IEP & Placement Timelines

If **initial** IEP and placement, parental consent required **before** services can be provided.

Contact parent(s) and arrange a mutually agreeable time and place for the IEP team meeting

Send notice – invitation to IEP team meeting

IEP team meets to develop IEP and determine placement

Provide parent(s) with notice of placement and copy of IEP

Implement IEP and placement*

Periodically review and revise as appropriate

After annual IEP team meeting, parent(s) and LEA may agree to revise the IEP without an IEP team meeting. If placement change is being considered, an IEP team meeting is required.

If evaluation or reevaluation, meeting must occur within 30 calendar days of eligibility determination.

Reasonable amount of time before IEP and placement implemented. (LEA should consider amount of time mail takes to go through processing and mail system.)

At least annually, IEP team meets to review progress toward IEP goals, consider special factors, and determine placement. Revise IEP as appropriate, to address lack of expected progress towards annual goals and in general education curriculum; results of any reevaluation; information provided to, or by, parents; the student's anticipated needs; or other matters.

*At the beginning of each school year, each LEA must have an IEP in effect for each student for whom the district has FAPE responsibility.