



DPI School Nurse Summer Institute

August 5, 2025

Cottage Grove, WI

Medicaid Billing for School Nurses
*Review of School Based Services and School
Nursing Documentation*

Wisconsin Department of Public Instruction

Jill K. Underly, PhD, State Superintendent

Location

The event will be held at the **Comfort Suites** located at **1607 Landmark Dr, Cottage Grove, WI 53527**.

To reserve a room at the special conference rate of \$98, please call (608) 839-0366 and use the following code: **ZG52U4**.

Registration

[School Nurse Summer Institute Registration](#)

- Cost: **\$50**
 - Registration is limited to 50 participants.
 - Registration closes on **July 29, 2025**. No refunds available after this date.
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Program Outcomes

School nurses will identify how their school(s) can benefit from participating in billing for school health services.

School nurses will develop the skills and knowledge to document their use of the nursing process to meet professional standards and allow for Medicaid billing.

Learning Objectives

Upon completion of this institute participants will be able to:

- Explain how Medicaid billing brings funding into schools and what services can be billed.
 - Demonstrate how to document “medical necessity” for Medicaid billing.
 - Improve use of Individualized Health Care Plans (IHP) to ensure safety and well-being of students and evaluate outcomes of nursing care.
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Planning Committee

Louise Wilson, MS, BSN, RN, LSN, NCSN, FNASN - Wisconsin Department of Public Instruction

Shannon Jones, BSN, RN, NCSN - WASN President Elect

Katelyn Lasse, MPH, BSN, RN - WASN Legislative Chair

Steve Milioto - Department of Health Services (DHS) School-Based Services Cost Settlement Coordinator

Peter Gilles - Manager Public Consulting Group. PCG works with WI DHS to administer the Wisconsin School-Based Services Program



Agenda

Time	Topic
8:00 – 8:30 a.m.	Registration
8:30 – 8:40 a.m.	Welcome/Opening Remarks* Louise Wilson, MS, BSN, RN, LSN, NCSN, FNASN DPI School Nursing Consultant
8:40 – 9:30 a.m.	Medicaid Basics- What is Medicaid, how is it funded, what is a State Medicaid Plan Steve Milioto – DHS School-Based Services Cost Settlement Coordinator
9:30 – 10:30 a.m.	WASN’s Involvement in Medicaid Billing - Why Changes Were Sought Shannon Jones, BSN, RN, NCSN WASN President- Elect & Katelyn Lasse MPH, BSN, RN WASN Legislative Chairperson
10:40 – 10:50 a.m.	Movement Break
10:50 – 11:45 a.m.	Changes in State Plan/What is Ahead for School Districts/ Time Studies Steve Milioto – DHS School-Based Services Cost Settlement Coordinator & Peter Gilles – Manager Public Consulting Group
11:45 – 12:30 p.m.	Lunch Break
12:30 – 1:00 p.m.	Documenting Medical Necessity Peter Gilles – Manager Public Consulting Group
1:00 – 2:00 p.m.	How to Write an IHP or IEP to Support Students While Also Serving the Purpose of Documentation for Medicaid Billing Louise Wilson, MS, BSN, RN, LSN, NCSN, FNASN DPI School Nursing Consultant
2:00 – 2:10 p.m.	Movement Break
2:10 – 3:30 p.m.	Practice Writing IHPs and IEPs
3:30 – 3:45 p.m.	Wrap Up and Evaluation

*This activity has been submitted to WNA CEAP for approval to award contact hours. Wisconsin Nurses Association is accredited as an approver of continuing nursing education by the American Nurses Credentialing Center’s Commission on Accreditation.

To earn nursing contact hours, you must be present for the entire didactic session and complete an evaluation. A certificate will be given after completion of the evaluation form.

No one in control of content has any relevant financial relationships with ineligible companies.

*Ineligible companies are those whose primary business is producing, marketing, selling, re-selling, or distributing healthcare products used by or on patients.



For More Information Contact:

Louise Wilson
louise.wilson@dpi.wi.gov
608-266-8857
dpi.wi.gov/sspw

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