



USDA School Breakfast Program Expansion Grant Q&A

1. **How do I know if my SFA qualifies?** All schools, having or desiring to initiate a SBP, in which 40 percent or more of the National School Lunch Program (NSLP) lunches served to students at the school were served free or at a reduced price in School Year (SY) 2019-2020, are qualified.
2. **How do I know which schools in my SFA qualify?** DPI will determine which schools in your SFA qualify using claims your SFA submitted for reimbursement in SY 2019-2020. The application link and a list of qualifying schools was emailed to each SFA in January, 2022 and again in May, 2022.
3. **How do I get the claiming numbers from school year 19/20?** You can find each school's qualifying data by checking the school policy statement of the online School Nutrition Contract. The section which shows whether your school qualifies for Severe Need Breakfast uses this same data and is auto-filled from 2019-2020 claims.
4. **What if I think my school qualifies but DPI data doesn't show it does?** Contact DPISBP@dpi.wi.gov to discuss your situation with a School Breakfast Specialist.
5. **Who at my school can submit an application?** The application link(s) are sent to your SFA Food Service Director. The SFA Food Service Director, Authorized Rep, Business Manager or school Principal could submit an application and manage this grant for your school. The grant application must be signed by the Authorized Rep listed on your current online contract.
6. **When is the grant application due?** The first round of applications closed at 11:59 pm on February 25, 2022. The second round of applications will close at 11:59 pm on June 9, 2022.
7. **When do we find out if we got the grant?** Grant awards for the first round of applications were announced in May 2022 and grant awards for the second round will be announced in July 2022.
8. **How much money can we receive?** The maximum each school can receive is \$10,000 over two years for starting a new breakfast program or \$4,000 over two years for expanding an existing breakfast program.
9. **What can we use the money for?** Grant funds can be used for labor, equipment, food, training, promotional materials or activities, supplies, or any reasonable and allocable cost to your School Breakfast Program.
10. **How do I apply?** The grant application is accessed through a link that will be emailed to your Food Service Director.
11. **May our school apply more than once?** Your qualifying school may submit one application for the School Breakfast Expansion Grant.
12. **Can we get the money all at once?** You can elect to receive up to the maximum amount in one payment rather than over two school years. The first payment will be made in May for the 21/22 school year. The second payment will be made in July for the 22/23 school year. Second round applicants will only receive payments for the 22/23 school year.

13. **What if we don't have a breakfast program?** Schools can choose to start a School Breakfast Program at any point during the 21/22 school year, or plan to start a program for school year 22/23 and apply for grant funds in that year only.
14. **What if we already started serving breakfast at the beginning of the 21/22 school year. Do we still qualify?** Yes, your school would still qualify as one "Starting a new School Breakfast Program"
15. **Can we use the grant to buy a used grab and go cart?** Yes, grant funds can be used to purchase equipment as long as that equipment is solely for use in the School Breakfast Program.
16. **Can we use the grant to pay staff to prepare breakfast?** Yes, grant funds can be used for staff and labor in order to run and promote your SBP.
17. **What if we want to offer breakfast free to every student and SSO is not an option in school year 22/23?** Grant funds can be used to cover the cost of student breakfasts in order to serve all students for free if other Child Nutrition Program waivers and flexibilities do not support free breakfasts for all students.
18. **What new service model should I implement to get the most grant money?** You determine which service model you want to implement and request the funds to do that. As long as your total grant request is at or below the limits stated above in Q 7, your school will receive all the funds requested.
1. **Will there be more grants available in SY 23/24 to continue our breakfast program?** At this time there has been no indication that the School Breakfast Program Expansion Grant will be repeated.