

# Special Dietary Needs Flowchart: To Accommodate or Not To Accommodate

Do you have a signed medical statement from a licensed medical practitioner?

**If yes,**

Does it contain all the following?

- Description of how the child's physical or mental impairment affects their diet
- Explanation of what must be done to accommodate
- Signature from licensed medical practitioner

**Yes**

Must accommodate the request

Meal does not have to meet meal pattern requirements

Cannot charge extra

**No**

Contact parent/guardian or school nurse to get completed statement

Accommodate request to the best of your ability while waiting for complete statement

**If no,**

Do you have a note from a parent/guardian or other medical professional?

**Yes**

You are not required to accommodate but can if you wish. Your SFA should have a policy in place that addresses whether these requests are accommodated.

Will you accommodate this request?

**Yes**

The student's meal must meet meal pattern requirements

You may accommodate using OVS

**No**

Notify the parents/guardians that the request cannot be accommodated. Provide information on documentation needed to accommodate.