**Name:**

**School Food Authority/District Name:**

**Breakout room #1**

**Consider the following questions:**

1. What supplies do you already have that you can use for seed starting?
2. Do you have funds to purchase supplies that you do not already have, such as quality potting mix?
3. Where can you secure donations of supplies or monetary donations to purchase necessary items?

**Write a S.M.A.R.T. GOAL (Specific, Measurable, Attainable, Relevant, Timely) related to your answers to those questions.**

*Example: The Food Service Director will obtain and organize seed starting supplies by the end of March.*

**Complete the chart below by listing the steps you will take to achieve your goal. Be sure to collect data prior to implementation in order to be able to measure the success of your strategies.**

| **Plan**  What steps will you take to implement the identified strategies? | **Person Responsible** | **Date of Completion** | **Measure of Success**  How will you know your actions have been successful? |
| --- | --- | --- | --- |
|  |  |  |  |
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**Breakout room #2**

**Consider the following questions:**

1. Who can help with seed starting at your school?
2. Who will check the plants daily to water, adjust lighting, and monitor temperature?

**Write a S.M.A.R.T. GOAL (Specific, Measurable, Attainable, Relevant, Timely) related to your answers to those questions.**

**Complete the below chart by listing the steps you will take to achieve your goal. Be sure to collect data prior to implementation in order to be able to measure the success of your strategies.**

| **Plan**  What steps will you take to implement the identified strategies? | **Person Responsible** | **Date of Completion** | **Measure of Success**  How will you know your actions have been successful? |
| --- | --- | --- | --- |
|  |  |  |  |
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**Breakout room #3**

**Consider the following questions:**

1. What will you grow?
2. When will you start seeds?
3. Who will you reach out to for support?

**Write a S.M.A.R.T. GOAL (Specific, Measurable, Attainable, Relevant, Timely) related to your answers to those questions.**

**Complete the below chart by listing the steps you will take to achieve your goal. Be sure to collect data prior to implementation in order to be able to measure the success of your strategies.**

| **Plan**  What steps will you take to implement the identified strategies? | **Person Responsible** | **Date of Completion** | **Measure of Success**  How will you know your actions have been successful? |
| --- | --- | --- | --- |
|  |  |  |  |
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