



Wisconsin Department of Public Instruction  
**DPI PRECOLLEGE SCHOLARSHIP PROGRAM**  
**PROPOSAL APPLICATION**  
 PI-1574 (Rev. 01-21)

For questions, contact:  
**Alisia Marquez, 414-227-4763**  
[alisia.marquez@dpi.wi.gov](mailto:alisia.marquez@dpi.wi.gov)

**INSTRUCTIONS:** Complete the fill-enabled Proposal Application for your entire campus and include one supplemental page (PI-1574-A) for each Precollege Program. The Precollege Program is a two-year cycle. Approved Proposal Applications will be renewed for the second year pending available funding. Upload applications **electronically via the link provided by the DPI WEOP Grant Specialist**. To request the link, visit <https://dpi.wi.gov/weop/precollege>. Applications must be received, in electronic form, with signatures, to DPI, no later than **MARCH 5, 2021**. **Late applications will not be accepted.** Return to:

**WISCONSIN DEPARTMENT OF PUBLIC INSTRUCTION**  
**PRECOLLEGE SCHOLARSHIP PROGRAM**  
 Attn: **ALISIA MARQUEZ**

I. GENERAL INFORMATION			
Name of Institution <i>College / University</i>		Mailing Address <i>Street, City, State, ZIP</i>	
Contact Person <i>First and Last Name</i>		Title	
E-Mail Address		Fax <i>Area/No.</i>	Phone <i>Area/No.</i>
Total Funds Requesting	Total No. of Programs Requesting Funds*	Grant Period	
		Beginning Date <i>Mo./Day/Yr.</i>	Ending Date <i>Mo./Day/Yr.</i>
		<b>July 1, 2021</b>	<b>June 30, 2023</b>

II. ABSTRACT	
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Provide a concise summary of the purpose of the Precollege Program(s) you will be offering. Include the key elements of the program. If you are applying for funding for multiple precollege programs, briefly summarize the purposes and elements of each individual program. Detailed information regarding goals, objectives, and evaluation methods for each individual program offered will be provided on the Individual Precollege Program Information form (PI-1574-A) for each precollege program you are proposing. *Attempts should be made to limit response to the space provided. Attach additional pages only if necessary.*

\* The total number of programs for which funds are being requested should equal the total number of Individual Precollege Program Information forms (PI-1574-A) attached.

### III. ASSURANCES

**Assurance is hereby provided that:**

1. The programs and services provided herein will be used to address the needs set forth in the application and fiscal related information will be provided within the fiscal year timelines established for new, reapplying, and/or continuing programs.
2. The programs and services provided with state funds under this application will be operated so as not to discriminate on the basis of age, gender, race, national origin, ancestry, religion, creed, pregnancy, marital or parental status, sexual orientation, or physical, mental, emotional, or learning disabilities.
3. Administration of the program, activities, and services covered by this application will be in accordance with all applicable state statutes, regulations, and DPI administrative rule, Chapter PI 22.
4. The institution will submit to DPI an End-of-Year Evaluation Report at the conclusion of each grant cycle year. The report provides analysis on outcome data that demonstrates the progress toward achieving the goals and objectives for each Precollege Program offered.
5. The institution will cooperate in carrying out any evaluation of this program conducted by or for the state agency.
6. The institution will comply as stated in Title VI of the Civil Rights Act and DPI's Nondiscrimination provision for all eligible participants.
7. The institution will make reports to the DPI as may be necessary to enable the state to perform their duties under this program.
8. The institution will ensure all students applying for scholarships will complete the DPI Precollege Scholarship Application (PI-1573) and ensure that all students' applications are fully completed, properly signed by a parent/guardian and by school personnel or DPI WEOP Counselor. The original student application form shall be kept on file at the institution and a copy sent to DPI.
9. The institution will ensure through the DPI student application that all students receiving the scholarship meet free/reduced price school meals eligibility requirements.
10. The institution will ensure that all Precollege Programs offered will address one or more of the following objectives: (a) Reinforcement in basic skills and competencies such as reading, writing, speaking, listening, mathematics, and reasoning, (b) Reinforcement of skills and attitudes necessary for success in college and employment, including study skills, work habits, and instructor and employer expectations; (c) Special experiences, such as computer camps, and workshops in science, mathematics, writing, reading, arts and humanities; and (d) Reinforcement in employability skills and attitudes.
11. The institution will ensure that all Precollege Programs offered will begin and end within the timeframes for each session, as outlined in the Precollege Scholarship Program Grant Guidelines.
12. The institution will ensure that accurate records of student enrollment are submitted to the DPI. Student enrollment will be recorded using the Verification of Enrollment (PI-1573-A) form and a copy of the DPI Precollege Scholarship Application (PI-1573) for each enrolled student. These records will be submitted to the DPI on the schedule indicated in the Precollege Scholarship Program Grant Guidelines, for the purpose of scholarship reimbursement, on a per pupil basis, from the DPI to the institution.

### IV. CERTIFICATION/SIGNATURES

**WE, THE UNDERSIGNED, CERTIFY** that the information contained in this application is complete and accurate to the best of our knowledge; that the necessary assurances of compliance with applicable state statutes, rules, and regulations will be met; and, that the indicated agency designated in this application is authorized to administer the Precollege Scholarship Program.

**WE FURTHER CERTIFY** that the assurances listed above have been satisfied and that all facts, figures, and representation in this application are correct to the best of our knowledge.

Signature of Institutional Administrator



Date Signed *Mo./Day/Yr.*

Signature of Designated Contact Person



Date Signed *Mo./Day/Yr.*

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**V. STATEMENT OF NEED**

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Provide data and related information regarding the need for this program. This narrative will provide sufficient information regarding the overall project size, scope, and quality to indicate how the program will address the identified needs. *Attempts should be made to limit response to the space provided. Attach additional pages only if necessary.*

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**VI. MARKETING AND RECRUITMENT PLAN**

Briefly describe your institution's overall marketing and recruitment plan that utilizes multiple sources to recruit students that are eligible for free and reduced school meals. *Attempts should be made to limit response to the space provided. Attach additional pages only if necessary.*

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**VII. BUDGET**

Calculate budget for ONE program year. The budget for the second year will be the same.

Nonallowable costs: construction, equipment/furniture, stipends, saving bonds, and transportation costs to and from a student's residence.

The Budget should clearly define campus costs. You must enter a "0" in any field that should be left blank in order for the calculations to work.

Line Item	Total Cost of Line Item	Amount Requesting from DPI	FOR DPI USE
<b>A. Administrative Cost</b>			
Salary and Fringe			
Travel			
Other <i>Specify:</i>			
<b>Total Administrative Costs</b>			
<b>B. Instruction Cost</b>			
Salary and Fringe			
Classroom Materials			
Field Trip Costs			
Other <i>Specify:</i>			
<b>Total Instructional Costs</b>			
<b>C. Residential/Nonresidential Cost</b>			
Students' Room			
Students' Meals			
<b>Total Residential/Nonresidential Costs</b>			
<b>D. NET CAMPUS COSTS</b> <i>Amount requested from DPI.</i>			