

PROPOSED PROFESSIONAL STANDARDS

Proposed Required Minimum Training/Education Standards, for All LEA Sizes

New and Current Directors	<p>Each year, at least 15 hours of annual continuing education/training.*</p> <p>Includes topics such as:</p> <ul style="list-style-type: none"> • administrative practices (including training in application, certification, verification, meal counting, and meal claiming procedures) • any other appropriate topics as determined by FNS. <p>*This required continuing education/training is in addition to the food safety training required in the first year of employment.</p>
New and Current Managers	<p>Each year, at least 12 hours of annual continuing education/training.</p> <p>Includes topics such as:</p> <ul style="list-style-type: none"> • administrative practices (including training in application, certification, verification, meal counting, and meal claiming procedures) • the identification of reimbursable meals at the point of service • nutrition, health and safety standards, and • other topics, as specified by FNS
New and Current Staff (other than the director and managers) that work an average of at least 20 hours per week	<p>Each year, at least 8 hours of annual continuing education/training.</p> <p>Includes topics such as:</p> <ul style="list-style-type: none"> • free and reduced price eligibility • application, certification, and verification procedures • the identification of reimbursable meals at the point of service • nutrition, health and safety standards • other topics, as specified by FNS

SFA Director Proposed Hiring Standards

Minimum Requirements for Directors	Student Enrollment 2,499 or less	Student Enrollment 2,500-9,999	Student Enrollment 10,000 or more
Minimum Education Standards (required) (new directors only)	<p>Bachelor's degree, or equivalent educational experience, with academic major/concentration in specific areas*</p> <p style="text-align: center;">OR</p> <p>Bachelor's degree in any academic major, <u>and</u> State-recognized certificate in food</p>	<p>Bachelor's degree, or equivalent educational experience, with academic major/concentration in specific areas*</p> <p style="text-align: center;">OR</p> <p>Bachelor's degree in any academic major, <u>and</u> State-recognized certificate in food</p>	<p>Bachelor's degree, or equivalent educational experience, with academic major/concentration in specific areas*</p> <p style="text-align: center;">OR</p> <p>Bachelor's degree in any academic major, <u>and</u></p>

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	<p>and nutrition, food service management, dietetics, family and consumer sciences, nutrition education, culinary arts, or business;</p> <p style="text-align: center;">OR</p> <p>Associate's degree or equivalent educational experience, with academic major/concentration in specific areas*; <u>and</u> at least one year of relevant school nutrition programs experience;</p> <p style="text-align: center;">OR</p> <p>High school diploma (or GED) <u>and</u> at least five years of relevant experience in school nutrition programs.</p>	<p>and nutrition, food service management, dietetics, family and consumer sciences, nutrition education, culinary arts, or business;</p> <p style="text-align: center;">OR</p> <p>Associate's degree or equivalent educational experience, with academic major/concentration in specific areas*; <u>and</u> at least one year of relevant school nutrition programs experience;</p>	<p>State-recognized certificate in food and nutrition, food service management, dietetics, family and consumer sciences, nutrition education, culinary arts, or business;</p>
<p>Minimum Education Standards <i>(preferred)</i> <i>(new directors only)</i></p>	<p>Directors hired without associate's degree strongly encouraged to work toward attaining associate's degree upon hiring.</p>	<p>Directors hired without associate's degree strongly encouraged to work toward attaining associate's degree upon hiring.</p>	<p>Master's degree, or willingness to work toward master's degree.</p> <p>At least one year management experience, preferably in school nutrition.</p> <p>At least three college credit hours in food service management <u>and</u> at least three credit hours in nutritional sciences.</p>
<p>Minimum Prior Training <i>(required)</i> <i>(new directors only)</i></p>	<p>At least eight hours of food safety training is required either three years prior to their starting date or completed within 30 days of employee's starting date.</p>		

*Specific majors/areas of concentration: food and nutrition, food service management, dietetics, family and consumer sciences, nutrition education, culinary arts, business, or a related field.