



**XII-a. BUDGET DETAIL**

Date of Request *Mo./Day/Yr.*

Applicant Agency

Project No. For revisions only

**1. Personnel Summary (100s-200s)**

All staff must hold the appropriate license.

List all employees to be paid from this project. Do not include contracted personnel employed by other agencies in this section. If a vacancy exists which will be filled, indicate "vacant".

a. WUFAR Function Code <b>Only Required for LEAs</b> <i>Indicate for each position listed</i>	b.  Name	c.  Position/Title	e.  Date(s) Service to be Provided	f.	
				Salary	Total Cost Fringe

**Total Salary and Fringe**

*All project totals must equal salary and fringe totals on budget summary page.*

<b>XII-a. BUDGET DETAIL (cont'd)</b>		
Date of Request <i>Mo./Day/Yr.</i>	Applicant Agency	Project No. <i>For revisions only</i>

**2. Purchased Services Summary (300s)**

a. WUFAR Function Code <b>Only Required for LEAs</b>	b.  Type of Service Purchased	c.  Date(s) Service to be Provided	d.  Specify Agency/Vendor or Supplier <i>If known</i>	e.  Cost

**Total**  
*Must agree with Purchase Services Total on Budget Summary*

**3. Non-Capital Objects Summary (400s)**

a. WUFAR Function Code <b>Only Required for LEAs</b> <i>Indicate for each item listed in column c.</i>	b.  Quantity	c.  Item Name <i>Include all items budgeted</i>	d.  Total Cost

**Total**  
*Must agree with Non-Capital Objects total on Budget Summary*

**XII-a. BUDGET DETAIL (cont'd)**

Date of Request <i>Mo./Day/Yr.</i>	Applicant Agency	Project No. <i>For revisions only</i>
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**5. Other Objects Summary (900s)**

a. WUFAR Function Code <b>Only Required for LEAs</b> <i>Indicate for each item listed in column c.</i>	b.  Quantity	c.  Item Name <i>Include all items budgeted</i>	d.  Total Costs
<b>Total</b>			
<i>Must agree with Other Objects total on Budget Summary</i>			

XII-b. BUDGET SUMMARY					
Applicant Agency	Grant Period		Initial Request	Date Submitted	
	Beginning Date	Ending Date		First Revision	Second Revision
Project Number <i>For DPI Use Only</i>	07/01/2024	06/30/2025			

**Budget Revisions:** Submit a copy of this page, with appropriate revisions included. (Attach this to a brief letter of justification.) **Note:** Submit request at least **30 days** prior to expenditure of grant monies.

WUFAR Function	WUFAR Object	Amount Requested	First Revision	Second Revision
<b>Support Services—Pupil and Instructional Staff Services (in 210 000 and 220 000 Series)</b>  Support services are those which facilitate and enhance instructional or other components of the grant. This category includes staff development, supervision, and coordination of grant activities.	a. Salaries (100s)			
	b. Fringe Benefits (200s)			
	c1. Purchased Services (300s)			
	c2. Purchased Services (300s) Any single contract over \$25,000			
	d. Non-Capital Objects (400s)			
	e. Other Objects (e.g., fees) (900s)			
	<b>TOTAL Support Services—Pupil/Instructional Staff Services</b>			
<b>Support Services—Administration</b> (Associated with functions in 230 000 series and above.) Includes general; building; business; central service administration, and insurances.	a. Salaries (100s)			
	b. Fringe Benefits (200s)			
	c1. Purchased Services (300s)			
	c2. Purchased Services (300s) Any single contract over \$25,000			
	d. Non-Capital Objects (400s)			
	e. Other Objects (e.g., fees) (900s)			
	<b>TOTAL Support Services—Administration</b>			

	<b>TOTAL BUDGET</b>			
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<b>DPI Approval</b>	Signature of DPI Reviewer  ➤	Date Signed <i>Mo./Day/Yr.</i>
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