

Wisconsin Public Library System Annual Report: What's New

Reporting Library System Activities for 2016

This summary describes the changes made to public library system data being collected for FY 2016. Changes that have been made for consistency, accuracy, and clarity do not affect the data and are not included.

Section II. System Collection

Electronic Collections

An electronic collection is a collection of electronically stored data or unit records (facts, bibliographic data, abstracts, texts, photographs, music, video, etc.) with a common user interface and software for the retrieval and use of the data. An electronic collection may be organized, curated and electronically shared by the library, or rights may be provided by a third party vendor. An electronic collection may be funded by the library, provided through your system or cooperative agreement with other libraries, or provided by DPI. Do not include electronic collections that are provided by third parties and freely linked to on the web.

Electronic Collections do not have a circulation period and may be retained by the user. Remote access to the collection may or may not require authentication. Unit records may or may not be included in the library's catalog; the library may or may not select individual titles. Include electronic collections that are available online or are locally hosted in the library.

Note: The data or records are usually collected with a particular intent and relate to a defined topic.

4. Electronic Collections

Report the number of electronic collections purchased or leased by the system or consortia and made available to member libraries of the system. This field may be prefilled with data provided to Public Library Development (PLD).

Discontinued Data

Beginning with FY2016, the following data element is no longer collected separately. This information should be included in electronic collection data.

- 4. Licensed Online Databases

For additional information and resources, including complete system annual report instructions, see dpi.wi.gov/pld/data-reports/annual-report.

To ensure questions about LibPAS or the annual report are addressed as soon as possible, send email to LibraryReport@dpi.wi.gov.

Information about databases that would have been reported in past years should be included in the number of other/system electronic collections.

Section III. System Services

Electronic Collection Retrievals

Electronic collection retrievals is the number of full-content units or descriptive records examined, downloaded, or otherwise supplied to user, from online library resources that require user authentication but do not have a circulation period. Examining documents is defined as having the full text of a digital document or electronic resource downloaded or fully displayed. Some electronic services do not require downloading as simply viewing documents is normally sufficient for user needs.

Include use both inside and outside the library. Do not include use of the OPAC or website. [based on NISO Standard [Z39.7 \(2013\) 7.7](#), p. 42]

3d. Electronic Collection Retrievals

Report the number of electronic collections purchased or leased by the system or consortia and made available to member libraries of the system. This field may be prefilled with data provided to Public Library Development (PLD).

Discontinued Data

Beginning with FY2016, the following data element is no longer collected separately. This information should be included in electronic collection data.

- 3d. Database Sessions

Section V. Public Library System Income

4. Federal Aid

Wisconsin public libraries and regional library systems receive E-rate reimbursement in one of two ways: as a reduction in the cost of paid services or as a separate amount of reimbursement.

- If the cost of service is reduced, report only the actual amount paid in Section VI. Public Library System Expenditures. Do not report the amount of reduction as income.
- If the system receives E-rate reimbursement separately, report the amount in this item (Federal Aid).

Information about database sessions that would have been reported in past years should be included in other/system electronic collection retrievals.

The definition of income from federal sources has not changed. This explanation clarifies how to report E-rate reimbursement.

Section VII. System Member County Appropriations for Library Service

For each member county, attach the page(s) of its 2016 county budget that show the amounts for library services, which include:

- All funds used for direct county library services
- County funds paid to public libraries within the county
- County funds paid to public libraries in other library counties
- County funds paid to public library systems

Section XII. System Membership

Effective April 1, 2016, Wisconsin Act 306 amended “electronic database” to “online resources” in the same services requirement for public libraries. The same change has been made to the compliance item (text highlighted).

- The public library members have entered into a written agreement with the public library system board to participate in the system and its activities, to participate in interlibrary loan of materials with other system libraries and to provide, to any resident of the system area, the same library services, on the same terms, that are provided to the residents of the municipality or county that established the member library. This shall not prohibit a municipal, county, or joint public library from giving preference to its residents in library group programs held for children or adults if the library limits the number of persons who may participate in the group program or from providing remote access to a library's **online resources** only to residents. [s. 43.15(4)(c)4]

Of the county budgets found online, 17 listed different amounts for 2015 than were reported by public library systems. Attaching county budget pages is intended to help systems provide more accurate data.