

For Wisconsin schools utilizing the online free and reduced price meals application through Horizon, additional changes are needed in order for the application to be in compliance with USDA regulations and guidance. These changes are outlined below. Please contact your Horizon representative for assistance in making these changes.

1. Edit the image of the USDA Income Eligibility Guidelines on the Instructions/Frequently Asked Questions page, if applicable (see page 17 of the USDA Eligibility Manual for School Meals)
 - a. For schools participating in the National School Lunch Program and/or School Breakfast Program, only the reduced price guidelines can be provided, along with an explanation that households with income at or below the reduced price limits may be eligible for either free or reduced price meals.
 - b. For schools that only participate in the Special Milk Program with the free milk option, the free guidelines should be provided.
 - c. For schools participating in the National School Lunch Program and/or School Breakfast Program and also participating in the Special Milk Program with the free milk option, both the free and reduced price guidelines should be provided.
2. Remove references to other government assistance programs. In Wisconsin, there are no other government assistance programs that would automatically qualify students for free meals aside from FoodShare (SNAP), W-2 cash benefits (TANF), or Food Distribution Program on Indian Reservations (FDPIR).
 - a. On the page(s) of the applications that asks “Does [student/non-student] receive SNAP (Food Stamps), Temporary Aid for Needy Families, Food Distribution Program on Indian Reservations, **or any other government assistance?**”
 - b. Also remove the reference to “any government assistance programs” from the Help button on the top right corner of these pages.
3. Ensure the Homeless, Migrant, Runaway, Head Start page is turned on
4. Ensure the Race and Ethnicity page is turned on