Education Passport - EXAMPLE ONLY

Use of Form: Whenever a student enters care, changes placement, or exits care, child welfare workers are advised to share the Education Passport form to school staff for the purpose of sharing information to support the educational success of the Student. Personal information you provide may be used for secondary purposes [Privacy Law, s.15.04(1)(m), Wisconsin Statutes].

Basic Information

Date Form Completed: (mm/dd/yyyy)	Date of Exit: (mm/dd/yyyy)	
☐ Student in Care ☐ Student Exiting Care		
Name ï Student	Birthdate ï Student (mm/dd/yyyy)	Student ID
	Age	Cell Number
	☐ Male ☐ Female	Email Address

Education Information

Current School	Current School District	Current Grade
☐ Yes ☐ No Individualized Education Plan (IEP)		
☐ Yes ☐ No Specialized Program(s)	If yes, what program(s)	
☐ Yes ☐ No Is this a School Transfer?	If yes, from what school	

Child Welfare Agency

Agency Name	Agency Address	
Name ï Caseworker	Office Number	Email Address
	Cell Number	
Name ï Supervisor	Office Number	Email Address
	Cell Number	

Out of Home Care Provider

Name ï Out of Home Care Provider	Address (Street, City, State, Zip Code)	
Cell Number	Email Address	Telephone Number

Parent(s) / Guardian(s) / Custodian(s)

Name ï Parent 1	Address (Street, City, State, Zip Code)	
Cell Number	Email Address	Telephone Number
Name ï Parent 2	Address (Street, City, State, Zip Code)	
Cell Number	Email Address	Telephone Number

☐ Yes ☐ No Are there any limitations on interaction with a parent, guardian or other individual that would apply in a school setting?
If yes, please explain (i.e. court orders such as no-contact orders, orders for supervised family interactions).

Information for School Staff to Promote School Success

Transportation (How will the student get to and from school and school related extracurricular activities?)

Positive attributes and interests

Extracurricular activities (school, community, or spiritual based)

School relevant behavioral triggers (i.e. reacts negatively to sudden noises)

Other relevant information (Not mental health related; i.e. education program details like the name of an after school program student is involved in)

Exit Information

Name(s) of person(s) student resides with	Address (Street, City, State, Zip Code)	
Telephone Number	Cell Phone Number	Email Address

Notes about student's living arrangement (i.e. 50 / 50 custody with mother and father)