

## Summer School

Private schools participating in the Private School Choice Programs (PSCP or Choice) may be eligible to receive state aid payments for providing allowable summer school instruction to Choice eligible students. In order to receive Choice state aid for summer school instruction an eligible school must meet all Choice program requirements.

**Allowable Summer School Instruction:** Under Wisconsin Administrative Code PI 35.08 and PI 48.08, the State Superintendent of Public Instruction is required to annually review the summer classes or laboratory periods for Choice schools seeking Choice summer school state aid to ensure the classes are for academic purposes. Allowable Choice summer school instruction is defined under Wisconsin Administrative Code as summer school learning experiences that are related or similar to instruction that is offered during the regular school term or for which credit toward graduation is given.

Under Wisconsin Administrative Code, Choice **summer school instruction may include:**

- (a) music programs, lessons, sections or clinics;
- (b) swimming instruction programs, if taught or directed on the school site; or
- (c) field trips if accompanied by a teacher and if all pupils have equal access to field trips regardless of their ability to pay.

Choice **summer school instruction may not include:**

- (a) travel time to events, including field trips;
- (b) performances, including band, orchestra, choir, parades and theatrical performances;
- (c) recreational programs and team sports;
- (d) participation in fairs or expositions by career and technical student organizations;
- (e) classes taught by a teacher funded through Title 1; and
- (f) any offering not provided or directed by a teacher;

**Student Eligibility for Choice Summer School Payment:** The following students are eligible for Choice summer school state aid payments:

- (a) a continuing Choice pupil who was enrolled in the Milwaukee Parental Choice Program (MPCP), Racine Parental Choice Program (RPCP) or the Wisconsin Parental Choice Program (WPCP) **at any same program** school on the 2<sup>nd</sup> Friday in January in the school term immediately preceding the summer school instruction (students cannot transfer between the MPCP, RPCP and WPCP—a student is only eligible for Choice summer school in the same program that the student was counted in on the 2<sup>nd</sup> Friday in January); or
- (b) a new Choice student just accepted in the MPCP, RPCP or WPCP **at your school** for the school term immediately following the summer school instruction. This includes K4 students that have an accepted eligible Choice application for the school term immediately following the summer school instruction.

DPI staff will verify the eligibility of students for Choice summer school payments by checking the school's list against the 2<sup>nd</sup> Friday in January count date class list and against eligible applications in the Online Application System (OAS) for newly accepted students at your school.

**Choice Summer School Payment:** A participating private school may receive a per pupil payment for eligible Choice pupils that attend summer school if the following are satisfied:

1. The private school offers no fewer than 19 days of instruction during the summer;
2. Each summer day of instruction offered by the private school is comprised of no fewer than 270 minutes of instruction; and
3. Each pupil for whom the private school seeks payment attends no fewer than 15 days of summer instruction at the private school.

If the above criteria are met, the private school is eligible to receive a per pupil payment of 5% of the maximum per pupil state aid amount from the prior year for each eligible pupil. As noted above, a pupil must attend at least 15 days in order for the school to receive a summer school payment for the pupil.

The school is required to submit the Summer School Report (PI-PCP-109) by **October 1** following the summer school program. The Department of Public Instruction (DPI) will review this report and request additional information as needed. The school's independent auditor reviews the Summer School Report in conjunction with the September Enrollment Audit due December 15<sup>th</sup>.

**Choice Summer School Payment Process:** After the DPI staff review the summer school reports that are **due by October 1** following the summer school program, the summer school payment due to each Choice school will be issued as a separate payment and paid at the same time as the regular Choice payment the school receives in November. For example, if a school is eligible to receive a regular Choice payment of \$25,000 in November and their eligible summer school payment is \$5,000, the school will receive one payment in the amount of \$25,000 (as payment for their eligible Choice students included on the 3<sup>rd</sup> Friday in September count report) and a second payment in the amount of \$5,000 (as their summer school payment).

### **Important Dates:**

**January 10:** The Intent to Offer Summer School Survey is due to the DPI.

**May 1:** New schools to the PSCP must submit all of the following:

1. A copy of the school's certificate of occupancy if participating in the Milwaukee Parental Choice Program or Racine Parental Choice Program; and
2. Documentation that the school is preaccredited or fully accredited.

New schools must be determined financially viable by May 1 and should have the required insurance coverage, including the fidelity bond, in effect by May 1. The school should provide evidence to the DPI that they have the required insurance, including the fidelity bond, by May 1.

**May 1:** Schools must submit a summer school course list and description. The form will be sent to those schools that have timely submitted their intent to offer a Choice summer school program.

**October 1:** Schools must submit the summer school program report. The report will be sent to those schools that have timely submitted their intent to offer a Choice summer school program and a list of allowable summer school instruction.

The Intent to Offer Summer School Letter and Survey and the Summer School Report can be accessed at <http://dpi.wi.gov/sms/choice-programs/school-reports>.