

LSTA Advisory Committee Meeting Agenda

Tuesday, February 13th 10:00-11:30 am
 The phone conference number is: 1-877-820-7831
 The participant passcode is: 697156

10:00	Welcome	John and Kurt
10:10	Brief introductions	Everyone
10:15	Review agenda	Tessa
10:20	Update on Projects in the Wings (2017 funds)	Tessa
10:30	Update on PLSR funding (2017 funds)	John
10:40	Increase Capacity for Technology Tools and Resources project (2018 funds) <i>see below for details</i>	
	• Overview	Tessa
	• Spreadsheets	John
	• Stipulations	Shannon
	• Scenarios	Ben
	• Questions	Tessa
11:10	Feedback	
11:20	Vote on recommendation	
11:30	Closing	John and Kurt

Increase Capacity for Technology Tools and Resources Project Details

Overview

As communicated previously to the LSTA Advisory Committee and the Wisconsin library community, LSTA funding for system technology projects will be restructured beginning in 2018. This blog post outlines the need for changes and the history of our communication of that change: <https://dpi.wi.gov/wilibrariesforeveryone/lsta-technology-block-grants-phoenix-making>

We are asking the LSTA Advisory Committee to approve our recommendation for the “Increase Capacity for Technology Tools and Resources” project in the 2018 budget. We recommend that the \$250,000 allocated for this project be divided into two categories, each with a corresponding formula and set of stipulations.

The first category of funds would be available to all systems for collaborative system technology projects. Systems would submit a proposal for collaborative projects in four areas (single projects might combine areas). Funds could be requested up to a maximum amount per system determined by the formula. Accepted proposals would be subject to two sets of stipulations, the first about the specific project work and the second about use of LSTA funds. Any system receiving funds would be required to complete detailed federal reporting at the end of the 2018 grant year.

The second category of funds would be available only to systems experiencing funding shortfalls due to population sparsity and geography. Individual systems could apply for sparsity funds to assist with technology needs not met by the four options of the collaborative projects, or apply the funds to a collaborative project. Funds could be requested on a system by system basis determined by the sparsity formula. Accepted proposals would be subject to one set of stipulations regarding the use of LSTA funds. Any system receiving funds would be required to complete detailed federal reporting at the end of the 2018 grant year.

Spreadsheet

There is one spreadsheet designed for this project with formulas that speak to the two categories. Column M refers to funds for collaborative system technology projects and Column Q refers to funds for individual systems experiencing sparsity. A maximum of \$250,000 for this project would be split between the two categories.

Stipulations

General stipulations for all LSTA projects

- Projects must conform to 2018-2022 LSTA Plan for Wisconsin
- Projects must improve users' ability to obtain information resources
- Funds must not be used for ongoing operational costs
- Funds may be used to underwrite startup costs for new services that are subsequently sustained
- Funds may not be used for licensing products or platforms already provided by DPI
- Projects must address equity of access to tools, training or resources
- Any system receiving funds would be required to complete detailed federal reporting at the end of the 2018 grant year.

Collaborative System Technology Projects funds may only be used for the following four project areas:

1. To establish or support inter-system agreements to extend technology support services in order to:
 - a. Share expertise or technology support services to benefit individual libraries
 - b. Extend technology support or technology services to systems unable to provide those services through aggregated contracts or revised contracts benefiting from economies of scale
2. To purchase or expand learning or information resources through group contracts
 - a. Agreements should include single fiscal agent, formal agreements, and designation on how training and support will be cost-shared if new resources are contracted among two or more systems, those resources must be available to all library users throughout the extended region
3. Digitization of local materials that have a statewide or large regional interest for libraries within a multi-system region
 - a. May include central services, support, and training, but must also support local scanning or digital creation, and
 - b. Must include provisions for local library partnerships with museums or local history services
 - c. Resulting resources must conform to Recollection Wisconsin practices and

- principles, and
 - d. Must include development of a digital and physical preservation plan, if that has not already been addressed for the original items or artifacts
4. Better prepare libraries within a multi-system region for training and support of local libraries in
- a. Digital skills and knowledge for library staff and library users
 - b. Digital skills or training to support workforce skills for library users

Scenarios

Several hypothetical scenarios will be presented during the online meeting to help illustrate how various projects might work.