

1) **Step 16: Transition Services:**

User is now able to select a transition service area and use the check box “considered but not needed” to document each transition service area was considered during the IEP meeting. This is not required, but users should utilize this option rather than selecting “other” and manually entering “considered but not needed.” Please do not type “considered but not needed”, use the check box, instead. Thank you!

16. Identify the transition service(s) within at least one of the following categories that relate to assisting Demo reach each of the stated postsecondary goals.

Select one (a minimum of one transition service must be identified):

-- Select a Category -- Considered but not needed

2) **Noncompliant PTPs – New Meeting Required:**

This is a new report available within the PTP “Reports” tab. This report includes the name of the student, the date of the IEP meeting, and the error that occurred. A new IEP meeting is required if:

- 1) The student was not invited and the parent agreed a new IEP meeting should be scheduled and the student invited (Step 4), OR
- 2) The LEA obtained parent consent to invite an outside agency, but did not invite said agency and the parent agreed a new IEP meeting is necessary (Step 16).

3) **School year selection**

As of May 1, 2013, IEP teams using the PTP must identify the transition service(s) for the 2013-14 school year and create the course of study for the 2013-14 school year. For students who will be graduating or exiting school due to reaching maximum age in June 2013, the user is required to:

- 1) Select any transition service category and then select “other” from the drop down menu. Manually enter a descriptive text such as “Student is graduating in June 2013.” Step 13
- 2) For the course of study – Select to manually enter the course of study and then type a descriptive text such as “Student is graduating in June 2013.” (Step 17)