



FORM SUBMISSION

Public and private school officials must review and complete this form together. The LEA shall save the completed and signed form as a PDF and then upload the PDF into WISEgrants. The LEA shall provide a copy of the completed form to the private school.

Collection of this information is a requirement of the Coronavirus Aid, Relief, and Economic Security (CARES) Act, Public Law 116-136.

LOCAL EDUCATION AGENCY/PRIVATE SCHOOL	
<i>Type or Print</i>	
Local Educational Agency	Private School

GENERAL INFORMATION
<i>CARES Act Section 18002 and 18005; ESEA Section 1117 (20 U.S.C. § 6320)</i>

The United States Department of Education (USDE) awards the Governor's Emergency Education Relief (GEER) funds to state governors for the purpose of providing local educational agencies (LEAs) with emergency relief funds to address the impact that Novel Coronavirus Disease 2019 (COVID-19) has had, and continues to have, on elementary and secondary schools across the nation. The Governor of Wisconsin has asked the Department of Public Instruction (DPI) to award \$46.6 million to eligible LEAs who were identified as most impacted by COVID-19 based on the following eligibility criteria: percentage of students scoring below basic on English language arts (ELA), percentage of students from economically disadvantaged families, percentage of households with no devices, and percentage of households with no internet.

As part of the grant, LEAs must provide equitable services to students and teachers in non-public schools as required under the CARES Act in the same manner as provided under section 1117 of the Elementary and Secondary Education Act of 1965 as reauthorized by the Every Student Succeeds Act (ESSA). The services, materials, or other benefits shall be secular, neutral, and non-ideological. LEAs must maintain control of funds, which prohibits the private school from obligating or receiving GEER funds. Any materials purchased with the funds are administered by the LEA and remain the property of the LEA. Services shall be provided by an employee of the LEA or through a contract by the LEA with an individual or entity independent of the private school.

Timely and meaningful consultation is required between the LEA and private school officials prior to any decision that affects the opportunities of private school children, teachers, and other educational personnel to participate in programs under GEER, and shall continue throughout the implementation and evaluation of activities. In order for consultation to be timely, it must occur during the design and development of the program(s) and before the LEA makes any decisions that affect the private school's ability to participate. The goal of consultation is to reach an agreement between the LEA and appropriate private school officials on how to provide equitable and effective programs for private school children, families, and teachers.

This form lists consultation topics to be discussed by the LEA and private school officials. If requested in the Private School Verification section of this form, DPI's ombudsman will review the consultation form to help ensure equity for private school children, teachers, and other educational personnel.

REQUIRED CONSULTATION
<i>CARES Act Section 18002, ESEA Section 1117(20 U.S.C. § 6320), and 34 CFR §76.652</i>

The LEA must consult with private school officials of participating private schools during the design and development of the LEA's programs and before the LEA makes any decision that affects the opportunity of non-public school students and teachers to participate in the activities funded under the GEER program. Consultation between the LEA and private school officials must also include consideration of the following:

- How the private school's students, families, and teachers' needs will be identified;
- The method or sources used to determine the number of private school children from low-income families residing in the LEA's attendance area. In order to calculate proportional shares, the LEA is required to determine an accurate count of total children and children identified as coming from low-income families who attend public and private schools. An LEA must use the same date for collecting enrollment across all public and private schools.
- What benefits (e.g. services to students, staff, families; instructional media, cleaning supplies, etc.) will be provided;
- How the benefits will be provided (including where, when, and by whom);
- Which children will receive benefits under GEER (this may be all children attending the private school);
- How the use of GEER funds will be evaluated (this may include outputs as well as outcomes);
- The size and scope of equitable services to be provided to the children, families, teachers, and other educational personnel in the private school; including:
 - The amount of funds available for those services;
 - How that amount is determined from the total amount of funds received by the LEA;
 - If funds will be used for direct and indirect administrative costs;
 - That LEA maintains control of funds used to provide equitable services; and
 - Any materials or supplies purchased with the funds remain the property of the LEA.
- How and when the LEA will make decisions about delivery of services, including a thorough consideration and analysis of the views of the private school officials on the provision of services through potential third-party providers. Whether the LEA shall provide services directly or through a separate government agency, consortium, entity, or third-party contractor. How, if the LEA disagrees with the views of the private school officials on the provisions of services through a contract, the LEA will provide to the private schools, in writing, an analysis of the reasons why the LEA has chosen not to use a contractor;
- Whether the LEA will provide equitable services by a) creating a pool or pools of funds or b) on a school by school basis; and whether to use GEER funds in coordination with other federal funds (e.g., ESEA, ESSER, IDEA, etc.) allocated for private school equitable participation.

PARTICIPATION SERVICES

Public and private school officials must:

1. Identify if the private school will participate in services supported by GEER funds by checking Yes or No; and
2. Identify if the private school will pool GEER funds with one or more private schools by checking Yes or No (If private school is not participating, leave blank).

Private School Participation		Pooling funds with one or more private schools within the district	
Yes	No	Yes	No
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

PRIVATE SCHOOL VERIFICATION
Completed by the Private School Official
 20 U.S.C. §§ 6320

Was the LEA consultation with the private school timely, meaningful, and are the agreed upon services equitable with respect to private school students, families, and teachers to address the impact of COVID-19?

- Yes
- No—*Checking “No” will alert Wisconsin’s ESSA ombudsman to contact you to provide assistance.*
- If No**, the private school **must** select a reason for the request for assistance from *Wisconsin’s ESSA ombudsman*. *Check all that apply.*
- The LEA did not provide consultation with the private school in a timely manner. In order for consultation to be timely, it must occur during the design and development of the program(s) and before the LEA makes any decisions that affect the private school’s ability to participate.
 - The agreed upon services are not equitable with respect to private school students, families and teachers.
 - The LEA did not provide a meaningful opportunity to discuss services that may assist the private school in addressing the impact of COVID-19 on their students, families and teachers.

If No, provide a brief explanation of how the LEA did not provide timely and meaningful consultation or why the agreed upon services are not equitable. *(This explanation is optional. The ombudsman will still contact the private school if “No” was selected.)*

Private School	Private School Mailing Address <i>Street, City, State, ZIP</i>	
Name of Private School Representative <i>First & Last Name</i>	Email Address	School Phone <i>Area Code/No.</i>
Private School Representative Signature ➤		Date Signed <i>Mo./Day/Yr.</i>

LEA VERIFICATION
Completed by the LEA Official
 Type or Print

Local Educational Agency	Local Educational Agency Official <i>First and Last Name</i>	
Local Educational Agency Official Signature ➤		Date Signed <i>Mo./Day/Yr.</i>