

## COVID-19 Infection Control Checklist for K-12 Schools

- Establish planning team to develop guidelines for infection control practices (administrators, school nurses, teachers, support staff, public health officials, school medical advisor, or local healthcare providers, parents, students).
- Determine what physical infrastructures are required to promote social/physical distancing (classrooms, hallways, cafeteria, gym, playground, library, plexi-glass barriers etc.).
- Determine plans to protect children, staff and families at higher risk for severe illness.
- Identify staff who cannot or choose not to be in school due to their own high-risk conditions or age. Make arrangement for alternative assignments.
- Social distancing practices determined at district and building level.
- Use of facial coverings determined at district and building level.
- Plans for and level of symptom screening determined at district and building level.
- Determine level of social distancing district will use on school buses. Consider use of facial coverings if less than 6 feet social distancing maintained.
- Determine with local public health department role of school in contact tracing and notification to staff and families of possible exposure to COVID-19.
- Set up “isolation area” and determine staffing plan.
- Plans for social distancing, use of facial coverings, symptom screening, scheduling, transportation communicated to staff, students and families.
- Illness/symptom exclusion criteria established and communicated to staff, students and families.
- Criteria for return to school established (with input from local public health department) and communicated to staff, students and families.
- Adequate supplies of soap, paper towels, hand sanitizer (60% alcohol based), tissues, no touch trash receptacles, facial coverings, disinfectant wipes, cleaning supplies, non-contact thermometers, and PPE are available.
- Post signs in highly visible locations (i.e., school entrances, restrooms) that promote everyday protective measures and describe how to stop the spread of germs, such as by properly washing hands and properly wearing a cloth face covering.

## COVID-19 Infection Control Documentation for K-12 Schools

School District:	Administrator completing form:
School Name:	Date:
<b>Points to consider</b>	<b>Notes on decisions or implementation</b>
Establish planning team to develop guidelines for infection control practices (administrators, school nurses, teachers, support staff, public health officials, school medical advisor, or local healthcare providers, parents, students).	
Determine what physical infrastructures are required to promote social/physical distancing (classrooms, hallways, cafeteria, gym, playground, library, plexi-glass barriers etc.).	
Determine plans to protect children, staff and families at higher risk for severe illness.	
Identify staff who cannot or choose not to be in school due to their own high-risk conditions or age. Make arrangement for alternative assignments.	
Social distancing practices determined at district and building level.	
Use of facial coverings determined at district and building level.	
Plans for and level of symptom screening determined at district and building level.	
Determine level of social distancing district will use on school buses. Consider use of facial coverings if less than 6 feet social distancing maintained.	
Determine with local public health department role of school in contact tracing and notification to staff and families of possible exposure to COVID-19.	
Set up "isolation area" and determine staffing plan.	
Attendance policies, plans for monitor absences and plans for offering alternative education while students are quarantined due to illness or exposure.	

<p>Plans for social distancing, use of facial coverings, symptom screening, scheduling, and transportation communicated to staff, students and families.</p>	
<p>Illness/symptom exclusion criteria established and communicated to staff, students and families.</p>	
<p>Criteria for return to school established (with input from local public health department) and communicated to staff, students and families.</p>	
<p>Adequate supplies of soap, paper towels, hand sanitizer (60% alcohol based), tissues, no touch trash receptacles, facial coverings, disinfectant wipes, cleaning supplies, non-contact thermometers, and PPE are available.</p>	
<p>Post signs in highly visible locations (i.e., school entrances, restrooms) that promote everyday protective measures and describe how to stop the spread of germs, such as by properly washing hands and properly wearing a cloth face covering.</p>	