

## Title I District Parent and Family Engagement Policy Checklist

District Name:

All school districts receiving Title I funds are required under Section 1116(a)(2) of the Every Student Succeeds Act (ESSA) to develop a written Parent and Family Engagement Policy for the school district. ESSA states that the District Parent and Family Engagement Policy must be jointly developed with parents, incorporated into the Local Education Agency (LEA) Plan, and distributed to parents of participating children in a format and language parents can understand.

Checklist of Required Components	Yes	No
1. The Policy states how parents were involved in the joint development of the Title I Plan.		
2. The Policy states how the district involves parents in the process of school review and improvement.		
3. The Policy states how the district provides technical assistance and support to schools in planning and implementing effective parent and family engagement activities.		
4. The Policy states how the district builds the capacity of schools with Title I programs to plan and implement effective parent and family engagement activities that improve student academic achievement and school performance.		
5. The Policy may include meaningful consultation with employers, business leaders, philanthropic organizations, or others with experience in effective parent and family engagement in education.		
6. The Policy states how the district coordinates and integrates Title I parent and family engagement strategies with strategies in other relevant federal, state, and local programs, as appropriate.		
7. The Policy states how the district includes parents and family members in conducting an annual evaluation of the content and effectiveness of the Parent and Family Engagement policy and identifies: <ul style="list-style-type: none"> <li>• barriers to engagement of parents, especially parents who are economically disadvantaged, disabled, of limited English or literacy proficiency, or of any racial or ethnic minority,</li> <li>• the needs that parents and families have that may prevent them from helping with their children’s learning and from engaging with school staff, and</li> <li>• strategies to support successful family-school interactions.</li> </ul>		
8. The Policy states how the district uses the findings of the annual evaluation to design strategies for more effective family engagement and to revise family engagement policies.		
9. The Policy states how the district will involve parents in the activities of schools using Title I funds. This may include establishing a district parent advisory board to develop, revise, and review the District Parent and Family Engagement Policy. Advisory board membership must adequately represent, in numbers and groups, the population of students served by the district.		