



The Coronavirus Aid, Relief, and Economic Security (CARES) Act Section 18005 states that, "A local educational agency receiving funds under sections 18002 or 18003 of this title shall provide equitable services in the same manner as provided under section 1117 of the ESEA of 1965 to students and teachers in non-public schools, as determined in consultation with representatives of non-public schools." ESEA Section 1117 (20 USC 6320) establishes a compliant process for private school officials concerning violations of section 1117.

Private school officials should use this form to file a complaint to the State Superintendent in regards to private school equitable participation as allowed by the CARES Act and section 1117 of ESEA. Provide all information requested. Failure to provide all information may delay the complaint investigation. The Wisconsin Department of Public Instruction will contact you regarding the complaint. Complaints must be submitted within one year of the date of the alleged violation.

COMPLAINANT INFORMATION			
Name of Private School		Email	
Name of Person Filing the Complaint	Title of Person Filing the Complaint		Daytime Telephone Area/No.
Complainant Address		City	State Zip

LOCAL EDUCATIONAL AGENCY (LEA) INFORMATION			
Name of LEA believed to have violated CARES Act private school equitable participation requirements			Telephone Area/No.
Address		City	State Zip

COMPLAINT INFORMATION	
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A private school shall have the right to file a complaint to the department if the LEA did not: Engage in timely and meaningful consultation with the private school; give due consideration to the views of private school officials; or make a decision that treats the private school or its students equitably.

Place a check mark next to the alleged violation. *Check all that apply.*

- Engage in timely and meaningful consultation with the private school
- Give due consideration to the views of private school officials
- Make a decision that treats the private school or its students equitably

**Attach supporting document for each alleged violation.** The complaint will not be processed without supporting documentation.

Have efforts been made to resolve this complaint through the internal grievance procedure of the LEA?  Yes  No

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 If yes, what is the status of the grievance?

**COMPLAINT INFORMATION (cont'd)**

What specific relief are you seeking?

**SIGNATURE**

Complainant Signature



Date Signed *Mo./Day/Yr.*