



Wisconsin Department of Public Instruction  
**SCHOOL FACILITY SURVEY**  
 PI-Q99-8

**INSTRUCTIONS:** Complete survey as indicated.  
 Return survey via email by June 18, 1999 to:  
DPISMS@MAIL.STATE.WI.US

Or return via mail by June 18, 1999 to: BOB SOLDNER  
 DEPARTMENT OF PUBLIC INSTRUCTION  
 P.O. BOX 7841  
 MADISON, WI 53707-7841  
 608-266-2803 FAX: 608-266-2840

This facility survey is to be completed on a school-by-school basis. That is, each individual school within the school district will be evaluated using the survey. This survey is the result of Section 115.33(4), Wis. Stats., enacted into law in 1998 that requires the State Superintendent to conduct a study of the physical condition and capacity of the public schools and their suitability for use as public schools.

1. Please enter your school district's local education agency (LEA) number. *The LEA number is the four-digit code assigned to your district by the Department of Public Instruction (DPI).*

School District LEA Number:

2. Please enter your school number. *The school number is the four-digit code assigned to your school by DPI.*

School Number:

3. The survey is divided into three sections: (a) Physical Structure and Mechanical Features; (b) School Safety; and (c) Educational Appropriateness and Suitability. To go directly to a specific section of the survey select one of the following options.

- Physical Structure and Mechanical Features [Go to question 4]
- School Safety [Go to question 30]
- Educational Appropriateness and Suitability [Go to question 37]

**A. PHYSICAL STRUCTURE AND MECHANICAL FEATURES**

4. When was the school originally constructed? (Choose one).

- Pre-1900
- 1900-1909
- 1910-1919
- 1920-1929
- 1930-1939
- 1940-1949
- 1950-1959
- 1960-1969
- 1970-1979
- 1980-1989
- 1990-1999

5. In your opinion, is this school building overcrowded?

- Yes
- No

6. If the original building has been renovated or had additions, when was the most recent, MAJOR renovation or addition? (Choose one).

- No Renovation
- Before 1930
- 1930-1939
- 1940-1949
- 1950-1959
- 1960-1969
- 1970-1979
- 1980-1989
- 1990-1999

7. How many total square feet does the original building have? *If exact measurements are not readily available, give your best estimate.*

8. If the building has been renovated or added on to, how many total square feet exist now? *If exact measurements are not readily available, give your best estimate. If the original building has not been renovated, enter zero.*

9. How many portable classrooms are in use during 1998-99 school year?

10. Does the school accommodate any of its students in instructional facilities located OFF-SITE, such as rented space in another school, community center, church etc.? *Do not include portable classrooms.*

- Yes [\[Go to question 11\]](#)
- No [\[Go to question 12\]](#)

11. How many of this school's FTE students are housed in OFF-SITE facilities?

12. What is the overall condition of the original buildings and the permanent additions to the original buildings? *Refer to the rating scale shown below, and select one for EACH category of building. If this school does not have any permanent additions, mark NA. Overall condition includes both physical condition and the capability of the buildings to meet the functional requirements of instructional programs.*

- Excellent:** New or easily restorable to "like new" only minimal routine maintenance.
- Good:** Only routine maintenance or minor repair required.
- Adequate:** Some preventive maintenance and/or corrective repair required.
- Fair:** Fails to meet code and functional requirements in some cases; extensive repair.
- Poor:** Consistent substandard performance; Major corrective repair or overhaul.
- Replace:** Non-operational or significantly substandard performance. Replacement.
- NA:** Not Applicable.

	Excellent	Good	Adequate	Fair	Poor	Replace	NA
Original buildings	○	○	○	○	○	○	○
Permanent additions to the original buildings	○	○	○	○	○	○	○

13. What would be the total cost of all repairs/renovations/modernizations required to put this school's ON-SITE buildings in good overall condition? *Give your best estimate. "Good" is defined as in need of only routine maintenance or minor repair. If the school's ON-SITE buildings are already in good (or better) condition, enter zero.*

14. On which of the sources listed below is this estimate based. *Choose all that apply. Click to Select. Click a second time to De-select.*

- Does not apply – already in good (or better) overall condition.
- Facilities inspection/assessment performed within the last three years by licensed professionals.
- Repair/renovation/modernization work already being performed/contracted for.
- Capital improvement/facilities master plan or schedule.
- My best professional judgment.
- Opinions of others.

15. Overall what is the physical condition of each of the building features listed below for this school's ON-SITE buildings? *Refer to the rating scale shown below, and select one for EACH feature listed.*

**Excellent:** New or easily restorable to "like new" only minimal routine maintenance.

**Good:** Only routine maintenance or minor repair required.

**Adequate:** Some preventive maintenance and/or corrective repair required.

**Fair:** Fails to meet code and functional requirements in some cases; extensive repair.

**Poor:** Consistent substandard performance; Major corrective repair or overhaul.

**Replace:** Non-operational or significantly substandard performance. Replacement.

	Excellent	Good	Adequate	Fair	Poor	Replace
Roofs	○	○	○	○	○	○
Framing, floors, foundations	○	○	○	○	○	○
Exterior walls, finishes, windows, doors	○	○	○	○	○	○
Interior finishes, trims	○	○	○	○	○	○
Plumbing	○	○	○	○	○	○
Heating, ventilation, air conditioning	○	○	○	○	○	○
Electrical power	○	○	○	○	○	○
Electrical lighting	○	○	○	○	○	○
Life safety requirements (e.g., emergency lighting and warning systems, exit signs)	○	○	○	○	○	○

16. How adequate is your current maintenance budget for keeping your buildings in good overall condition? "Good" is defined as in need of only routine maintenance or minor repair.

- Very Adequate
- Adequate
- Somewhat Adequate
- Not Adequate At All

17. How satisfactory or unsatisfactory is each of the following environmental factors in this school's ON-SITE buildings? Select one for EACH environmental factor listed.

	Very Satisfactory	Satisfactory	Unsatisfactory	Very Unsatisfactory
Lighting	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Heating	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Ventilation	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Indoor air quality	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Acoustics for noise control	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Flexibility of instructional space (e.g., expandability, convertibility, adaptability)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Energy efficiency/conservation	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Physical security of buildings	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Exterior noise	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

18. How many instructional classrooms were in use as of the third Friday in September 1998?

19. Does the school building have central air conditioning (cools all interior space)?

- Yes [Go to question 22]
- No [Go to question 20]

20. Does this school have air conditioning in instructional classrooms, computer labs, and/or the library? (Check all that apply).

- Yes, in instructional classrooms
- Yes, in computer labs
- Yes, the library

21. How many instructional classrooms have air conditioning? *Insert a number.*

# of classrooms:

22. Does this school have a separate room for a library/resource/media center?

- Yes [\[Go to question 23\]](#)
- No [\[Go to question 27\]](#)

23. How does the size of your school's library/resource/media center compare with the size of a typical classroom in your building?

- Smaller [\[Go to question 24\]](#)
- About the same size [\[Go to question 25\]](#)
- Larger [\[Go to question 24\]](#)

24. How many classrooms would fit in the space used for your library/resource/media center?

# of classrooms:

25. If you have a library/resource/media center, is it staffed by a licensed, professional librarian?

- Yes [\[Go to question 26\]](#)
- No [\[Go to question 27\]](#)

26. Indicate the percent time that your library/resource/media center is staffed by a licensed, professional librarian? *For example, if the library is staffed 50% of the time by a licensed librarian, insert 50.*

Percent:

27. Does this school have a separate room for a parent/family center?

*A parent/family center is a room provided for parents, family and community members to obtain resources, meet with school staff, do volunteer activities and conduct meetings.*

- Yes [\[Go to question 28\]](#)
- No [\[Go to question 30\]](#)

28. How does the size of your school's parent/family center compare with the size of a typical classroom in your building?

- Smaller [\[Go to question 29\]](#)
- About the same size [\[Go to question 30\]](#)
- Larger [\[Go to question 29\]](#)

29. About how many classrooms would fit in the space used for the parent/family center?

# of classrooms:

## **B. SCHOOL SAFETY**

30. Does your school have a "Locked-Door" policy (doors can only be opened from the inside)?

- Yes
- No

31. Does your school have a "Check-In" policy for school visitors?

- Yes
- No

32. Does your school have an established emergency response plan for dealing with school safety issues?

- Yes
- No

33. Does your school have on-site security provided by police officers or private security guards?

- Yes
- No

34. Does your school have parent or other community volunteers to assist in monitoring the school?

- Yes
- No

35. Does your school have metal detectors?

- Yes
- No

36. Does your school have surveillance cameras located within the school building or on school grounds?

- Yes
- No

## **C. EDUCATIONAL APPROPRIATENESS AND SUITABILITY**

37. The remaining statements are divided into two sections. The first section, #38 through #56, should be filled out by elementary level schools ONLY. The second section #57 through #69, should be filled out by middle, junior high or high schools ONLY. These statements should be answered in the context of how each one applies to the individual school. Which type of school?

- Elementary School [Go to question 38]
- Middle, Junior High, or High School [Go to question 57]

## **ELEMENTARY SCHOOLS ONLY**

### **EDUCATIONAL APPROPRIATENESS:**

**38.** Size of instructional classrooms are large enough to allow for alternative room arrangements to facilitate curricular objectives.

- Strongly agree with statement
- Agree with statement
- Disagree with statement
- Strongly disagree with statement

**39.** Pre-kindergarten and kindergarten space accommodates developmental range and needs of young children by providing a minimum of 35 square feet per occupant.

- Strongly agree with statement
- Agree with statement
- Disagree with statement
- Strongly disagree with statement

**40.** Adequate space is available for small work group instruction (less than 15 students).

- Strongly agree with statement
- Agree with statement
- Disagree with statement
- Strongly disagree with statement

**41.** Adequate space is available to allow instructional classrooms to maintain a class size of less than 30 students.

- Strongly agree with statement
- Agree with statement
- Disagree with statement
- Strongly disagree with statement

**42.** Adequate space is available for large work group instruction (more than 30 students).

- Strongly agree with statement
- Agree with statement
- Disagree with statement
- Strongly disagree with statement

**43.** Equipment and furniture (such as shelving units, tables and chairs) are the appropriate size for the buildings student population.

- Strongly agree with statement
- Agree with statement
- Disagree with statement
- Strongly disagree with statement

**BUILDING SUITABILITY FOR EDUCATION:**

44. Building materials, color schemes, and décor provide impetus to learning.

- Strongly agree with statement
- Agree with statement
- Disagree with statement
- Strongly disagree with statement

45. Drinking fountain and restroom facilities are an appropriate height and size for the school building population and conveniently located.

- Strongly agree with statement
- Agree with statement
- Disagree with statement
- Strongly disagree with statement

46. Student services areas (e.g., counselor and medical) ensure privacy and are of sufficient size.

- Strongly agree with statement
- Agree with statement
- Disagree with statement
- Strongly disagree with statement

47. Building is accessible to students with disabilities.

- Strongly agree with statement
- Agree with statement
- Disagree with statement
- Strongly disagree with statement

48. Space is available and appropriate for extended day learning opportunities, including before and after school day care.

- Strongly agree with statement
- Agree with statement
- Disagree with statement
- Strongly disagree with statement

**SCHOOL SITE SUITABILITY:**

49. Site is large enough to meet educational needs and is accessible.

- Strongly agree with statement
- Agree with statement
- Disagree with statement
- Strongly disagree with statement

50. Site has a safe outdoor space where children can engage in a variety of games, sports and motor activities.

- Strongly agree with statement
- Agree with statement
- Disagree with statement
- Strongly disagree with statement

51. Student loading areas are segregated from other vehicular traffic and pedestrian walkways.

- Strongly agree with statement
- Agree with statement
- Disagree with statement
- Strongly disagree with statement

**PLAYGROUND SITE AND EQUIPMENT SUITABILITY:**

52. Playground size is appropriate for number of students.

- Strongly agree with statement
- Agree with statement
- Disagree with statement
- Strongly disagree with statement

53. Playgrounds are separated from streets and parking areas with fencing or other permanent material.

- Strongly agree with statement
- Agree with statement
- Disagree with statement
- Strongly disagree with statement

54. Playgrounds are will equipped and appropriate for age levels.

- Strongly agree with statement
- Agree with statement
- Disagree with statement
- Strongly disagree with statement

55. Playground equipment is accessible to students with disabilities.

- Strongly agree with statement
- Agree with statement
- Disagree with statement
- Strongly disagree with statement

56. Playground equipment is free of sharp edges, of sound construction, and in good condition.

- Strongly agree with statement
- Agree with statement
- Disagree with statement
- Strongly disagree with statement

## **MIDDLE, JUNIOR HIGH AND HIGH SCHOOL ONLY**

### **EDUCATIONAL APPROPRIATENESS:**

**57.** Size of instructional classrooms are large enough to allow for alternative room arrangements to facilitate curricular objectives.

- Strongly agree with statement
- Agree with statement
- Disagree with statement
- Strongly disagree with statement

**58.** Size and design of special learning areas (science labs, art, technology education, music and special education) is compatible with instructional need

- Strongly agree with statement
- Agree with statement
- Disagree with statement
- Strongly disagree with statement

**59.** Adequate space is available for small work group instruction (less than 15 students).

- Strongly agree with statement
- Agree with statement
- Disagree with statement
- Strongly disagree with statement

**60.** Adequate space is available to allow instructional classrooms to maintain a class size of less than 30 students.

- Strongly agree with statement
- Agree with statement
- Disagree with statement
- Strongly disagree with statement

**61.** Adequate space is available for large work group instruction (more than 30 students).

- Strongly agree with statement
- Agree with statement
- Disagree with statement
- Strongly disagree with statement

### **BUILDING SUITABILITY FOR EDUCATION:**

**62.** Building materials, color schemes, and décor provide impetus to learning.

- Strongly agree with statement
- Agree with statement
- Disagree with statement
- Strongly disagree with statement

**63. Drinking fountain and restroom facilities are an appropriate height and size for the school building population and conveniently located.**

- Strongly agree with statement
- Agree with statement
- Disagree with statement
- Strongly disagree with statement

**64. Student services areas (e.g., counselor and medical) ensure privacy and are of sufficient size.**

- Strongly agree with statement
- Agree with statement
- Disagree with statement
- Strongly disagree with statement

**65. Building is accessible to students with disabilities.**

- Strongly agree with statement
- Agree with statement
- Disagree with statement
- Strongly disagree with statement

**66. Space is available and appropriate for extended day learning opportunities, including before and after school day care.**

- Strongly agree with statement
- Agree with statement
- Disagree with statement
- Strongly disagree with statement

**SCHOOL SITE SUITABILITY:**

**67. Site is large enough to meet educational needs and is accessible.**

- Strongly agree with statement
- Agree with statement
- Disagree with statement
- Strongly disagree with statement

**68. Site has a safe outdoor space where students can engage in a variety of games, sports and motor activities.**

- Strongly agree with statement
- Agree with statement
- Disagree with statement
- Strongly disagree with statement

**69.** Student loading areas are segregated from other vehicular traffic and pedestrian walkways.

- Strongly agree with statement
- Agree with statement
- Disagree with statement
- Strongly disagree with statement

**70.** Thank you for taking the time to complete this survey. Select the submit survey now to send your responses to us.

This questionnaire was created by Perseus SurveySolutions for the Web.