

SCHOOL NUTRITION TEAM - Wisconsin Department of Public Instruction - School Nutrition Bulletin #13, March 28, 2017

Announcements from WI DPI School Nutrition Team (SNT):

- SP 19-2017 Reporting Annual Income on School Meal Applications
- SP 20-2017 Community Eligibility Provision: Annual Notification and Publication Requirements
- USDA Webinar: Unpaid Meal Charges
- Fuel Up to Play 60 School Nutrition Equipment Grants
- Reminder DPI Webinar: Lead Exposure and Nutrition, March 30, 2:00 PM

SP 19-2017 Reporting Annual Income on School Meal Applications

When households are completing a Free and Reduced-Price Meal application, they may receive income from a variety of sources with different pay frequencies. Some examples include households that rely on seasonal work, agricultural work, or self-employment. In these cases, reporting current income as an annual figure may be easier and more accurate. If a household provides only annual income, the School Food Authority (SFA) is no longer required to contact the household prior to making an eligibility determination. These applications are accepted at face value. In addition, for Administrative Reviews, if a household reports annual income and the SFA does not have documentation to show they contacted the household, this will no longer result in an error and fiscal action will not be applied. The 2017 Eligibility Manual will be updated to reflect this new guidance.

SP 20-2017 Community Eligibility Provision: Annual Notification and Publication Requirements

Annually the SNT is required to post a list of SFAs and schools that are eligible and near-eligible for the Community Eligibility Provision (CEP) by May 1. The data used to determine if a SFA is eligible or near eligible is pulled from the Verification Collection Report submitted to the SNT by February 1. School level data is pulled from the direct certification run that is required by April 1. [The SNT memo](#) reminding SFAs of this requirement was emailed on March 13. Each SFA that is eligible or near-eligible for CEP will be notified by April 15. The CEP Notification data that will be posted by May 1 is proxy data. Any SFA interested in applying for CEP is required to provide documentation to confirm eligibility. Go to the [Community Eligibility Provision](#) webpage for more information on CEP.

USDA Webinar: Unpaid Meal Charges, April 4 at 1:30PM

SFAs are required to have an unpaid meal policy in place by school year 2017-18. On Tuesday, April 4, 2017, 1:30 PM Central Time (2:30 PM EST), USDA will host the webinar about local charge policies. Entitled, [Unpaid Meal Charges: Local Charge Policy Requirement](#), this webinar will include an overview of USDA's work around unpaid meal charges, a detailed overview of local meal charge policies, and time for questions. Interaction and participation is encouraged during the webinar. [USDA's Unpaid Meal Charges Website](#) houses their current resources, including guidance, handbooks, checklists, and a Q&A.

Fuel Up to Play 60 School Nutrition Equipment Grants

We are excited to share that beginning on Monday, March 6, 2017, National Dairy Council in partnership with Wisconsin Dairy Council will be continuing their commitment to help enhance students' lives through the offer of school nutrition equipment grants to help improve the school meals environment.

Funding will support the purchase of new equipment and/or the renovation/replacement of existing equipment up to, but not exceeding, \$5,000 per school. Equipment supporting the service of dairy products (milk, cheese, or yogurt) and/or enhanced school breakfast service will be given a high priority. Information is available on Fuel Up to Play 60's [website](#). Applications will be accepted until **Friday, April 28, 2017**.

DPI Webinar: Nutrition and Lead Exposure, March 30, 2:00 to 3:00PM

Key Nutrients that May Lessen the Impact. Elevated lead levels in the water of homes, schools, and child care centers is a growing concern in our state and in our communities. It is important to know that a healthy diet can help, and schools and daycare providers are in a unique position to provide guidance on the benefits of healthy eating. The Department of Public Instruction School and Child Nutrition Teams invite you to join us. Instructions are posted on the [SNT Training webpage](#).

This is a communication from the WI Department of Public Instruction, School Nutrition Team.

You can contact the School Nutrition Team at dpifns@dpi.wi.gov.

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