



INSTRUCTIONS: Complete and submit two copies of the signed plan by **October 16, 2017**, to:

**WISCONSIN DEPARTMENT OF PUBLIC INSTRUCTION
 ATTN: JOHN DEBACHER
 DIVISION FOR LIBRARIES AND TECHNOLOGY
 PO BOX 7841
 MADISON, WI 53707-7841**

Also send a copy of the completed Word document to libraryreports@dpi.wi.gov

Required by § 43.17(5) and 43.24(3) Wis. Stats.

GENERAL INFORMATION

Library System

Indianhead Federated Library System

Describe demographic, economic, and other facts about your system that influenced the development of this and other system plans.

The Indianhead Federated Library System is located in the west central region of Wisconsin consisting of 10 counties and 53 public libraries (and one branch). Our libraries are located in diverse regions including ones adjacent to a large metropolitan area (Minneapolis/St. Paul); the City of Eau Claire and surrounding region; as well as smaller rural counties. The IFLS area continues to see significant areas of income disparity and poverty. The trend continues for increased ethnic and cultural diversity within our region.

Describe significant needs and problems that influenced the development of this and other system plans.

For the most part, municipalities within the region have seen little or no growth thus impacting their ability to increase funding of library or other municipal services. The system continues to seek ways to more effectively provide the highest quality services while trying to limit the amount of fees charged to our member libraries. Administration of libraries continues to increase in complexity and the pool of candidates for library director positions seems to be diminishing. The needs for consulting services and training have increased due to significant turnover in library staff positions in the past few years.

Describe the planning environment and process under which this and other system plans were developed. Include how member libraries are involved in plan development and review and whether your systems has a formally appointed advisory committee. (List additional system planning documents with the period covered and attach any planning documents which have not previously been provided to the division.)

In 2015, IFLS conducted a member library survey on our current services and unmet needs. We conduct a more extensive planning process every three years. In 2018 we will conduct this more extensive planning process with our member libraries. During the interim years we seek feedback from member libraries and our advisory committee on services via an email. We also use comments on the system effectiveness statements and system director evaluation document as a guide to determine potential service improvement areas.

ASSURANCES

The following plan and compliance document provides assurance that your public library system intends to comply with all statutory requirements for public library systems for calendar year 2018. Indicate, with a check, your system's intent to comply with each system requirement and provide the requested information under each system requirement.

S.43.24(2) For a public library system to qualify for and maintain its eligibility for state aid under this section it shall ensure that all of the following are provided:

Membership Agreements

- (a) Written agreements that comply with s. 43.15(4)(c)4. with all member libraries.
- A copy of the agreement with a list of all members signing and the dates signed provided to the division by January 15.

Resource Library Agreement

- (b) Backup reference, information and interlibrary loan services from the system resource library, including the development of and access to specialized collections, as evidenced by a written agreement with that library.
- A signed copy of the resource library agreement will be provided to the division by January 15.

ASSURANCES (cont'd.)

Reference Referral, Interlibrary Loan, and Technology

- S.43.24(2)(d) Referral or routing of reference and interlibrary loan requests from libraries within the system to libraries within and outside the system.

List ongoing activities related to this requirement.**Technology**

1. Continue to develop "LEAN Wisconsin" (LEAN WI), a partnership between multiple library systems (currently, IFLS and WVLS), to provide member libraries with access to a strong and cost efficient enterprise technology service platform, including: virtualization, durable data storage, technology consultation, technology support, applications services and an array of additional beneficial technology services.
2. Continue to provide member libraries with access to technology expertise and technology consulting.
3. Increase LEAN WI and library funding by curating grant information and partnering with other organizations to leverage grant writing expertise and/or jointly apply for grants.
4. Monitor development in the TEACH Wisconsin program, FCC telecommunication discounts, BadgerNet, etc, as they apply to WVLS area libraries. Encourage libraries to take advantage of these programs/discounts when it is appropriate to do so.
5. Support county and local broadband development initiatives and efforts to increase broadband capacity in libraries.
6. Continue to monitor bandwidth usage by member libraries.
7. Assist member libraries in acquiring supplemental bandwidth when needed.
8. Continue to provide a secure Wide Area Network (WAN), with adequate bandwidth, for data communication between member libraries, the system headquarters, and appropriate application servers. Continue to work with member libraries to determine the most appropriate methods of data communication.
9. Facilitate group purchases of computers, network devices, and other technology-related devices for member libraries in order to promote ownership of state of the art equipment and cost savings.
10. Continue to promote effective cost-sharing by facilitating the hosting and licensing of shared applications and databases used by member libraries.
11. Meet with 25 public library directors (including technology managers when appropriate) within the LEAN WI footprint to establish and maintain working relationships and to initiate technology assessment projects with their respective libraries.
12. Blend WVLS' Network and Enterprise Services (NES), WVLS' Dynamic Customer Support Services and IFLS' technology services platform into a unified LEAN WI service model.
13. Work to normalize the use of technology between LEAN WI internally, as well as between partner systems and their respective member libraries.
14. Expand the use of technologies which enable or facilitate support automation tools (eg. Active Directory).
15. Explore and experiment with new technologies of probable value to LEAN WI member libraries and commit to one pilot project annually.
16. Expand the use of technology for remote presence meetings and programming, and promote its value to member libraries in the LEAN WI footprint.
17. Pursue collaborative opportunities under LEAN WI.
18. Pursue collaborative opportunities internally with member libraries in the LEAN WI footprint.
19. Assist member libraries in the LEAN WI footprint with partnership development among each other, with local organizations, and digitally with remote libraries and organizations.

Reference Referral & Interlibrary Loan

Administers the MORE shared system (ILS).

Subscribes to and promotes electronic databases.

IFLS interlibrary loan staff continue to handle & refer reference and interlibrary loan requests as needed to all types of libraries in the IFLS area as well as to out-of-system and out-of-state libraries using the ILS, WISCAT and WorldCat/OCLC software.

Participates in WPLC projects including the statewide buying pool.

Indicate new or priority activities relating to this requirement for the plan year. If none, indicate so.

ASSURANCES (cont'd.)

Inservice Training

- S.43.24(2)(e) Inservice training for participating public library personnel and trustees.

List ongoing activities related to this requirement.

Assess the CE needs of staff and directors of member libraries and the MORE shared system.

Provide 30 or more contact hours of CE for staff and directors and at least 12 hours of specialized training on the MORE shared system.

Provide training to library trustees.

Continue to investigate co-sponsoring training with other types of libraries and invite staff from other types of libraries to training sessions as appropriate.

Strive to hold 50% of IFLS sponsored workshops/training outside of Eau Claire.

Provide remote access to workshops and webinars as appropriate.

Continue evaluation process implemented in 2014 to ensure program offerings meet the needs of member libraries.

Indicate new or priority activities relating to this requirement for the plan year. If none, indicate so.

List specific staff and resources dedicated to this requirement and/or contract arrangements with other libraries or systems.

Delivery and Communication

- S. 43.24 (2)(fm) Electronic delivery of information and physical delivery of library materials to participating libraries.

List ongoing activities related to this requirement.

Provide 3 day a week delivery to MORE public libraries; and twice a day, 5 days a week delivery for the resource library.

Provide 1-2 day a week delivery for other member libraries based on ILL volume.

Fund the system's share of the statewide delivery network.

Survey, monitor and evaluate the courier volume.

Provide consulting and training on websites and website development including mobile versions.

Disseminate information via electronic newsletters or blogs to staff from all types of libraries.

Indicate new or priority activities relating to this requirement for the plan year. If none, indicate so.

Strengthen our advocacy/communication/PR activities due to staff restructuring

Service Agreements

- S.43.24(2)(g) Service agreements with all adjacent library systems
- A copy of the agreement with adjacent systems with a list of all systems signing the agreement will be provided to the division by January 15.
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Other Types of Libraries

- S.43.24(2)(L) Cooperation and continuous planning with other types of libraries in the system area, which results in agreements with those libraries for the appropriate sharing of library resources to benefit the clientele of all libraries in the system area.
- The system will have agreements with other types of libraries, or if the system participates in a cooperation agreement with a multitype organization to meet the purposes of this goal, there is established a clear link between the system and the individual members of the multitype organization. A copy of the agreement with a list of all signing libraries will be provided to the division by January 15.
- Other types of libraries in the system area have had an opportunity to review and comment on the plan.
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Library Technology and Resource Sharing Plan

- S.43.24(2)(m) Planning with the division and with participating public libraries and other types of libraries in the area in regard to library technology and the sharing of resources. By January 1, 2000, and every fifth January 1 thereafter, the public library system shall submit to the division a written plan for library technology and the sharing of resources.
- Member public libraries and other types of libraries in the system area have had an opportunity to review and comment on the plan.
- By January 1, 2018, the system's current plan for library technology and resource sharing or changes to the current plan will be submitted to the division.

Indicate new or priority activities relating to this requirement for the plan year.

ASSURANCES (cont'd.)

Professional Consultation

- S. 43.24(2)(h) Professional consultant services to participating public libraries.

Specifically identify consultants, their service areas, and related activities.

System Director -- Library Administration; Space and Building Consulting; Planning; Personnel; Library Law; Board Development;
 Youth and Inclusive Services -- Programming; Collection Development; Community partnerships; Literacy; Inclusive services; Customer Service; Planning; Personnel and Staff Development
 Technology -- New technology innovation in partnership with Wisconsin Valley
 PR and Marketing -- PR; Advocacy; Social Media; Branding
 Adult Services/Electronic Resources -- Collection Development; Programming; Consulting/Training on ILL, databases, e-material and device use; Reference; Resource Sharing
 Business Manager -- Financial management/accounting
 ILS Staff -- Circulation, Cataloging, Patron Service

Indicate new or priority activities relating to this requirement for the plan year.

New Director/Staff orientation/mentoring
 Increase library board development

Indicate specific methods or means of communication with member libraries to fulfill this requirement.

On-site visits by multiple staff members
 Telephone and email communication
 Annual report workshop for new directors
 Email follow-up

Inclusive Services

- S.43.24(2)(k) Promotion and facilitation of library service to users with special needs.

The division interprets services to users with special needs as inclusive services. Inclusive library services are holistic, spanning library policies, collections, space, and services. Inclusive services reflect equity and accessibility for all members of the community, including services to individuals or groups for whom using the public library is difficult, limited, or minimized.

List ongoing activities related to this requirement.

Providing workshops and webinars with content on inclusive services (For instance, in 2017 this includes Safe Spaces training, and Creating Inclusive Services for Youth as part of SLP workshop)
 Providing consulting/coaching/ongoing support for library staff on inclusive services.
 Including information about inclusive services in blog posts, newsletter articles, and other communications.
 Working with other system staff and state consultant for inclusive services to consider ways to help libraries think about and execute inclusive services.

Indicate new or priority activities relating to this requirement for the plan year.

Poverty and Income Insecurity: A group of librarians and IFLS staff trained in 2017 to provide in-service training to library staff to help understand some of the issues about poverty and income insecurity will be providing training to other libraries in the IFLS region; Looking at policies and procedures for improved access for people with economic challenges

Mental Illness: One IFLS staff and 2 librarians (trained in 2017) will provide in-service Prepare Training (from the Crisis Prevention Institute) and follow-up consulting to library staff to help de-escalate challenging situations with a person in crisis, with additional module on mental illness.

PIWI Playgroup Training: working with CESA 11 and Birth to Three to develop, train, and coach teams of Parents Interacting with Infants playgroup facilitators (from school, library, home visiting groups, Birth to Three and others) to help support caregivers and children (3 and under) who have disabilities.

Indicate specific methods or means of communication with member libraries to fulfill this requirement.

Blog (<http://keepingupwithkidsifls.blogspot.com>), IFLS Facebook Page, IFLS Newsflashes (monthly newsletter), workshops and webinars.

ASSURANCES (cont'd.)

Other Service Programs

S.43.24(2)(i) Any other service programs designed to meet the needs of participating public libraries and the residents of the system area, as determined by the public library system board after consultation with participating public libraries.

List each "other" service programs individually with ongoing activities and new or priority activities for the plan year under each program. For instance, if the system provides a bookmobile service program, list ongoing activities and new or priority activities for the bookmobile program. (Do not lump miscellaneous activities under a single "other" program.)

Administration

- The system will not expend more than 20 percent of the state aid projected to be received in the plan year for administration.
 - The 2016 system audit will be submitted to the division no later than September 30, 2018.
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Budget

- A copy of your public library system budget by service program category and fund source for the plan year (see attached guidelines) is attached.
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COLLABORATIVE ACTIVITIES

Summary of Activities *Briefly describe collaborative activities with other libraries, public library systems, and other organizations. Exclude services and activities listed in the system's 2018 resource library contract.*

All of our Technology activities are collaborative activities between WVLS and IFLS and their members libraries.

Maker Kits and Preschool/Teen Program Kits and booking systems are shared between WVLS and IFLS

Developing Parents Interacting with Infants Training and Support with CESA 11 and regional Birth to Three

Continuing Education, Webinars: support (financially and with time) Wild Wisconsin Winter Webinar Conference, Wisconsin Trustee Training Week, and work with other systems to provide other webinars and/or webinar series as the need arises, also work with Wisconsin Library Association's Youth Services Section to host YSS Powerhouse Presents webinars.

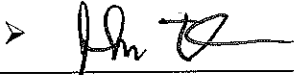

Continuing Education: Work with DPI and other systems to help plan, organize and present at New Library Director Boot Camp and Inclusive Services Retreat, open to collaborating on workshops/presenters with other systems (nothing specific planned yet)

Cost Benefit For each activity above, list the activity name and estimated cost benefit realized.

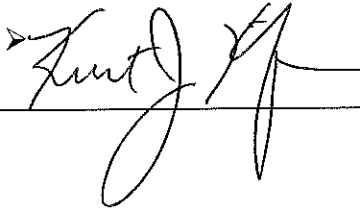
Activity	Amount
1. Technology Partnership	\$13,100,000
2. Maker Kits	\$5,000
3. PiWI Training and Support	\$2,000
4. Webinars	\$5,000
5. Other continuing education	\$5,000
6. MORE Shared ILS 49 participating locations	\$300,000
7. Delivery Coordination among IFLS and 53 member libraries along with the Statewide Network and Minitex	\$1,000,000
8. WPLC Participation	\$1,105,000
9. Participate in the CINC (Chippewa Valley Internetworking Consortium). This consortium provides a fiber-based, inexpensive, high-bandwidth network for IFLS and five of our member libraries. - > \$4000/year.	
10. Shared Cataloging Services	45,000
Cost Benefit Total	\$15,567,000

CERTIFICATION

WE, THE UNDERSIGNED, CERTIFY that to the best of our knowledge, the information provided in this document and any attachments is true and correct, and that the system will be in full compliance with all applicable provisions of Chapter 43 of the Wisconsin Statutes for the year **2018**.

Name of System Director John Thompson	Signature of System Director 	Date Signed Mo./Day/Yr. 9-27-17
Name of System Board President Michael Norman	Signature of System Board President 	Date Signed Mo./Day/Yr. 9-27-17

**FOR DPI USE
LIBRARY SYSTEM PLAN APPROVAL**

Pursuant to Wis. Statutes, the plan contained herein is: <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Provisionally Approved <i>See Comments.</i> <input type="checkbox"/> Not Approved <i>See Comments.</i>	DLT Assistant Superintendent Signature 	Date Signed Mo./Day/Yr. 12/4/17
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Comments

**PUBLIC LIBRARY SYSTEM 2018
ANNUAL PROGRAM BUDGET**

Program	2018 Public Library System Aid	System Aid Carryover and Interest Earned	Other State and Federal Library Program Funds	All Other Income	Total
Technology, Reference and Interlibrary Loan*					
1. Ref & ILL Svc	\$138,192				
2. Technology	\$205,644			\$89,000	
3. MORE Shared System/ILS	\$148,670			\$691,475	
4. Electronic Resources	\$29,000			\$176,792	
Program Total	\$521,506	\$0	\$0	\$957,267	\$1,478,773
Continuing Education and Consulting Service*					
1. CE & Consulting	\$129,778				
2.					
Program Total	\$129,778	\$0	\$0	\$0	\$129,778
Delivery Services	\$302,725				\$302,725
Library Services to Special Users	\$39,140				\$39,140
Library Collection Development	\$29,138				\$29,138
Direct Payment to Members for Nonresident Access					\$0
Direct Nonresident Access Payments Across System Borders					\$0
Library Services to Youth	\$58,271			\$5,000	\$63,271
Public Information	\$48,778			\$5,000	\$53,778
Administration	\$33,249	\$136,443		\$2,200	\$171,892
Subtotal	\$511,301	\$136,443	\$0	\$12,200	\$659,944
Other System Programs					
1.					\$0
2.					\$0
Program Total	\$0	\$0	\$0	\$0	\$0
Grand Totals	\$1,162,585	\$136,443	\$0	\$969,467	\$2,268,495

* These programs may be divided into subprograms at the discretion of the system. If choosing not to use subprograms, enter amounts on line 1. Line 4 is reserved for the amounts budgeted for electronic resources (see Program Budget Guidelines).

Indianhead Federated Library System
 2018 Preliminary Budget (Approved by the Board on 9/27/17). Sent w/State Plan
 2-Oct-17

Line Item Description	Staff	2017 Preliminary Budget	2017 Revised Budget	2018 Preliminary Budget	Admin-istration	Technology	Shared System	MORE Budget	Reference and ILL Svc	Delivery Service	Cont Educ and Consulting	Services - Special Users	Library Collection Developmt	Lib Svc to Youth	Public Information	TOTALS
REVENUES:																
State Aids	JB	1,125,114	1,125,114	1,162,585	33,249	226,344	148,670	-	146,492	302,725	129,778	39,140	29,138	58,271	48,778	1,162,585
Interest income	JB	4,000	8,000	5,000	5,000											5,000
Miscellaneous income	JB	17,700	16,200	16,200	2,200	4,000	10,000									16,200
SUBTOTAL REVENUES		1,146,814	1,149,314	1,183,785	40,449	230,344	158,670	-	146,492	302,725	129,778	39,140	29,138	58,271	48,778	1,183,785
Pass-thru Income:																
LSTA Grant Income (Pass-thru)	GF/LL	184,310	249,131	-	-	-	-	-								-
Pass-thru/Shared Cataloging Svc	LR	132,000	132,000	125,000			125,000									125,000
MORE Shared Sys Income (Pass-thru)	JT	697,089	697,089	745,963				745,963								745,963
Pass-thru (billable) Income	MISC	175,000	175,000	175,000		85,000	80,000							5,000	5,000	175,000
SUBTOTAL PASS-THRU EXPENSES		1,188,399	1,253,220	1,045,963	-	85,000	205,000	745,963	-	-	-	-	-	5,000	5,000	1,045,963
Carry over of State Aids/Interest (est)	JB	381,703	475,614	400,587	276,587	58,000	56,000				10,000					400,587
Carry over of MORE Funds/Interest (est)	JB	274,288	286,931	266,923				266,923								266,923
TOTAL REVENUE		2,991,204	3,165,079	2,897,258	317,036	373,344	419,670	1,012,886	146,492	302,725	139,778	39,140	29,138	63,271	53,778	2,897,258
EXPENSES:																
Total Hours by Program					2830	3100	7610	6630	3470	1338	1850	790	190	1215	1370	30334
Percentage of Hours by Program					11.9%	13.0%	32.0%	27.9%	14.6%	5.6%	7.8%	3.8%	0.8%	5.1%	5.8%	127.9%
Salaries & Fringes (% of time in Program)	ALL	978,000	945,000	990,450	152,414	121,246	44,153	270,000	128,966	35,462	94,641	35,951	9,851	53,692	44,075	990,450
Audit	JB	5,725	5,725	6,425	6,425											6,425
Bank Service Charges	JB	700	200	500	500											500
New Furnishings/Equip <\$500	JG	500	500	500	500											500
Collection/Electronic Resources/WPLC	JT	19,920	19,865	20,700		20,700										20,700
Wis Pub Lib Consortium Membership	MW	6,446	6,446	6,370		6,370										6,370
Professional Memberships	JT	2,000	2,000	2,600							2,600					2,600
Librarian Workshops/All	LL	7,000	6,400	6,500						3,250	2,000			1,250		6,500
CE Collaboration Projects	LL	500	100	500						500						500
Library Aspen Project	JT	3,000	4,786	2,000						2,000						2,000
Crisis Prevention Training (unfunded LSTA)	LL	-	14,000	650						650						650
IFLS Staff Dvlpmnt & Prof Mtgs	JT	10,000	11,500	12,000						12,000						12,000
Library Consulting Expenses	JT	600	600	600						600						600
Field Visits	JT	10,000	9,000	8,000			3,000			5,000						8,000
Story/Programming Kits & Dies	LL	1,000	1,225	1,500										1,500		1,500
ILL Fees & Verification Sources	MW	7,700	7,900	8,300					8,300							8,300
Resource Lib (LEPhilips) Collection Grants	JT	23,000	23,000	23,000					4,000				19,000			23,000

Line Item Description	Staff	2017 Preliminary Budget	2017 Revised Budget	2018 Preliminary Budget	Administration	Technology	Shared System	MORE Budget	Reference and ILL Svc	Delivery Service	Cont Educ and Consulting	Services - Special Users	Library Collection Development	Lib Svc to Youth	Public Information	TOTALS
32 Delivery Service - Walitco Service	MW	230,000	228,000	246,000						246,000						246,000
33 Delivery Service - State-wide Service	MW	16,083	16,073	16,547						16,547						16,547
34 Delivery Service - Bags/Lost/Misc.	MW	2,500	3,100	2,700						2,700						2,700
35 Wide-Area Network Costs:	GF															
36 WISNET Annual Ongoing Costs	GF	14,000	14,000	-												
37 T-1 Line Annual Cost	GF	3,000	3,000	3,000		3,000										3,000
38 WAN/CINC Maintenance	GF	7,000	7,000	7,000		7,000										7,000
39 MORE Library Subsidy	JB	44,758	44,758	82,696			82,696									82,696
40 MORE Cataloging Subsidy	JT	-	-	10,000			10,000									10,000
41 Cinc Data Center	GF	7,000	7,000	-												
42 LEAN/W/Shared Tech w/WVLS	GF	-	-	62,000		62,000										62,000
43 Library Technology Projects	GF	10,000	30,000	-												
44 Long Range Planning Meetings	JT	1,000	500	1,000	1,000											1,000
45 Campaign for Wisconsin Libraries	JT	-	-	1,140											1,140	1,140
46 Web Development	GF	800	900	1,000												1,000
47 IFLS Committee Migs/Roundtables:	JT	5,150	5,150	5,150	4,150		1,000									5,150
48 Professional Materials	JT	1,100	1,100	1,350							1,350					1,350
49 Postage - General	JG	650	500	500	60	65	160	-	73	28	39	17	4	26	28	500
50 Telephone - Local, Long Dist, 800# Svc	JB	3,500	2,500	3,000	357	391	961	-	438	169	234	100	24	153	173	3,000
51 Telephone - MORE (notice calls)	JB	6,000	6,000	6,000	-	-	6,000	-	-	-	-	-	-	-	-	6,000
52 Telephone - Cell Phone Service	JB	960	960	960	240	360	360									960
53 Supplies - General Office & PR Supplies	JG	1,050	955	1,000	1,000											1,000
54 Printing - IFLS Identity Materials	KO	400	400	400	400											400
55 Printing - PR & Promotional Materials	KO	500	500	500												500
56 Building/Land Overhead Costs	JB	21,450	23,950	24,300	2,894	3,170	7,782	-	3,548	1,368	1,892	808	194	1,242	1,401	24,300
57 Copier Maint. Agreement & Paper	JG	2,300	2,300	2,360	281	308	756	-	345	133	184	78	19	121	136	2,360
58 Computer Hardware Upgrades/Splis	GF	4,500	4,500	4,500		4,500										4,500
59 Computer Software/Subscriptions	GF	8,000	7,500	500		500										500
60 System Vehicle - Gas/Main/Insurance	JB	4,400	3,750	4,400							4,400					4,400
61 Insurance - Bldg/Equip. Liab, WComp, Bond	JB	5,400	4,816	5,630	670	734	1,803	-	822	317	438	187	45	288	325	5,630
62 Contingency & Credit Card Reward Exp	JT	1,000	2,382	1,000	1,000											1,000
63 SUBTOTAL EXPENSES		1,478,592	1,479,641	1,585,228	171,891	230,344	158,670	270,000	146,492	302,725	129,778	39,140	29,138	58,271	48,778	1,585,228

Line Item Description	Staff	2017 Preliminary Budget	2017 Revised Budget	2018 Preliminary Budget	Administration	Technology	Shared System	MORE Budget	Reference and ILL Svc	Delivery Service	Cont Educ and Consulting	Services - Special Users	Library Collection Developmt	Lib Svc to Youth	Public Information	TOTALS	
64 Pass-thru Expenses:																	
65 Pass-thru/MORE Expenses (less Mgmt)	LR	445,588	457,097	475,963				475,963									475,963
66 Pass-thru/Shared Cataloging Svc	LR	132,000	132,000	125,000			125,000										125,000
67 Pass-thru/LSTA Grant Expenses	GF/LL	184,310	249,131	-													-
68 Pass-thru/Misc Billable Expenses	MISC	175,000	175,000	175,000			85,000	80,000						5,000			175,000
69 SUBTOTAL PASS-THRU EXPENSES		937,899	1,013,228	775,963			85,000	205,000						5,000			775,963
70 TOTAL EXPENSES		2,418,491	2,492,869	2,361,191	171,891	315,344	363,670	745,963	146,492	302,725	129,778	39,140	29,138	63,271	53,778	2,361,191	
71 Percentage of Expenses by Program					7.3%	13.4%	15.4%	31.6%	6.2%	12.8%	5.5%	1.7%	1.2%	2.7%	2.3%	100.0%	
72 Capital and Reserves:																	
73 Capital Expenditures		-	4,700	-													-
74 Reserves - MORE Hardware/Software	JB	224,000	224,000	224,000				224,000									224,000
75 Reserves - Building/Land	JB	65,000	65,000	65,000	65,000												65,000
76 Reserves - Shared System Startup Assist	JB	6,000	6,000	6,000			6,000										6,000
77 Reserves - Shared Svcs Prog/Bigd Expan	LR	50,000	50,000	50,000			50,000										50,000
78 Reserves - Vehicle Replacement	JB	20,000	20,000	20,000	20,000												20,000
79 Reserves - Personnel	JB	35,000	35,000	35,000	35,000												35,000
80 Reserves - WAN/Web Equip Replacement	GF	22,000	22,000	22,000		22,000											22,000
81 Reserves - System Equipment/Furnishings	JB	20,000	20,000	20,000	20,000												20,000
82 Reserves - Tech Project/Billable Reserves	JB	36,000	36,000	36,000		36,000											36,000
83 Reserves - Future Yr Operating Budgets	JB	-	88,000	-													-
84 Reserves - Computer Lab Replacement	GF	10,000	10,000	10,000							10,000						10,000
85 TOTAL Carryover Funds for the Next Year		86,713	91,510	48,067	5,145	(0)	0	42,923	(0)	(0)	0	(0)	0	(0)	0	48,067	
86 End-of-Year Carryover Breakdown:																	
87 IFLS Carryover Reserves		264,000	352,000	264,000													
88 IFLS Carryover Uncommitted		45,925	41,222	5,144													
89 MORE Carryover Reserves		224,000	224,000	224,000													
90 MORE Carryover Uncommitted		40,788	50,288	42,923													

RESOURCE LIBRARY AGREEMENT

2018

This agreement is between the Indianhead Federated Library System, a public library system organized in accordance with Chapter 43 of the Wisconsin Statutes, hereinafter called "IFLS," and the L.E. Phillips Memorial Public Library, Eau Claire, hereinafter called "LEPMPL."

WHEREAS, IFLS is organized under authority of Chapter 43 to provide for the improvement of public library services to the residents of Barron, Chippewa, Dunn, Eau Claire, Pepin, Pierce, Polk, Price, Rusk, and St. Croix counties, and annually adopts a Plan of Library Service, and

WHEREAS, Section 43.16 Wisconsin Statutes requires that "each public library system shall have at least one system resource library" and

WHEREAS, LEPMPL is a member in good standing of IFLS and of the MORE shared automation system and meets all the statutory requirements to serve as a resource library,

NOW THEREFORE, IT IS MUTUALLY UNDERSTOOD AND AGREED AS FOLLOWS:

1. LEPMPL shall serve as resource library for IFLS.

As the resource library, LEPMPL shall develop and maintain resources to serve the needs of the entire system such as provide backup reference and interlibrary loan services including the development of and access to specialized collections. This agreement meets the requirements of Section 43.24(2)(b) Wisconsin Statutes.

Terms and conditions of compensation for such services are as follows:

- a) Resource Library Grant (\$23,000)

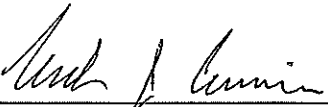
IFLS shall pay LEPMPL \$5,750 quarterly to provide the needed resources and access to all residents of Indianhead Federated Library System. This grant shall cover expenditures for system resident access to downloadable e-resources; specialized collection development including in demand popular materials and unique items; access payments for all system residents including residents of Fairchild; back up reference and interlibrary loan service; and resource library services. LEPMPL shall submit a year end summary of the grant expenditures.

- b) Delivery

IFLS shall fund 5-day a week, twice a day pick-up and drop-off of materials to LEPMPL to facilitate efficient delivery of materials to and from the library and among IFLS member libraries.

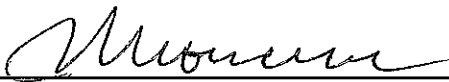
2. This agreement shall be in effect from January 1, 2018 to December 31, 2018.

This agreement may be amended at any time by mutual agreement of both parties. The parties shall meet and confer with each other on possible modifications to this agreement in the event of changes in interlibrary loan services, or the state telecommunications network that have an effect on the terms and conditions of this agreement.



President, LEPMPL Board of Trustees

Date 9/21/17



President, IFLS Board of Trustees

Date 9-27-17