



Business Administration in FINANCE Career Pathway

The Great Northwest 2022-2023



EXPLORE: Click on the links to find the job titles that seem most interesting to you to learn more! Save any jobs you are interested in from this career pathway in your XELLO account so that you can create an Academic and Career Plan (ACP) later on. Salary ranges are an estimate and reflect from no experience through 30+ years experience.

Educational Level May also require work experience	Accounting & Business Finance	Securities/Investments & Banking Services	Insurance
High School Diploma, Certification	Tax Preparer Statement Representative Accounts Payable/Receivable Associate Bookkeeper ○ Bill and Account Collector ○ Range \$18,320-68,060	Bank Teller * ○ New Accounts Representative * Loan Processor * Range \$31,200-34,880	Insurance Claim Representative Range \$26,720-40,130
Certification or Technical Diploma	Inventory Control Associate Payroll Associate Range \$31,200-48,000	Loan Counselor Financial Planning Assistant Personal Banker Range \$31,200-103,650	Customer Service/Account Management * Claims Assistant/Adjuster Underwriting Assistant Insurance Sales Range \$31,200-133,420
Registered Apprenticeship	Financial Services Professional Range \$34,525-103,650		
Associate Degree	Accounting Specialist Budget Analyst Contract Specialist Financial Analyst * Range \$36,150-101,320	Loan Officer ○ Financing Specialist Range \$27,420-104,220	Real Estate Assessor Financial Service Representative Insurance Agent ○ Insurance Underwriter ○ Range \$20,990-138,900
Bachelor Degree and beyond	Accountant * ○ Auditor ○ Financial Manager * ○ Fraud Analyst ○ Range \$40,910-164,110	Bank Manager * ○ Investment Specialist ○ Mortgage Broker ○ Research Analyst (Financial) ○ Money Manager ○ Range \$40,910-219,070	Personal Financial Advisor Risk Management Specialist Insurance Claims Adjusters ○ Range \$40,910-156,910
Postsecondary Options	Click HERE for Accounting & Finance Postsecondary Options	Click HERE for Investment & Banking Postsecondary Options	Click HERE for Insurance Postsecondary Options

* **BRIGHT OUTLOOK** = these jobs are expected to grow in the future – which means more opportunities for you!

○ **XELLO** = you can learn more and save this job in your Xello account (note: some job titles might look a little different in Xello)

Business Administration in FINANCE Career Pathway In High School



A career pathway in high school must include:

- A sequence of courses (including at least 2 CTE courses)
- Two of the following components: *Career and Technical Student Organization, Work-based Learning, Industry Recognized Credential, College Credit Opportunity*



Career and Technical Education Courses	Must include a sequence of at least TWO Career and Technical Education courses. Should align with Education Building Blocks for the pathway: <ul style="list-style-type: none"> • • 		CAREER EXPLORATION PROGRAMS
Additional Employer Recommended Courses	Should align with Education Building Blocks for this pathway: <ul style="list-style-type: none"> • 		Statewide: You can find the list of career exploration programs associated with this pathway and develop a program list specific to your region or school.
Career and Technical Student Organization	<ul style="list-style-type: none"> • Wisconsin DECA Student Organization • Wisconsin Future Business Leaders of America (FBLA) Student Organization • FFA • Skills USA • FCCLA CTSO Crosswalk 		
Work-Based Learning Program Options	<ul style="list-style-type: none"> • Employability Skills (90 hrs) • State Skill Standards Co-Op- Business, Finance and Marketing (480 hrs/1 year) • Youth Apprenticeship- Finance & Marketing (450 hrs/year; 1-2 years) • Local Work-based Learning Programs that meet state quality requirements 		
	Accounting & Business Finance	Securities/Investments & Banking Services	Insurance
Industry Recognized Credential Options Learn the skills that employers want to see! <i>Italics = must be 18 years old to obtain</i>	<p style="text-align: center;"> IC3 (Internet Core Competency Certification)* Microsoft Office Specialist (MOS)* & Microsoft Technology Associate (MTA)* Microsoft or Certiport A*S*K - ANY Business or Marketing Certificate Entrepreneurship and Small Business Certification (Certiport) </p>		
	<p> Quickbooks Certified User* National Bookkeepers Association Tax Certification </p>	<p> American Banking Association Certifications <ul style="list-style-type: none"> ○ Bank Teller* ○ Customer Service Representative* Certified Mortgage Servicer Certificate National Association of Mortgage Brokers (NAMB) General Mortgage Associate Professional Credit Associate </p>	<p> Associate in Claims Associate in General Insurance Certified Medical Reimbursement Specialist </p>
College Credit Opportunities	You can find the list of college credit opportunities included in the postsecondary options for this pathway HERE .		