

# SchoolMealsNews Bulletin 1819-19

Announcements from the WI DPI School Nutrition Team (SNT)

May 28, 2019

- Updates from the U.S. Department of Agriculture (USDA)
- Updates from the Department of Public Instruction (DPI) School Nutrition Team
- Other Available Information

## Updates from the U.S. Department of Agriculture (USDA)

### New Food Yields in the Food Buying Guide (FBG)!

New food yields for the following food items have been added to the Food Buying Guide for Child Nutrition Programs Interactive Web-Based Tool: surimi seafood, tempeh, coconut, popcorn, and hominy. Please see the following memos for guidance on these newly creditable food items:

- [SP 08-2019, CACFP 02-2019, SFSP 02-2019 Update of Food Crediting in the Child Nutrition Programs](#)
- [SP 22-2019, CACFP 09-2019, SFSP 08-2019 Crediting Coconut, Hominy, Corn Masa, and Corn Flour in the Child Nutrition Programs and SP 26-2019](#)
- [SP 23-2019, CACFP 10-2019, SFSP 09-2019 Crediting Popcorn in the Child Nutrition Programs](#)
- [SP 24-2019, CACFP 11-2019, SFSP 10-2019 Crediting Surimi Seafood in the Child Nutrition Programs](#)
- [SP 25-2019, CACFP 12-2019, SFSP 11-2019 Crediting Tempeh in the Child Nutrition Programs](#)

Check out these new food items on the [Food Buying Guide for Child Nutrition Programs Interactive Web-Based Tool](#) and the [FBG Mobile App](#).

## **USDA Webinar: Crediting Popcorn, Hominy, Corn Masa, and other Corn Products in Child Nutrition Programs**

Wednesday, June 5, 2019

1:00-2:00 CST

USDA's Child Nutrition Programs (CNP) will present the fourth webinar of the *Crediting Updates for Child Nutrition Programs: Be in the Know!* webinar series. This webinar series will assist with implementation of the recent changes in CNP related to the release of a) *SP 08-2019, CACFP 02-2019, SFSP 02-2019 Update of Food Crediting in the Child Nutrition Programs* and other memos including, b) *SP 22-2019, CACFP 09-2019, SFSP 08-2019 Crediting Coconut, Hominy, Corn Masa, and Corn Flour in the Child Nutrition Programs*, and c) *SP 26-2019, SP23 CACFP10 SFSP09-2019: Crediting Popcorn in the Child Nutrition Programs*. These webinars will provide technical assistance and hands-on practice with the newly creditable items in CNPs. In addition, attendees will learn about the Food Nutrition Service tools and resources available to assist with menu planning needs in CNP settings.

[Registration](#) for this free webinar is now available. The webinar, *Crediting Popcorn, Hominy, Corn Masa, and other Corn Products in CNPs*, will provide an overview of the crediting updates resulting from the Request for Information for these foods and provide crediting technical assistance with hands-on practice specifically for popcorn, hominy, corn masa, and other corn products. After registering, you will receive a confirmation email containing information about joining the webinar.

If you are unable to attend the live webinar, or if you missed the other crediting webinars, recordings will be posted on the [USDA Team Nutrition Webinars and Training webpage](#).

## **USDA Technical Assistance Memorandum TA 01-2019: Twenty-second Release of the Child Nutrition Database**

The Child Nutrition Database has been updated to Release 22 (CN22). This new release will be provided to companies who develop software approved by the USDA for nutrient analyses required in the school meal programs. Software companies with nutrient analysis programs approved by USDA are required to submit their software updated with CN22 by Friday, August 16, 2019. CN22 contains nutrient data for an additional 79 new USDA standardized recipes and updated data from 13 food manufacturers. For more information or to request a copy of CN22, contact [cndb-inbox@usda.gov](mailto:cndb-inbox@usda.gov).

### **Now Available! Webinar Recording: Navigating the FBG Calculator!**

On March 20, 2019, the Nutrition and Technical Assistance Branch (NTAB), CNP held a webinar that provided an interactive demonstration of the new FBG Calculator.

The FBG Calculator is designed to create a shopping list to assist Child Nutrition program operators when ordering food for their programs. Users also can experience the newly released FBG Calculator on the Mobile App. Program operators will be able to create and use their shopping list on-the-go.

The recording of the webinar is available on the [USDA FBG Calculator site](#).

## **Updates from the Department of Public Instruction (DPI) School Nutrition Team**

### **Payment of Year End Claims**

Each year in June the processing of claims is shut down in order for the State to perform year-end wrap up and rollover into the new fiscal year. Please be aware of the following information when filing claims for any federal or state Child Nutrition Program.

Any claims for reimbursement submitted between the afternoon of June 11 and July 2 will be processed on July 3. Only one claim per program may be entered during this time per agency, including adjustments. Only if your claim is close to the 60-calendar day cutoff,

please email the claim to [Jacqueline.jordee@dpi.wi.gov](mailto:Jacqueline.jordee@dpi.wi.gov) or fax to Federal and State Grants Program - Attention Jacqueline Jordee, fax number (608) 267-9207.

Listed below is the schedule for the reimbursement claim payments during the end of the fiscal year.

Week Covered	Voucher Processing Date	EFT Deposit date
May 26	May 28	June 10
June 2	June 4	June 17
June 9	June 11	June 24
June 16	Process Package will not be run this week	
June 23	Process Package will not be run this week	
June 30	July 3	July 8
July 7	July 9	July 15

If you have any questions or concerns please contact Jacque Jordee at [jacqueline.jordee@dpi.wi.gov](mailto:jacqueline.jordee@dpi.wi.gov) or by phone (608) 267-9134. More information about claim submission deadlines can be found on our [Online Services Deadlines webpage](#).

NOTE: Starting with the week of June 30, payments will be seen in your account earlier. The processing will be one week instead of two weeks.

## Important Reminders

### *The Paid Lunch Equity (PLE) Exemption Form*

State agencies are required to demonstrate oversight of the PLE provision and maintain documentation that includes a record showing each SFA implementing the exemption had a positive or zero balance in the nonprofit school food service account as of December 31, 2018. All SFAs are required to complete the online [Paid Lunch Equity Survey](#), and we have structured the PLE Survey to also act as your SFA's PLE Exemption Form, depending on your response

(<https://goo.gl/forms/m3YAS34LPQreq5Ei1>). If you know your nonprofit school food service account balance as of December 31, 2018, you should be able to complete and submit the online form in less than 5 minutes. Once you submit the PLE Survey/Exemption Form, you will be sent a copy of your responses via email for your records.

### ***Online Contract Renewal for School Year (SY) 2019-20***

Just a reminder that the online contract renewal deadline is June 7, 2019. Please make sure this is completed in a timely fashion so our staff has time to get all contracts approved. Thank you for your attention to this matter.

### ***Direct Certification Program***

The online direct certification (DC) portal will be closed for rollover the first week in July to get ready for the SY 2019-20. You will not be able to run DC during this timeframe. The portal should be ready for you to run your enrollment starting the week of July 8.

## **Other Available Information**

### **Institute of Child Nutrition S.T.A.R. Webinar: Strategies for Utilizing Standardized Recipes**

Thursday, May 30, 2019

2:00-3:00 PM CST

The recipes have been tested, the results are known, and can be duplicated over and over. Standardized recipes ensure meal quality and nutritional consistency. They are also useful in procurement as well as inventory and labor management. Together, production records and standardized recipes confirm that menus meet the National School Lunch Program (NSLP) and School Breakfast Program (SBP) requirements for reimbursable meals. The S.T.A.R. webinar, Strategies for Utilizing Standardized Recipes, will focus on tactics for utilizing standardized recipes. Pat Richardson, M.E., with ICN and Heather Plain, SNS, from Bonneville School District 93, will discuss the importance of utilizing standardized recipes.

Webinar registration link:

<https://register.gotowebinar.com/register/8511378183677293835>

A continuing education certificate will be available after completion of the webinar.

### **National Farm to School Network Names New Executive Director**

The National Farm to School Network (NFSN) has announced Helen Dombalis as its new Executive Director. Helen is a nationally recognized leader in cultivating equitable food systems through strategic farm to school partnerships and policy advocacy, and previously served as the Senior Director of Programs and Policy for the NFSN. As Executive Director, Helen will collaborate with stakeholders nationwide to explore and execute farm to school innovation, programming, and advocacy to advance racial and social equity and to grow and sustain the farm to school movement. [Read the full announcement from the National Farm to School Network here.](#) NFSN is an information, advocacy and networking hub for communities working to bring local food sourcing, school gardens and food and agriculture education into schools and early care and education settings. Learn more about NFSN and join their network at [farmtoschool.org/join](http://farmtoschool.org/join).