



W I S C O N S I N D E P A R T M E N T O F
PUBLIC INSTRUCTION

Process for Monitoring Average Daily Attendance (ADA) Compliance for CLC Programs

Status	Issue	Actions Taken	Possible Results
<p>First instance of non-compliance: Mid-year report (January)/Yearly Program Report (May)</p>	<p>Grantee not meeting required minimum number of ADA required by funding tier</p>	<ul style="list-style-type: none"> • Notification sent to Applicant Agency, principal, and program coordinator notifying them of non-compliance • Grantee required to submit improvement plan to DPI • Additional technical assistance offered to grantee by DPI in support of improvement plan 	<ul style="list-style-type: none"> • Grantee in compliance at end of term. Notification sent to Applicant Agency, principal, and program coordinator notifying them of return to compliance status. • Continued non-compliance see actions below
<p>Second consecutive instance of non-compliance: Mid-year report (January)/Yearly Program Report (May)</p>	<p>Grantee not meeting required minimum number of ADA required by funding tier for <i>second consecutive term</i></p>	<ul style="list-style-type: none"> • Notification sent to Applicant Agency, principal, and program coordinator notifying them of continued non-compliance • Grantee submits an update on progress made in implementing improvement plan 	<ul style="list-style-type: none"> • Grantee in compliance at end of term. Notification sent to Applicant Agency, principal, and program coordinator notifying

		<ul style="list-style-type: none"> • Additional technical assistance offered to grantee by DPI in support of improvement plan • Funds eligible for carry over from period that program was not in compliance may be captured by DPI 	<p>them of return to compliance status.</p> <ul style="list-style-type: none"> • Continued non-compliance see actions below
<p>Third consecutive instance of non-compliance: Mid-year report (January)/Yearly Program Report (May)</p>	<p>Grantee not meeting required minimum number of ADA required by funding tier for <i>third consecutive term</i></p>	<ul style="list-style-type: none"> • Notification sent to Applicant Agency, principal, and program coordinator notifying them of continued non-compliance and reduction of grant award • Grant award may be reduced by one funding tier • New grant award issued 	<ul style="list-style-type: none"> • Grantee in compliance with ADA for the adjusted funding tier • Grantee does not meet minimum ADA for new funding tier. In this case, continued monitoring and technical assistance will be required and the tier may be further reduced.

***** Please Note: DPI reserves the right to limit access to eligible carry-over funds due non-compliance status *****