



Green Bay Area Public School District

200 South Broadway | Green Bay, WI 54303

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October 24, 2024

Wisconsin Department of Public Instruction
201 West Washington Avenue
Madison, WI 53703
PO Box 7841, Madison, WI 54707

Category: Enrollment

Sub-Category: Count Inclusion TFS

RE: 2024-2025 Student Enrollment Data Following a School Consolidation

During the review of the 2024-2025 Achievement Gap Reduction (AGR) Beginning of Year report, we noted that the Total Enrollment K5-3 and Aggregate Economically Disadvantaged numbers only include 2023-2024 Lincoln Elementary data. We are requesting that the 2024-2025 Third Friday in September count for Total Enrollment K5-3 and Aggregate Economically Disadvantaged numbers for Lincoln Elementary be used as the new representative enrollment of Lincoln Elementary for the purposes of 2024-2025 AGR allocations.

Background

On October 23, 2023 the Green Bay Area Public School District (GBAPS) [Board of Education voted](#) to approve the consolidation of Tank Elementary School. A letter requesting the transfer of the AGR contract from Tank Elementary to Beaumont Elementary was submitted to the Department of Public Instruction (DPI) AGR contact, Ronald Flowers, on April 10, 2024 ([link](#)). The letter informed, “[...] beginning with the 2024-2025 school year, current elementary students enrolled at Tank will be transferred to Lincoln Elementary School, a neighboring school within the Green Bay School District.”

Subsequent notice pertaining to the consolidation of Tank into Lincoln was submitted to DPI by a representative of the GBAPS Superintendent Office, Mandy Heroux, on June 6, 2024 ([link](#)). On June 10, 2024 DPI confirmed receipt of the consolidation request in an email to Mandy Heroux and CC Kari Tenley, DPI Civil Rights Data Collection Technology Analyst ([link](#)).

Request for Data Amendment

As outlined in the consolidation, Lincoln Elementary received all students from the former Tank Elementary attendance area. As such, Lincoln Elementary experienced a sixty-six percent increase in the Kindergarten through Grade 3 classrooms.

Table 1. Third Friday Counts for Lincoln Elementary and Tank Elementary

	2023-2024 Third Friday Count (Kindergarten - Grade 3)	2024-2025 Third Friday Count (Kindergarten - Grade 3)	Percent Increase
Lincoln	101	168	66.3%
Tank	68	0	-

Upon reviewing the 2024 Third Friday in September enrollment count report submitted to DPI, we request the updated enrollments for Lincoln Elementary in consideration for the 2024-2025 allocations as represented in the table below.

Table 2. Numbers requested for data amendment

	Total Enrollment K5-3	Aggregate Economically Disadvantaged (K5-3)
2024-2025 Lincoln	168	149

Please accept this letter as official notification of the request for data amendment.

Sincerely,



Molly Roznik
Executive Assistant - School Leadership Development & Support
Green Bay Area Public School District

CC Vicki Bayer, Interim Superintendent
David Johns, Associate Superintendent
Jessica Malcore, Director of Elementary Schools
Janay Banks-Wilson, Principal of Lincoln Elementary; *formerly Principal of Tank Elementary*