



Wisconsin Department of Public Instruction  
**DISTRICT ASSESSMENT COORDINATOR (DAC)**  
**UPDATE FORM**  
PI-1274-DAC (Rev. 08-2020)

**INSTRUCTIONS:** This form must be completed by **all** district assessment coordinators each school year.

1. Download and save the form to your device.
2. Complete the form electronically and save.
3. Have the district administrator sign the form digitally.
4. Email signed form to DPI's Office of Educational Accountability at [osamail@dpi.wi.gov](mailto:osamail@dpi.wi.gov)

GENERAL INFORMATION			
CESA No.	District No.	District Name	
Name of District Assessment Coordinator		Title	
Email	Phone Area/No./Ext.	Fax No. Area/No.	
Mailing Address			
Shipping Address			
City		State	ZIP Code
SIGNATURE			
District Administrator's Name			
District Administrator's Signature			Date Signed Mo./Day/Yr.
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