

*Date:* September 8, 2014

*To:* School Nutrition Program Managers/Directors

*From:* Molly Gregory, RDN, CD  
School Nutrition Team Training Coordinator

*Subject:* Training Opportunities for the 2014-2015 School Year

We hope you enjoyed your summer and are having a smooth transition into a new school year. **What's New with School Nutrition, Small Victories, and Great Beginnings Academy**, three popular training opportunities for school nutrition program professionals, will be offered during the 2014-2015 school year. **Pre-Review Workshops** are also being scheduled across the state to assist SFAs in preparing for their upcoming Administrative Review (AR). Additional trainings will be scheduled as the need arises. Please support and encourage your school nutrition staff to register for the training(s) that best meet their needs.



**What's New with School Nutrition** – September 9 marks our first *What's New with School Nutrition* webinar for the 2014-15 School Year. Join the School Nutrition Team on the second Tuesday of every month from 2-3 p.m. via web conferencing to receive the latest updates on Child Nutrition Reauthorization and other hot topics pertaining to the exciting world of school nutrition. No registration is required to participate. Monthly discussions are archived on the website for viewing 24/7 at [http://fns.dpi.wi.gov/fns\\_whatsnew](http://fns.dpi.wi.gov/fns_whatsnew).

**Target Participants:** School administrators, School Nutrition Managers/Directors, and anyone with responsibilities for operating/administering school nutrition programs are encouraged to participate.



**The Small Victories (SV) Series**– Developed to encourage and empower managers and foodservice employees working in small schools, the SV Series has been designed to celebrate the unique environment specific to schools with small student enrollments. Classes will address a variety of school foodservice topics with emphasis placed on the concerns and issues that are unique to small schools. This fall's topics will cover regulations and frequently asked questions concerning the All Foods Sold in School Rule, or "Smart Snacks". Additionally, School Breakfast, Community Eligibility Provision, and effective production records will be discussed.

**Target Participants:** Anyone currently working in a small school environment is encouraged to attend including administrative staff, School Nutrition Managers, Directors, and line staff.

To register for SV, please complete the application attached to the enclosed flyer and fax it to Loriann Knapton at 608-267-0363 or email it to Molly Gregory at [Molly.Gregory@dpi.wi.gov](mailto:Molly.Gregory@dpi.wi.gov).



**Great Beginnings Academy (GBA)** – GBA is a one-year training experience developed for School District/School Managers/Directors who are **new** to school nutrition programs. By attending classes in Madison throughout the school year and participating in additional training sessions via technology, participants will receive training and support to better understand program regulations, identify existing resources, and create a network of peers to transition into a successful school nutrition program. Class size is limited.

**Target Participants:** Managers/Directors new to school nutrition with 2 years or less experience are encouraged to attend and will be given preference to attend GBA. If space is still available, site managers for school districts may be accepted. Due to limited class size, no more than two participants from the same school district/private school will be accepted. This series is not intended for general staff training.

To register for GBA, please complete the GBA application attached to the enclosed flyer and fax it to Cindy Loechler at 608-267-0363.

Participants interested in becoming School Nutrition Association (SNA) Certified at Level 2 can receive Specialized Training Hours towards certification at the end of the GBA trainings. SNA Certification adds credibility to your school nutrition program, recognizes professional achievement, and demonstrates commitment to the School Nutrition profession.



**Pre-Review Workshops** – These three-hour workshops include a general session detailing the changes to school meals programs in recent years and two opportunities to attend breakout sessions led by the School Nutrition Team staff who will be conducting this year's reviews. We hope staff who attend a workshop will feel more comfortable with the school meals regulations and what they can expect when the School Nutrition Team (SNT) staff perform a review. This will also provide an opportunity to meet the Nutrition Program Consultant who may be conducting your evaluation and receive answers to your questions.

**Target Participants:** Administrative and food service staff expecting an AR in SY 2014-15. A list of all School Food Authorities (SFAs) due for an AR can be found online [http://fns.dpi.wi.gov/fns\\_ar](http://fns.dpi.wi.gov/fns_ar).

Registration for the Pre-Review Workshops will be handled online at [www.regonline.com/prereview2014](http://www.regonline.com/prereview2014). The School Nutrition Team will be travelling to areas in Wisconsin where the majority of ARs are taking place. We will be in Milwaukee, St. Croix, Marathon, Fond du Lac, and Grant County during the weeks of September 22 to October 10.

## **Additional Information**

Additional information for all trainings is enclosed.

If you have questions regarding the SV Series, please contact Loriann Knapton at [loriann.knapton@dpi.wi.gov](mailto:loriann.knapton@dpi.wi.gov) or 608-266-1046.

If you have questions regarding GBA, please contact Cindy Loechler at [cynthia.loechler@dpi.wi.gov](mailto:cynthia.loechler@dpi.wi.gov) or 608-266-5185.

If you have questions regarding *What's New with School Nutrition* or Pre-Review Workshops, please contact Molly Gregory at [molly.gregory@dpi.wi.gov](mailto:molly.gregory@dpi.wi.gov) or 608-267-9276.

## **Training Request Form**

To better assess and meet the numerous requests for trainings from SFAs across Wisconsin, the SNT handles all requests for training via the Training Request Form. While attempts will be made to honor each request, it may not be possible to accommodate all that we receive. Training Request Forms should be submitted at least 6-8 weeks prior to the proposed date of training to allow time to review the request and to make necessary arrangements. Forms can be found at the top of this webpage: [http://fns.dpi.wi.gov/fns\\_snt\\_training](http://fns.dpi.wi.gov/fns_snt_training).

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