

Private School Choice Programs Acceptable Proof of Residency Documents

One of the documents below must be provided that includes the **name of one of the parents/legal guardians on the application and the address on the application**. The list below includes all acceptable forms of residency documentation. Only the items on this list may be used as residency documentation. **Residency documentation must include a date to show that it is current** (the date window will be provided to you during the application process).

1. **Wage statement or W2 year-end earnings statement.** (Note: W-2 end-of-year earnings statements are not acceptable for applications received after April.)
2. **Water, gas, electric, cable, satellite, or landline phone bill.** Cell phone bills are NOT acceptable.
3. **Governmental correspondence.** Examples include a property tax bill, Supplemental Security Income "SSI", Wisconsin Works "W2", FoodShare, or Housing Assistance letter. Printed statements from Access.gov can be used as residency support if the statement is during the required period.
4. **Lease agreement with a term that includes the date the parent applies to the school** (must be complete and legible) that is in the name of one of the parents/legal guardians at the address on the student application. Expired leases are NOT acceptable. Generally, the parent should try to provide one of the allowed residency documents other than a month-to-month lease. However, if a month-to-month lease is used, it must be dated within three months of when the application is received. Rent receipts are NOT an allowed residency document.
5. **Homeless individuals** may identify a location for their residence if it is an identifiable location which could conceivably serve as a temporary residence. A homeless family should provide a letter on the organization's letterhead from a shelter for the homeless or from a private or public organization providing services for homeless individuals signed and dated within the required time period by a representative of the organization.
6. Properly completed **Alternative Residency Verification form** (Form PI-PCP-51) only for situations where: (a) the student is not living with one of his or her parents or legal guardians; or (b) one of the parents/ legal guardians does not have one of the residency documents above and someone else living at the address on the application is able to provide one of the residency documents above for the family. Click <http://dpi.wi.gov/sites/default/files/imce/forms/doc/fpcp-51.doc> for the Alternative Residency Verification form.