

# Title I Schoolwide Activities Set-Aside – IDEA Entitlement Funding

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## What is meant by “Title I Schoolwide Activities Set-Aside”?

Under IDEA 2004, LEAs are allowed to set aside a portion of their Individuals with Disabilities Education Act (IDEA) Part B allocation to support activities in a Title I schoolwide program under section 1114 of the Elementary and Secondary Education Act (ESEA) (34 CFR §300.206).

Optional IDEA Title I schoolwide fund set-asides must be calculated and expended at the Title I Schoolwide school level. The funding that may be set aside is based on the fiscal year. Any unspent funds earmarked for Title I schoolwide activities are returned to the LEA’s general IDEA entitlement pot at the end of the fiscal year.

Students with disabilities attending the schoolwide school must continue to receive services in accordance with properly developed IEPs and must be afforded all of the rights and services guaranteed to children with disabilities under IDEA.

## Which LEAs may use this optional set-aside?

For each fiscal year, only those LEAs that have DPI-approved Title I schoolwide schools may set aside a portion of their IDEA Part B allocation to support Title I schoolwide activities. This list is maintained by the Title I and School Support team.

## What are the allowable costs for IDEA funds used to support Title I schoolwide activities?

IDEA funds may be used in a schoolwide program to support approved action strategies in the LEA’s program plan. LEAs may use IDEA-Title I Schoolwide set-aside funds in the manner they choose, as long as they engage in reform strategies that increase the amount and quality of learning time and help provide a high-quality curriculum for all children. However, as these are federal grant funds, the costs must always be reasonable and necessary in accordance with the [Uniform Grant Guidance](#) (2 CFR 200).

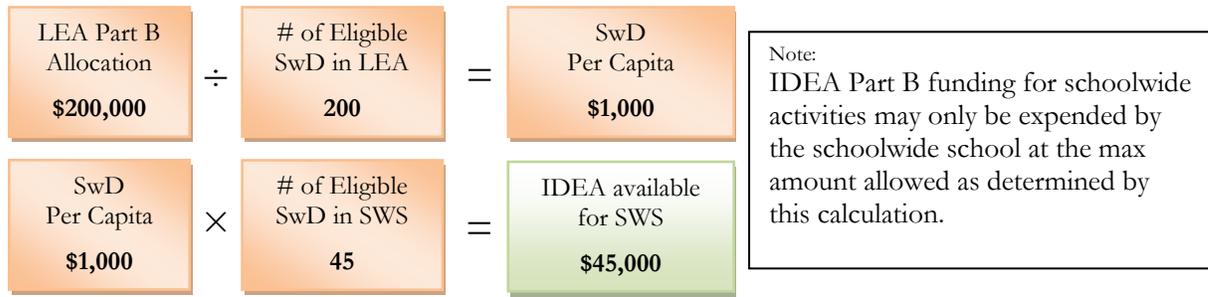
The following is an example of supporting Title I schoolwide activities: The LEA has identified four days of summer school per week that will be funded with Title I dollars. The max amount of IDEA funds allowed to be set-aside for a schoolwide school is enough to add a fifth day to the summer school week at the schoolwide school. The LEA is using IDEA funds to support an existing Title I schoolwide activity.

## How is the set-aside calculated?

IDEA regulations stipulate the calculation that must be used by LEAs to determine the amount of IDEA Part B funding that maybe set-aside to support Title I schoolwide activities. The calculation is:

**Part B Allocation (Flow-through (611) + Preschool (619)) *divided by* the number of eligible students with disabilities (SwD) in the LEA’s jurisdiction *multiplied by* the number of eligible students with disabilities (SwD) enrolled in the Title I schoolwide school.**

Below is a diagram of this calculation:



### Applying for Title I Schoolwide Set-Aside Activities in WISEgrants

LEAs with Title I Schoolwide Schools may budget for this set-aside within the IDEA flow-through application in WISEgrants.

#### *Step 1 – Calculation*

The set-aside calculation must be completed. To do this, the LEA must enter student enrollment numbers on the “TI Schoolwide SwD Enrollment” page accessed through the Flow-through Grant Application menu.

To determine the students with disabilities per capita amount for the LEA, the LEA must enter the number of students with disabilities attending both public and private school students within the district during the year in which the funds will be set-aside. For fiscal year 2016-17, the count date will have taken place between October 1 and December 1, 2016. The software requires the user to enter the date in which the student count took place.

If the LEA is submitting a Title I Schoolwide set-aside budget prior to the start of the school year, as in the example above, the LEA will not know the 2016-17 enrollment count. For planning purposes, the LEA may enter enrollment numbers from the immediate past year, which would be October 1, 2015. Once 2016-17 enrollment numbers are known, however, the LEA must update the numbers on the enrollment page to reflect current fiscal year data to ensure that the appropriate set-aside amount is being calculated.

Enrollment Count Date ▼

Select the date on which the enrollment count was performed. If using prior year enrollment data for preliminary reservations, LEA must update when current year enrollment figures are finalized.

**Count Date Performed**

10/1/2015 📅

After the date has been entered and saved, the user will be prompted to enter the total number of students eligible for special education, enrolled in both public and private schools, in the district’s jurisdiction ages 3 to 21 as of the date reported. The instructions state the required fiscal date (October 1 of the grant year).

Total Student with Disabilities Enrollment Data ▼

Enter the total number of students eligible for special education, enrolled in both public and private schools, in the district’s jurisdiction ages 3 to 21 as of October 1, 2016 (if using prior year enrollment data for preliminary reservations, LEA must update when current year enrollment figures are finalized):

**Count**

421

After the total enrollment count has been entered and saved, the page will load all of the Title I Schoolwide Schools associated with the LEA. For any school the LEA wishes to set -aside funds, students with disabilities enrollment numbers need to be entered. This count should reflect the count taken on the date entered in the first panel.

TI SW School Code	TI SW School Name	Number of Students with Disabilities Enrolled
0040	Garfield EI	40
0060	Marinette Hi	107
0070	Marinette Mid	101
0100	Sunrise Early Learning Ctr	92
0120	Merryman EI	41
0140	Park EI	40
		<b>Total Number of Students with Disabilities Enrolled: 421</b>

Once enrollment numbers have been added and saved, the user can reserve funds for Title I Schoolwide activities.

Click [here](#) to view the screencast of the TI Schoolwide SwD Enrollment page.

### Step 2 – Reservation

Once the enrollment numbers have been entered, maximum reservation amounts are calculated per school. The “Plan Reservations” page is accessed through the Flow-through Grant Application menu.

The optional Title I Schoolwide reservation section is located at the bottom of the Plan Reservations page. It will list all of the Title I Schoolwide Schools within the LEA along with the enrollment numbers that were saved on the “TI Schoolwide SwD Enrollment” page. The enrollment numbers saved generate the maximum amount of flow-through that can be set aside for each school.

Title I Schoolwide Set Aside			
<b>District's Per Pupil Amount:</b> Flow-through Allocation + Preschool Allocation (no carryover) / Total Number of SwD Enrollment ages 3 to 21 $\$451,102.00 + \$13,093.00 = \$464,195.00 / 421 = \mathbf{\$1,102.60}$			
Title I Schoolwide School	Number of students with disabilities attending the school	Maximum	Flow-through Reservation
Garfield EI	40	\$44,104.04	<input type="text" value="\$33,000.00"/>
Marinette Hi	107	\$117,978.30	<input type="text" value="\$0.00"/>
Marinette Mid	101	\$111,362.70	<input type="text" value="\$0.00"/>
Sunrise Early Learning Ctr	92	\$101,439.29	<input type="text" value="\$0.00"/>
Merryman EI	41	\$45,206.64	<input type="text" value="\$34,000.00"/>
Park EI	40	\$44,104.04	<input type="text" value="\$33,000.00"/>

Notes:

- The LEA can reserve *up to* the calculated maximum amount but is not obligated to set aside the maximum amount.

- The LEA is not obligated to reserve funds for all of its Title I Schoolwide Schools.
- The LEA is not obligated to set aside funds in the same manner as is required under the Title I-A application (i.e. ‘rank and order’).

The amounts that are reserved on this page then become available for budgeting under the Title I Schoolwide Set-Aside sub-budget. Budgeting must be done by school and up to the amount that is reserved on this page. The user can edit these amounts throughout the school year, under the condition that the amount for each school cannot be lowered below what has already been approved in a budget or claimed.

Click [here](#) to view the screencast of the TI Schoolwide Reservation on the Plan Reservations page.

### *Step 3 – Budget*

Once amounts have been reserved, the LEA can budget for Title I Schoolwide activities. The Title I Schoolwide Set-Aside budget is accessed through the Flow-through Grant Application menu. The current budget items available are based on WUFAR combinations established through the Title I-A budget application, but the set-aside is not limited to those items. If the WUFAR combination preferred by the LEA is not available in the budget drop down menus, make a [request](#) it be added.

Click [here](#) to view the screencast of budget items being added into a Title I Schoolwide Set-Aside budget.

### How do we account for these funds?

IDEA funds set aside to support Title I schoolwide activities must be budgeted and expended at the school level. The expenditures are coded in Fund 10. The project number will always be the appropriate federal grant project number – for flow-through this number is 341. Grant revenue received for Title I Schoolwide Set-Aside is coded in Fund 10, Source 730.

LEAs must document location and use of IDEA funds used to support Title I schoolwide activities. IDEA funds used to support Title I schoolwide activities will be subject to DPI’s IDEA fiscal monitoring.

### What time and effort records must be kept for staff funded with IDEA-Title I schoolwide funds?

Time and effort records must be kept in accordance with the [Uniform Grant Guidance](#). Individuals working under a Title I schoolwide plan are considered to have a single cost objective. For additional information on required time and effort reporting, view the [technical assistance](#) available at [www.dpi.wi.gov/wisegrants](http://www.dpi.wi.gov/wisegrants).

### IDEA Regulations Regarding Title I Schoolwide Set-Aside Funds

§ 300.206 Schoolwide programs under Title I of the ESEA.

(a) General. Notwithstanding the provisions of §§ 300.202 and 300.203 or any other provision of Part B of the Act, an LEA may use funds received under Part B of the Act for any fiscal year to carry out a schoolwide program under section 1114 of the ESEA, except that the amount used in any schoolwide program may not exceed—

- (1)(i) The amount received by the LEA under Part B of the Act for that fiscal year; divided by
  - (ii) The number of children with disabilities in the jurisdiction of the LEA; and multiplied by
- (2) The number of children with disabilities participating in the schoolwide program.

(b) Funding conditions. The funds described in paragraph (a) of this section are subject to the following conditions:

- (1) The funds must be considered as Federal Part B funds for purposes of the calculations required by § 300.202(a)(2) and (a)(3).
- (2) The funds may be used without regard to the requirements of § 300.202(a)(1).

(c) Meeting other Part B requirements. Except as provided in paragraph (b) of this section, all other requirements of Part B of the Act must be met by an LEA using Part B funds in accordance with paragraph (a) of this section, including ensuring that children with disabilities in schoolwide program schools—

- (1) Receive services in accordance with a properly developed IEP; and
- (2) Are afforded all of the rights and services guaranteed to children with disabilities under the Act.