

**Intent to Participate Form
Wisconsin Direct Diversion Processing
School Year 2021-22**

Wisconsin will be offering a Direct Diversion Processing Program to all participating School Food Authorities (SFAs) for School Year (SY) 2021-22. If your company intends to participate in this processing option in Wisconsin, please complete this packet and return by **August 26, 2020**.

By signing this form and submitting required documentation the processor is agreeing to be considered for participation in the SY 2021-22 Wisconsin's Direct Diversion Processing Program. All submitted documentation will be reviewed by the Department of Public Instruction (DPI) to determine eligibility for participation in the processing program. Eligible processors will be included on Wisconsin's USDA Foods annual order for the bulk USDA Foods you indicate on the USDA Foods checklist.

For any bulk USDA Food items the processor did not receive orders in Wisconsin for SY 2020-21, the processor must complete a *Processor Marketing Plan*. This documentation must be submitted with your completed *Intent to Participate Form* and checklist. The completed plan will be reviewed by DPI to determine processor eligibility. Please note that a missing or incomplete *Processor Marketing Plan* may result in exclusion from participating in the Wisconsin Direct Diversion Processing Program for SY 2021-22

If statewide commitments equal at least one-half truckload, the processor agrees to enter into a Wisconsin State Participation Agreement (SPA). This SPA will be sent to the processor in approximately mid-April 2021 and will be due mid-May 2021.

Yes, my company intends to participate in Wisconsin's Direct Diversion Processing Program.

Wisconsin approved Value-Pass-Through (VPT) Methods:

(Please check the VPT Method(s) your company will use in Wisconsin.)

Direct Discount

Refund/Rebate

Indirect Discount (Net Off Invoice (NOI))

Fee for Service—processor

Fee for Service—distributor

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Company Name (please print)

Food Broker Name (if applicable)

Name and Title (please print). This should be the school specialist from your company who works directly with Wisconsin schools.

Company Address (please print)

City, State, Zip (please print)

Email address (please print)

Phone Number (please print)

Signature

Please complete and return by **August 26, 2020** to:

Claire Nagel, Processing Specialist

email: claire.nagel@dpi.wi.gov