



WISCONSIN DEPARTMENT OF Public Instruction

Program Information

Eligible [school districts](#), [Private School Choice Programs](#), and [independent charter schools](#) may receive partial reimbursement for salary and fringe benefits paid to employ, hire, or retain social workers or the costs to contract for the services of a social worker when the eligible entity increased its expenditures in the prior school year compared to the immediately preceding school year.

"Eligible expenditure" means the salary and fringe benefits an entity pays to employ, hire, or retain a licensed or certified social worker or the costs to contract for the services of a licensed or certified social worker.

"Social worker" means an individual licensed or certified as a school social worker by the Department of Public Instruction under s. PI 34.062 or an individual licensed or certified as a social worker by the Marriage and Family Therapy, Professional Counseling, and Social Work Examining Board under s. 457.08 (2) to (4), Stats.

Note: Licensure or certification from the Marriage and Family Therapy, Professional Counseling, and Social Work Examining Board under s. 457.08 (2) to (4), Stats. requires a minimum of a master's degree in social work.

Submitting this form to the Department of Public Instruction satisfies the reporting requirement per Wis. Admin. Code sec. PI 31.04 related to Aid for School Mental Health Programs.

Claim forms must be submitted to the Department by **March 13, 2023**, to receive reimbursement for eligible expenditures made in the 2021-22 school year.

Relevant Law

- 2017 Wisconsin Act 59 created Wis. Stat. § 115.364 to provide aid for school mental health programs beginning in the 2018-19 school year.
- Aid for School Mental Health Programs Wis. Stat. § 115.364
- Aid for School Mental Health Programs Administrative Code sec. PI 31[IJMD1]

Information Needed

You will need to complete this form in one session. Before beginning, please make sure you have access to the following information:

- The total amount of expenditures your Local Education Agency (LEA) paid to employ, hire, or retain licensed or certified social workers or the costs to contract for the services of a licensed or certified social worker in the 2020-21 and 2021-22 school years.
- If applicable, the total amount paid or owed to your LEA by other eligible entities for any shared expenditures on eligible expenditures in the 2020-21 and 2021-22 school years.

If your LEA received aid under this program last year, expenditures for school year 2020-21 may be found on the [Aid for School Mental Health Programs webpage](#).

Type of Entity

Which of the following describes your entity?

Check one.

- Public School District
- Independent Charter School
- Private Choice Program School **

** Only Choice Schools are eligible, not all private schools qualify.

Contact Information

Entity Name

LEA Code

If your entity does not have an LEA code, please enter 0.

Street Address

City

Zip

Phone Number

Administrator's Name
First & Last

Administrator's Email

Contact Email **

**** A copy of the responses to this form will be emailed to this address.**

Licensed Social Worker

Licensed Social Worker

Check one.

Social worker means an individual licensed or certified as a school social worker by the Department of Public Instruction under s. PI 34.062 or an individual licensed or certified as a social worker by the Marriage and Family Therapy, Professional Counseling, and Social Work Examining Board under s. 457.08 (2) to (4), Stats.

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- By checking this box, I hereby certify that each social worker included in our calculations of eligible expenditures maintained a valid social work license or certificate at all times expenditures were included in calculations for that individual.
- The social workers included in our calculations DID NOT hold valid certificates or licenses during the school years in question.

Increase Expenditure

Increase in Expenditure

Check one.

"Eligible expenditure" means the salary and fringe benefits an entity pays to employ, hire, or retain a licensed or certified social worker or the costs to contract for the services of a licensed or certified social worker.

- Our eligible entity increased our eligible expenditures from the 2020-21 school year to the 2021-22 school year.
- Our eligible entity **DID NOT** increase our eligible expenditures from the 2020-21 school year to the 2021-22 school year.

Expenditures

2021-22 Expenditures

Enter the total amount of expenditures paid to employ, hire, or retain licensed or certified social workers or the costs to contract for the services of a licensed or certified social worker in the **2021-22** school year.

This program does not consider revenue streams or sources. Include all eligible expenditures on social workers regardless of revenue.

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"Eligible expenditure" means the salary and fringe benefits an entity pays to employ, hire, or retain a licensed or certified social worker or the costs to contract for the services of a licensed or certified social worker.

Expenditures Shared with Another Entity in the **2021-22** School Year

Check One

- Our eligible entity shared expenditures with another eligible entity paid to employ, hire, or retain licensed or certified social workers or the costs to contract for the services of a licensed or certified social worker in the **2021-22** school year.
- Our eligible entity DID NOT share expenditures with another eligible entity paid to employ, hire, or retain licensed or certified social workers or the costs to contract for the services of a licensed or certified social worker in the **2021-22** school year.

Enter the total amount paid or owed to your eligible entity by other eligible entities for any shared expenditures on eligible expenditures in the **2021-22** school year.

2020-21 Expenditures

Enter the total amount of expenditures paid to employ, hire, or retain licensed or certified social workers or the costs to contract for the services of a licensed or certified social worker in the **2020-21** school year.

This program does not consider revenue streams or sources. Include all eligible expenditures on social workers regardless of revenue.

"Social worker" means an individual licensed or certified as a school social worker by the Department of Public Instruction under s. PI 34.062 or an individual licensed or certified as a social worker by the Marriage

and Family Therapy, Professional Counseling, and Social Work Examining Board under s. 457.08 (2) to (4), Stats.

Note: Licensure or certification from the Marriage and Family Therapy, Professional Counseling, and Social Work Examining Board under s. 457.08 (2) to (4), Stats. requires a minimum of a master's degree in social work.

"Eligible expenditure" means the salary and fringe benefits an entity pays to employ, hire, or retain a licensed or certified social worker or the costs to contract for the services of a licensed or certified social worker.

Expenditures Shared with Another Entity in the **2020-21** School Year

Check One

- Our eligible entity shared expenditures with another eligible entity paid to employ, hire, or retain licensed or certified social workers or the costs to contract for the services of a licensed or certified social worker in the **2020-21** school year.
- Our eligible entity DID NOT share expenditures with another eligible entity paid to employ, hire, or retain licensed or certified social workers or the costs to contract for the services of a licensed or certified social worker in the **2020-21** school year.

Enter the total amount paid or owed to your eligible entity by other eligible entities for any shared expenditures on eligible expenditures in the **2020-21** school year.

Tier 1 Reimbursement

Expected Tier 1 Reimbursement

Your 2021-22 eligible expenditures: $\$\{e://Field/2022_total_amount\}$

Your 2020-21 eligible expenditures: $\$\{e://Field/2021_total_amount\}$

Total increase in eligible expenditures from 2020-21 to 2021-22: $\$\{e://Field/2022_difference\}$

Your expected Tier 1 Reimbursement is: $\$\{e://Field/reimburse_estimate\}$

Tier 1 reimbursement amounts equal 50% of the total amount of increase in eligible expenditures from 2020-21 to 2021-22.

If the appropriation in any fiscal year is insufficient to pay the full amount of aid under this section, the state superintendent shall prorate state aid payments among the eligible entities. If moneys remain in the appropriation account after all initial aid payments are made, an eligible entity will be reimbursed an additional amount in accordance with Wis. Stat. § 115.364.

If, after making the payments required under tier 1, moneys remain in the appropriation from the state budget, the state superintendent shall reimburse eligible entities for an amount equal to expenditures made by the school entity in the preceding school year to employ, hire, or retain social workers less the amount of increased expenditures for which the entity was reimbursed under tier 1. However, if the state budget appropriation in any fiscal year is insufficient to pay the full amount of aid under tier 2, the state superintendent shall prorate state aid payments among entities eligible for the aid.

Administrator's Certification Signature

- I, $\{q://QID59/ChoiceTextEntryValue/7\}$, CERTIFY, by checking this box, that I have signed this document electronically, all of the information in this form is complete and accurate to the best of my knowledge, and I understand and agree to comply with all of the provisions and requirements set forth in this document.

Administrator's Signature

SIGN HERE

×

clear

Date Digitally Signed (mm/dd/yyyy)

mm/dd/

Please click "Submit" to send your completed form to DPI and to have a copy of your responses sent to $\{q://QID59/ChoiceTextEntryValue/9\}$.

PI-00575

Wisconsin Department of Public Instruction
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