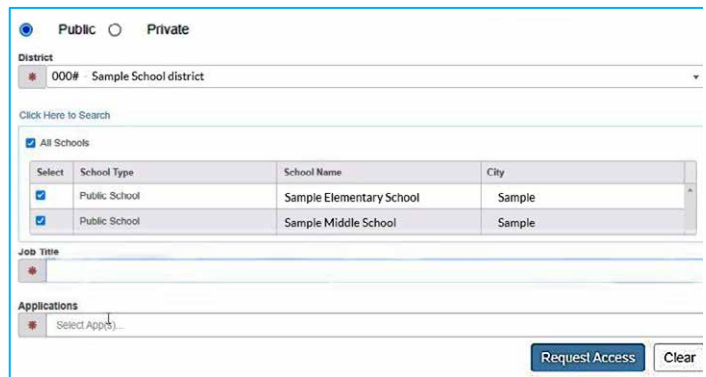
- Log in to [WISEhome](#) using your school-based WAMS login credentials.
- Click **Request Access**.



Enter Your Info & Submit the Request

3

- Select Public or Private school.
- Select your district from the drop-down menu.
- Select all schools in your district.
- Enter your job title.
- Select *WI Improvement Program* from the applications drop-down menu.
- Click **Request Access**.



Select	School Type	School Name	City
<input checked="" type="checkbox"/>	Public School	Sample Elementary School	Sample
<input checked="" type="checkbox"/>	Public School	Sample Middle School	Sample

Your school/district designated security administrator will receive the access request via automated email. They must respond to authorize your WIP Portal access. You will be notified by email as soon as your portal access has been authorized. You may then log in to the portal using the *WIP Portal Authorized Access* directions below.

WIP Portal Authorized Access: Go to [WISEhome](#) and log in with your school-based WAMS credentials. Choose *Wisconsin Improvement Program* from your list of authorized applications.

* You may enter either a home or school street/city address but you must use your school email address.