

**AODA Two Year Action Plan (DO)**

Develop a two-year action plan to implement the proposed grant program. The plan must include SMART (Specific, Measurable, Attainable, Relevant and Timely) goals.

For each SMART goal listed, include the action step(s) (e.g., activities to be implemented) to achieve the goal. Action steps may include evidence-based strategies (e.g., activity, strategy, or intervention that demonstrates a positive effect on improving student outcomes and/or adult practices) or other activities to achieve the goal. Applicants may have more than one action step for each goal. For each action step, list the planned completion date, evidence of completion (description of how the applicant will know the action is complete and often reflects the goal), and the personnel responsible for completing the action.

**Two Year Action Plan—Example**

**Priority Area/Statement and Supporting Data # 1 (This statement should align with Plan Section 1.C)**

*We believe that if we implement SBIRT with fidelity it will reduce repeat ATODA violations among students. Currently, 30 percent of students with ATODA violations have multiple offenses, indicating a need for targeted, evidence-based interventions to break the cycle of repeat violations.*

**SMART Goal to Address Priority Area/Statement #1**

*By June 30, 2027, the percentage of students receiving repeat ATODA violations will decrease from 30 percent to 20 percent as measured by the SBIRT program evaluation tool.*

Action Step	Timeline/Planned Completion Date	Evidence of Completion	Personnel Responsible
<i>Train five student services staff members in SBIRT.</i>	<i>October/November 2025</i>	<i>Attendance at and successful completion of training per instructor evaluation.</i>	<i>AODA Coordinator and Student Services Team/WISH Center or other trainer.</i>
<i>Identify which students may be screened e.g., (all freshman, students who violate school AODA policies, and athletes who violate an athletic code).</i>	<i>December 2025-June 2027</i>	<i>Resources approved by school administration based on Student Information System data or other sources.</i>	<i>AODA Coordinator and Student Services Team.</i>
<i>Provide SBIRT and track individual successes and referrals to treatment.</i>	<i>December 2025-June 2027</i>	<i>Staff SBIRT logs: number of students, sessions, outcomes, follow up.</i>	<i>AODA Coordinator and staff trained in SBIRT.</i>
<i>Participate in SBIRT Booster trainings or communities of practice and identify additional staff for SBIRT training.</i>	<i>October/November 2025</i>	<i>At least 90 percent attendance by trained staff in SBIRT Booster sessions and Community of Practice meetings.</i>	<i>AODA Coordinator and staff trained in SBIRT.</i>
<i>Identify and implement alternatives to suspension/expulsion.</i>	<i>October 2025 - June 2027</i>	<i>Use of data from SIS or other sources to track progress of implemented strategies towards lower suspensions and expulsions.</i>	<i>AODA Coordinator and Student Services Team.</i>
<i>Create a referral pathway for ATODA services to ensure timely referrals.</i>	<i>October 2025 - June 2027</i>	<i>Identify and connect with three potential outside Mental Health or treatment support organizations.</i>	<i>AODA Coordinator and Student Services Team.</i>

**APPLICANT AGENCY**

Applicant Agency

**AODA Two Year Action Plan (DO cont.)**

**Priority Area/Statement and Supporting Data # 1**

**SMART Goal to Address Priority Area/Statement #1**

Action Step (i.e., Program Activities)	Timeline/Planned Completion Date	Evidence of Completion	Personnel Responsible

**AODA Two Year Action Plan (DO cont.)**

**Priority Area/Statement and Supporting Data # 2**

**SMART Goal to Address Priority Area/Statement #2**

<b>Action Step (i.e., Program Activities)</b>	<b>Timeline/Planned Completion Date</b>	<b>Evidence of Completion</b>	<b>Personnel Responsible</b>

**AODA Two Year Action Plan (DO cont.)**

**Priority Area/Statement and Supporting Data # 3**

**SMART Goal to Address Priority Area/Statement # 3**

<b>Action Step (i.e., Program Activities)</b>	<b>Timeline/Planned Completion Date</b>	<b>Evidence of Completion</b>	<b>Personnel Responsible</b>