***Sample Public Release for Provision 2 Schools in a Non-base Year***

**FOR IMMEDIATE RELEASE**

[*Name of School Food Authority*] is participating in a Free [Breakfast and Lunch] program for the [xxxx-xxxx school year]. This alternative is referred to as Provision 2. All students enrolled at the following school(s) may participate in the [School Breakfast Program and the National School Lunch Program] at no charge. Since household applications are not required to receive free meals, Alternate Household Income Forms may be distributed by the school to collect income data for other programs that require this information.

All students will be served [breakfast and lunch] at no charge at the following site(s):

[List site(s) here]

For additional information please contact: [Name of Sponsorship], Attention: [Name, Title], [Department/Division], [Address], [City, State ZIP], [Telephone Number], [E-mail Address].

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(1) mail: U.S. Department of Agriculture

Office of the Assistant Secretary for Civil Rights

1400 Independence Avenue, SW

Washington, D.C. 20250-9410;

(2) fax: (202) 690-7442; or

(3) email: program.intake@usda.gov.

This institution is an equal opportunity provider.