

## GOALS Training Hour Requirements for Staff

Acceptable training courses for the GOALS Certificate of Excellence include training sponsored by the Wisconsin Department Public of Instruction School Nutrition Team (DPI SNT), The Institute of Child Nutrition (ICN), or USDA's Food and Nutrition Services (FNS). Other training may be credited with DPI approval. Wisconsin Department of Health Services/Wisconsin Department of Agriculture, Trade, and Consumer Protection (DHS/DATCP) food manager certification may be counted as 8 hours of food safety training.

<b>GOALS Training Hours – Staff</b>	<b>Training Hours</b>
<b>NUTRITION</b>	
MENU PLANNING – 9 training hours	
Meal Pattern <b>(Face to face training required)</b>	8
Special Diets and Food Allergies: Overview	1
GENERAL NUTRITION – 8 hours	
Nutrition 101 or similar	8
<b>Total Training Hours Nutrition (Code 1000)</b>	<b>17</b>
<b>OPERATIONS</b>	
SERVING FOOD – 6 training hours required plus 3 elective hours	
Food Production Records <b>Required</b>	2
Child Nutrition Label Crediting <b>Required</b>	1
Portion Sizes	1
Offer vs Serve <b>Required</b>	2
Food Presentation, Serving Lines and Food Quality	2
Use and Care of Equipment <b>Required</b>	1
Ergonomics	1
CASHIER AND POINT OF SERVICE – 2 training hours	
Point of Service, Identifying Reimbursable Meals and Protecting Student Identity	2
FOOD SAFETY AND HAACP – 8 training hours	
ServSafe Certificate or food safety equivalent <b>Required</b>	8
<b>Total Training Hours Operations (Code 2000)</b>	<b>19</b>
<b>ADMINISTRATION</b>	
ELIGIBILITY AND REGULATIONS - 9 training hours	
Child Nutrition Program Basics – <b>(Face to face training required)</b>	8
Eligibility, Certification and Verification	1
HUMAN RESOURCES AND STAFF TRAINING – 1 training hour	
Civil Rights Training	1
<b>Total Training Hours Administration (Code 3000)</b>	<b>10</b>

COMMUNICATIONS AND MARKETING	
2 training hours required plus 2 elective hours	
Strategic Marketing Plans and Program Promotion	2
Customer Service <b>Required</b>	1
Communication Skills <b>Required</b>	1
Smarter Lunchroom Techniques	2
<b>Total Training Hours Communications and Marketing (Code 4000)</b>	<b>4</b>
<b>Total training hours to earn GOALS Certificate – Staff</b>	<b>50</b>