Transport Sheet

WISCONSIN DEPARTMENT OF Public Instruction

Date		Menu Type: ☐ Breakfast ☐ Lunch	OVS: ☐Yes ☐No
Site			
Grade Group			

Production Kitchen							Serving Site		
Menu:				Number of Meals Ordered			Number of Meals Served		
				Student Meals			Student Meals		
				Adult Meals			Adult Meals		
Menu Item	Planned Serving Size	Planned/Actual # of Servings Prepared	Planned/Actual Quantity Prepared (in purchase units)	Crediting / Veg. Subgroup	Time Carts are Loaded	Temp When Carts are Loaded (°F)	Temp at Arrival (°F)	Temp at Meal Service (°F)	Leftovers

Completed transport sheets for each day of meal service will be kept on file at: ☐Central Kitchen ☐Serving Location ☐Both