

# ACTION PLAN

Lifecycle of Farm to School  
Menu Planning Workshop – October 6, 2022

## Consider:

- What did you experience today that you would like to share with nutrition staff or with students? How would you do that?
- Do you have the skills you need to plan your menu based on what is in-season? What additional skills and further training could you use?
- What ideas do you have for incorporating local food items into your menus?
- Do you know how to react to surprise donations of fresh produce from the school garden, brought to your door?
- How can you incorporate Harvest of the Month materials into your school nutrition programs?
- What information do you need to credit local food items into your menus? Have you visited the USDA Food Buying Guide (<https://foodbuyingguide.fns.usda.gov/>)?
- Do you have any new questions or requirements for your produce farmers or suppliers?
- What did you see and learn today that helps define your school garden goals?

## Room for Notes:

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**1) Write at least one S.M.A.R.T. GOAL** (Specific, Measurable, Attainable, Relevant, Timely) related to your answers to those questions.

*Example: Our school nutrition team will develop a fall menu that incorporates three locally purchased or from the school garden, in-season menu items.*

Complete the chart below by listing the steps you will take to achieve your goal. Be sure to collect data prior to implementation in order to measure the success of your strategies.

<b>Plan</b> What steps will you take to implement the identified strategies?	<b>Person Responsible</b>	<b>Date of Completion</b>	<b>Measure of Success</b> How will you know your actions have been successful?

**2) If you have a second S.M.A.R.T. GOAL** (Specific, Measurable, Attainable, Relevant, Timely) related to the Harvesting workshop write it here. Use the back of this page if you have more goals!

Complete the chart below by listing the steps you will take to achieve your goal. Be sure to collect data prior to implementation in order to measure the success of your strategies.

<b>Plan</b> What steps will you take to implement the identified strategies?	<b>Person Responsible</b>	<b>Date of Completion</b>	<b>Measure of Success</b> How will you know your actions have been successful?