**Manager of Agricultural Programs**

**Job details**

Salary

Average $82,000 a year

Job Type

Full-time

Number of hires for this role: 1

Reports to the Assistant Superintendent of Operations

**Job Description**

The Manager of Agricultural Programs (MAP) is the principal resource for agricultural-related activities, functions, and education that involves the school district and the local community. The MAP will provide strong leadership and support to the daily operations in combination between the Nutrition Department, Facilities Department, School and Community Relations, Operations, and Teaching and Learning at the school district. The MAP will assist in the strategic planning process to set goals and strategies, ensuring they are aligned with the district’s mission, activities, and strategic vision. The MAP has the accountability to carry out these responsibilities, in accordance with the direction and policies established by the Assistant Superintendent of Operations. The MAP provides recommendations to the Assistant Superintendent of Operations. The MAP will provide leadership in organizing and developing a high-performing team and drive continual improvement by utilizing technological solutions to achieve the developed goals and objectives. This position will manage the summer school sessions for the classes lasting six weeks in duration for approximately 300 students ranging from kindergarten to 8th grade and provide leadership to the adult staff consisting of teachers, AmeriCorps members, counselors, and high school helpers. Care of grow towers, one in each school to provide fresh produce and educational opportunities to students and staff covering agriculture and how food is produced is an additional responsibility.

**Supervisory**

Supervise and manage AmeriCorps service members and adult volunteers within the community.

**Minimum Qualifications:**

* Advanced degree Master’s in Agriculture Sciences, Integrated Resource Management.
* Bachelor’s degree in agriculture, or business management.
* Associate degree in accounting or finance.
* Completion of a Premier two-year State Leadership Program.
* Experience managing a farm/ranch business including livestock and crops.
* Dairy business management degree.
* Significant leadership experience and demonstrated management success within a public, private, or non-profit organization.
* Supervisory experience in management and/or educational settings.
* Strong public speaking skills and professional presentations.
* Strong experience in business operations to include budgeting, accounting, human resources, client development, marketing/sales, and management.
* Proven experience in creating public-private partnerships.
* Being an innovative and entrepreneurial leader who can develop and implement sound strategies.
* Having the ability to communicate effectively and tactfully with a wide variety of constituents including those internally and externally.
* Possessing strong negotiating ability in a complex environment in the public domain.
* Being imaginative, innovative, and resourceful, and able to take alternative routes to accomplish a positive result.
* Diplomatically able to handle challenging or passionate interpersonal situations.
* Being able to influence others to be excited and committed to furthering school district objectives.
* Able to demonstrate strong collaborative skills, strong organizational skills, and the ability to prioritize and direct multiple projects and tasks, and a passion for the mission and vision of the school district.
* Able to work a flexible schedule that includes nights, weekends, and holidays.
* Willing to be outdoors for periods of time in all types of weather.
* Valid CDL driver’s license required.
* Ability to safely operate machinery for the Facilities Department.
* Provide training & educational sessions for the staff covering leadership, agricultural topics, education, operations, and other topics as assigned.
* Knowledge and experience with AmeriCorps Farm to School Programs.
* Knowledge and experience in PowerPoint, Word, Excel, and Google, and basic business office functions.
* Certification as a Master Gardener.
* Certification as a Master Beekeeper.

**Salary Budget**

* Facilities Budget ¼
* Nutrition Budget ¼
* Academics Budget ¼
* District Budget ¼

Note: Reports to the Assistant Superintendent of Operations.

**Work Schedule**

* Fulltime, 12-month
* **Or** same as teacher contracts but offset timeline (9 months)

(example: Teachers Sept 1st to May 31st)

(example: AG Mang Role: April 1st to Dec 31st)

(Note: Offset timeline due to agricultural activities need logistical employee coverage over the summer)