



Wisconsin Department of Public Instruction
**BUDGET CHANGE REQUEST
FOR AODA STUDENT MINI-GRANT PROGRAM**
PI-1827 (Rev. 11-19)

INSTRUCTIONS: Complete **both sides** and return to:
**WISCONSIN DEPARTMENT OF PUBLIC INSTRUCTION
STUDENT SERVICES PREVENTION AND WELLNESS
ATTN: POLLY TUBBS
PO BOX 7841
MADISON, WI 53707-7841**

School District	Project Title
	E-Mail Address
Project Coordinator	Telephone Area/No.
Funding Source <input type="checkbox"/> AODA Student Mini-Grant Program	Project Year

I. BUDGET CHANGE REQUEST

Rationale for Budget Change *Limit response to space provided.*

II. SIGNATURE

Signature of School District Project Coordinator ➤	Date Signed <i>Mo./Day/Yr.</i>
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DPI ACTION

Approved Not Approved *See comments below.*

Signature of DPI Consultant ➤	Date Signed <i>Mo./Day/Yr.</i>
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Comments:

III. BUDGET SUMMARY
To be Completed by District Business Office

Applicant Agency	Grant Period	Date Submitted		
	Beg.	Initial Request	First Revision	Second Revision
Project Number <i>For DPI Use Only</i>	End			

Budget Revisions: Submit a copy of this page, with appropriate revisions included. (Attach this to a brief letter of justification.) **Note:** Submit request at least **30 days** prior to expenditure of grant monies.

WUFAR Function	WUFAR Object	Amount Requested	First Revision	Second Revision
Support Services—Pupil and Instructional Staff Services (in 210 000 and 220 000 Series) Support services are those which facilitate and enhance instructional or other components of the grant. This category includes staff development, supervision, and coordination of grant activities.	Purchased Services, e.g., transportation, etc. (300s)			
	Purchased Services, e.g., speaker/consultant fee cost (capped at \$800) (300s)			
	Non-Capital Objects, e.g., incentives (capped at 20% of total budget) (400s)			
	Non-Capital Objects, e.g., materials/supplies (400s)			
	Other Objects (e.g., fees) (900s)			
	TOTAL Support Services—Pupil/Instructional Staff Services			

DPI Approval	Signature of DPI Reviewer	Date Signed <i>Mo./Day/Yr.</i>
	➤	