**SCHOOL FINANCIAL SERVICES TEAM – DEPARTMENT OF PUBLIC INSTRUCTION – SCHOOL FINANCE BULLETIN #779, JULY 25, 2019**

**2018-19 transportation report closING tomorrow:** The PI-1547 Pupil Transportation Report for 2018-19 will be closed tomorrow, Friday, July 26. If you need to complete or modify your district’s report after that date, email Bruce.Anderson@dpi.wi.gov to request that the report be opened. Be sure to include an explanation for why the report was not completed by July 26. You will receive a reply indicating when the PI-1547 will be reopened for your report and instructions to follow up when it is complete.

**Summer Transportation Report Open MONDAY:** The PI-1547-SS Summer and Interim Session Pupil Transportation Report for 2018-19 will open on Monday, July 29, 2019. School districts that provided transportation for summer school and/or interim sessions should complete this report. The 2018-19 PI-1547-SS is due on October 1, 2019.

**2018-19 ESSA SCHOOL LEVEL ANNUAL REPORT POSTPONED:** The scheduled August 1 opening date for collecting 2018-19 school level annual data for ESSA reporting has been postponed. Outages and recovery along with continued server implementation problems have delayed final development on updates. We will provide revised opening and due dates as soon as possible.

**DOR EXEMPT COMPUTER AID PAID:** The Department of Revenue (DOR) made its 2019 payments of aid for exempt computers on Monday, July 22. Payments are coded as Fund 10, Source 691 revenue for 2018-19. We have uploaded the payment amounts provided by DOR into the PI-1505 and AC reports. A listing of all computer aid payments is available at:

<https://www.revenue.wi.gov/slfreportscotvc/2019ecrsp.pdf>

**SPECIAL ED “NO VALID LICENSE” INFORMATION NOW AVAILABLE IN SAFR:** The DPI Teacher Education, Preparation & Development Team has provided special education licensure information for 2018-19, which we have uploaded into SAFR for the “SPED Licensure” page. This information is used in the audit for State Special Education Aid.

**SPARSITY AND HIGH POVERTY AIDS TIMELINE:** The DPI Policy & Budget Team is currently reviewing the data sources used for Sparsity Aid and High Poverty Aid determinations. They are planning to have those determinations ready by mid-August.

**STATE OF WISCONSIN ACH PAYMENTS (REPEAT FROM MAY 7):** All grant and aid ACH payments made by the Department of Public Instruction can be viewed on the DPI Aids Register at:

<https://apps4.dpi.wi.gov/AID/Home>

If an ACH payment is received from the State of Wisconsin and is not on the DPI Aids Register, it was most likely from another state agency. If you are unsure of the origin or purpose of the payment, email the amount, date, and name from the remittance notification to:

WIVendors@wisconsin.gov

**UPCOMING DUE DATES AND OTHER EVENTS:**

[**July 26:** PI-1505-Calendar 2018-19 School Calendar Report Due]

[**July 26:** Comments on Draft GASB 84 WUFAR Accounts Due]

[**July 29:** PI-1547-SS 2019 Summer/Interim Transportation Report Open]

[**August 9:** PI-1505-Census 2018-19 Census Report Due]

[**August 30:** PI-1505-AC 2018-19 Aid Certification Due]

[**September 13:** PI-1506-AC and FB Auditor Reports Due]

[**September 20:** PI-1505 and PI-1505-SE Annual Reports Due]

[**October 1:** PI-1547-SS 2019 Summer/Interim Transportation Report Due]

[**October 15:** DPI Certification of 2018-19 General School Aids]

**UPCOMING WASBO** [<https://www.wasbo.com>] **and WASDA** [<http://www.wasda.org>] **WORKSHOPS AND CONFERENCES:**

**WASBO Custodial & Maintenance Conferences**

* July 31 – Appleton

**New School Administrators and Support Staff Conference**

* August 7-8 – Holiday Inn, Stevens Point

**WASBO School Business Office Professionals Conferences (previously Bookkeeper and Payroll Professionals Conference)**

* August 15 – CESA 3, Fennimore, WI
* October 17 – CESA 4, West Salem, WI
* November 20 – CESA 6, 7 and 8, Fox Valley Technical College, Appleton

**Fall 2019 Certified School Risk Managers Program (CSRM)** To learn more visit: <https://wasbo.com/riskmanagement>

* Fundamentals of Risk Management – September 18 – Madison
* Handling School Risks – September 19 – Madison
* Measuring School Risks – October 16 – Madison
* Funding School Risks – October 17 – Madison
* Administering School Risk – November 13 – Madison
* Crisis Prevention – November 14 – Madison

**WASBO Fall Conference**

* October 2 – Golf Fundraiser, Quit Qui Oc
* October 3-4 – The Osthoff Resort, Elkhart Lake

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**PREVIOUS MESSAGE:**

**SCHOOL FINANCIAL SERVICES TEAM – DEPARTMENT OF PUBLIC INSTRUCTION – SCHOOL FINANCE BULLETIN #778, JULY 22, 2019**

**2018-19 ANNUAL REPORTS OPEN:** The 2018-19 PI-1505, PI-1505-AC, and PI-1505-SE annual reports, as well as the PI-1506 and PI-1506-FB auditor reports, are now open. The deadlines for submitting these reports have not changed:

* PI-1505-AC District Aid Certification: Friday, August 30
* PI-1506-AC and FB Auditor Aid Certification & Fund Balance Report: Friday, September 13
* PI-1505 Annual and PI-1505-SE Special Education Annual Reports: Friday, September 20

NOTE: “On Record” amounts for computer & exempt property aids (10 R 691) have not yet been received from the Department of Revenue and are thus not loaded. We expect to receive them within the next few days.

Changes for 2018-19 reporting are minimal:

* WUFAR “tech coding” and other updates from Revisions #32 & #33 are in place.
* Addendum 82 (Common School Fund) has been tweaked slightly to better match up reported CSF restricted fund balances.
* The PI-1505-AC and 1506-AC screens on the Energy Efficiency Exemption have been improved to clarify language and bring in reported utility savings. A “Quick Audit” screen for Energy Efficiency data has also been added to compare what’s expected to what’s entered, as well as to flag potential overlevies.

If you experience any bugs with one of the reports, please email dpifin@dpi.wi.gov as soon as possible with the following information:

* Subject line: Bug Report – (Report Name) – (Your District/LEA)
* Describe where you were and what you were doing when the bug occurred.
* Include a screenshot (for Windows users we highly recommend the Snipping Tool).

If you are having trouble accessing any of these reports, email dpifin@dpi.wi.gov with your name and district/LEA.

**REMINDER: GASB 84 UPDATES & DRAFT WUFAR INFORMATION:** The SFS Team has posted information and draft pre-revision WUFAR updates for 2019-20 with regard to implementing the fiduciary funds accounting and reporting requirements of GASB 84. There is a Google Form for comments on the draft WUFAR accounts, which is due this Friday, July 26. Check out all our GASB 84 information at:

<https://dpi.wi.gov/sfs/finances/wufar/overview#gasb84>