

Continuing Eligibility Reporting Requirements

Schools participating in the Private School Choice Programs (PSCP) must submit a continuing eligibility report annually by June 30 using the on-line application system (OAS) in order to continue to participate in the program in the following school year. This requirement applies to all three programs—the Milwaukee, Racine, and Wisconsin (Statewide)—in the PSCP. Under ss. 119.23(7)(a) and 118.60 (7)(a) Wis. Stats., and Wisconsin Administrative Code Chapter PI 35 each PSCP school must meet at least one of the following standards:

1. At least 70% of the pupils in the choice program advance one grade level each year.
2. The private school's average attendance rate for the pupils in the choice program is at least 90%.
3. At least 80% of the pupils in the choice program demonstrate significant academic progress.
4. At least 70% of the families of the pupils in the choice program meet parent involvement criteria established by the private school.

A private school participating in the PSCP shall submit the continuing eligibility report using the OAS to the Department of Public Instruction (DPI) by October 15 each school year indicating which of the four standards the school will meet in that current year.

Except for the attendance standard, a school must submit the criteria it will use for the chosen standard. The criteria must meet the requirements of Wisconsin Administrative Rule PI 35.03(5). By June 30, the school must submit a report to the department, using the OAS, that the standard chosen has been met for that school year. The report will include a listing of each pupil that received a choice payment during the school year. The school must identify in OAS whether the student met the school's criteria. If the State Superintendent determines that a private school has not met at least one of the four standards the private school may not participate in the PSCP in the following school year.

Below is further guidance to assist schools in planning and reporting on the four standards. For your reference, examples of what student data needs to be reported in OAS are provided on page three of this Informational Bulletin. Instructions on how to complete the report using the OAS can be found in the OAS training module 3 "Required Forms & Important Dates" located at this link: <http://dpi.wi.gov/sms/choice-programs/administrator-training>.

Standard #1: At least 70% of choice pupils advance one grade level each year. Submit the criteria the school will use to determine which students will advance one grade. The criteria must meet the requirements of PI 35.03(5). To meet this standard, the school must submit the report using the OAS by June 30 that shows that at least 70% of the choice pupils advanced to the next grade level.

Standard #2: The private school's average attendance rate for choice pupils is at least 90%. By June 30, submit the report using the OAS. The report will require the school to identify for each student the number of days the student was enrolled at the school and the number of days the student attended the school. To meet this standard, the school's overall choice pupil attendance rate must have been at least 90%.

Standard #3: At least 80% of the choice pupils demonstrate significant academic progress. Submit to DPI the criteria the school will use in determining significant academic progress. The criteria must meet the requirements of PI 35.03(5). To meet this standard, the school must submit the report using the OAS by June 30 that shows that at least 80% of the choice pupils demonstrated significant academic progress.

Standard #4: At least 70% of the families of choice pupils meet the parent involvement criteria established by the school. Submit to DPI the school's parental involvement criteria that apply to the families with choice pupils. By June 30, submit the report using the OAS. The report will require the school to identify the choice families and indicate which families met the school's parental involvement criteria. To meet this standard, the list of choice families must show that at least 70% of choice families met the school's parental involvement criteria.

Examples of Required Student Data for Continuing Eligibility Reports
Data will be entered in OAS.

1. At least 70% of PSCP pupils advance one grade level.

<u>Count</u>	<u>Grade</u>	<u>Student Name</u>	<u>Advanced One Grade</u>
1	1 st	Lawson, Sam	Yes
2	1 st	Johnson, Michael	Yes
3	2 nd	Jones, Cindy	No
4	2 nd	Smith, Brandon	Yes
5	3 rd	Jones, Jennifer	Yes
5		Percentage: 80% (4 students meeting the criteria divided by 5 total choice students)	4

2. The average attendance rate for PSCP pupils is at least 90%.

<u>Grade</u>	<u>Student Name</u>	<u>Days Enrolled</u>	<u>Days Attended</u>
1 st	Lawson, Sam	180	180
1 st	Johnson, Michael	90	80
2 nd	Jones, Cindy	180	170
2 nd	Smith, Brandon	180	160
3 rd	Jones, Jennifer	180	180
	Percentage: 95% (Total days attended divided by total days enrolled.)	810	770

3. At least 80% of PSCP pupils demonstrate significant academic progress.

<u>Count</u>	<u>Grade</u>	<u>Student Name</u>	<u>Demonstrated Significant Academic Progress</u>
1	1 st	Lawson, Sam	Yes
2	1 st	Lawson, Michael	Yes
3	2 nd	Jones, Cindy	No
4	2 nd	Smith, Brandon	Yes
5	3 rd	Jones, Jennifer	Yes
5		Percentage: 80% (4 students meeting the criteria divided by 5 total choice students)	4

4. At least 70% of the PSCP families meet the parental involvement criteria.

<u>Family Count</u>	<u>Grade</u>	<u>Student Name</u>	<u>Met Criteria</u>
1	1 st	Lawson, Sam	Yes
	1 st	Lawson, Michael	
2	2 nd	Jones, Cindy	Yes
	3 rd	Jones, Jennifer	
3	2 nd	Smith, Brandon	Yes
3		Percentage: 100% (3 families meeting the criteria divided by 3 total choice families)	3