2020-2021 YPR Form

I. General Information

Q1.1 Grantee Year *
2
3
4
Renewability Award Year 1

Q1.2 Grantee Award Amount *
$50,000
$80,000
$100,000
$115,000
$130,000
$145,000

Q1.3 Select your agency and the 21st CCLC site from the options below. *

Type to begin search...

Q1.4 Is any information listed above incorrect or missing? *
Yes
No

Q1.5 Check the information below that needs to be updated (select all that apply). If any additional site contact information needs to be updated (e.g., principal, district administrator, etc.) contact your 21st CCLC Consultant. *
Primary 21st CCLC Contact First Name
Primary 21st CCLC Contact Last Name
Primary 21st CCLC Contact Title
Primary 21st CCLC Contact Phone Number
Primary 21st CCLC Contact Email

Q1.6 Pronoun(s) (optional)
She/her/hers
He/him/his
They/them/theirs
Other

Q1.7 What is the "other" pronoun(s)? *

Q1.8 Primary 21st CCLC Contact First Name *

Q1.9 Primary 21st CCLC Contact Last Name *

Q1.10 Primary 21st CCLC Contact Title *

Q1.11 Primary 21st CCLC Contact Phone Number *

Q1.12 Primary 21st CCLC Contact Email *

Read the following sections closely. Each relevant section must be digitally signed by the District or Agency Authorizer. The District or Agency Authorizer will be asked to provide three signatures. The Authorizer is someone from the district or agency who has been properly authorized to sign off on legal documents on behalf of the district or agency named on the Yearly Progress Report (YPR). Note that the District or Agency Authorizer will be notified of all YPR submissions.

II. Federal General Assurances

The Applicant understands and agrees that the following Certifications and Assurances are pre-award requirements generally imposed by federal and state law or regulation, and do not include all federal and state regulations that may apply to the Applicant or its project. Most requirements are posted to: Uniform Administrative Requirements. https://www.gpo.gov/fdsys/pkg/FR-2013-12-26/pdf/2013-30465.pdf or Educational Department of General Administrative Regulations (EDGAR): https://www.ecfr.gov/cgi-bin/text-idx?node=34:1.1.1.1.23&rgn=div5 or the Wisconsin Uniform Financial Accounting Requirements (WUFAR): https://dpi.wi.gov/sites/default/files/imce/sfs/pdf/Revision%20%2327%20revised%20.pdf

Each Applicant is ultimately responsible for compliance with the certifications and assurances selected on its behalf that apply to its project or award.

Instructions

Step 1—Read each assurance that follows.

Step 2—Sign and date the certification statement.

Step 3—Include signed certifications and assurances with your application materials.

Step 4—Keep a copy for your records.

Assurance is hereby provided that:

1. **Applicant agrees** to comply with all terms and conditions set forth in the grant program's Application Guidelines document provided with this application. Services provided under this grant will be used to address the needs set forth in the

guidelines document. Applicant agrees to implement the activities within the prescribed timeline as outlined in their work plan section of their proposal. Applicant will provide fiscal information within the fiscal year timeline established for new and reapplying programs.

2. **Statutes and Regulations:** The Applicant shall comply with all applicable statutory and regulatory requirements. These requirements include, but are not limited to, applicable provisions of—
a. Title VI of the Civil Rights Act of 1964 [45 U.S.C. 2000d through 2000d-4] b. Title IX of the Education Amendments of 1972 [20 U.S.C. 1681-1683] c. Section 504 of the Rehabilitation Act of 1973 [29 U.S.C.794] d. The Age Discrimination Act [42 U.S.C. 6101 et seq.]

3. **Allowable Costs:** Costs incurred shall be allowable under the principles established in the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards; Final Rule [2 CFR Subpart E-Cost Principles].

4. **Budget Modifications:** The Applicant will obtain an approved budget amendment when it is anticipated that claimed expenditures will vary significantly from the amount in the current approved budget. A significant variance is an increase of 10 percent (summary of all line items) of the current total approved budget [2 CFR § 200.308(e)]. This applies to all grants unless there are more restrictive or specific requirements of the grant award which may be the case with discretionary grants.

5. **Confidentiality:** The Applicant shall comply with provisions regarding confidentiality of student information [WI Statute § 118.125, pupil records].

6. **Conflict of Interest:** No board or staff member of an LEA or CESA may use his or her position to obtain financial gain or anything of substantial value for the private benefit of himself or herself or his or her immediate family, or for an organization with which he or she is associated, such as a royalty, commission, contingent fee, brokerage fee, consultant fee, or other benefit [Wis. Stat. 19.59 (1) (a)] [2 CFR § 200.112].

7. **Contracts and Procurement:** The Applicant will use its own procurement procedures that reflect applicable state and local laws and regulations, provided the procurements conform to applicable federal law and the standards in [2 CFR §§ 200.318-200.327] Procurement Standards.

8. **Debarred and Suspended Parties:** A contract (see 2 CFR §180.220) must not be made to parties listed on the government wide Excluded Parties List System in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR Part 1986 Comp., p 189) and 12689 (3 CFR Part 1989 Comp., p. 235),"Debarment and Suspension." The Excluded Parties List in SAM contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

9. **Cooperation with Evaluation:** The Applicant shall cooperate with the performance of any evaluation of the program by the DPI or USDE of by their contractors [2 CFR §200.329(1)].

10. **Copyright, Acknowledgement, and Publications:** The Applicant/ Recipient will comply with all copyright and materials acknowledgement requirements as

addressed in the projects' grant guidelines. The U.S. Department of Education and the DPI reserve royalty-free, nonexclusive, and irrevocable licenses to reproduce, publish or otherwise use, and to authorize others to use, for their purposes. The copyright in any work developed under this subgrant or contract under this subgrant; and any rights of copyright to which the Applicant or a contractor purchases ownership with grant support.

The content of any grant-funded publication or product may be reprinted in whole or in part, with credit to the USDE and DPI acknowledged. However, reproduction of this product in whole or in part for resale must be authorized by the DPI. When issuing statements, press releases, and other documents describing projects or programs funded in whole or in part with federal grant funds, the grant award recipient shall clearly acknowledge the receipt of federal funds in a statement.

11. **Fiscal Control:** The Applicant will use fiscal control and fund accounting procedures and will ensure proper disbursement of, and accounting for, federal funds received and distributed under this program [2 CFR §200.302 (a), (1), (3); §200.303(a), (b)].
12. **Indirect Costs:** If the fiscal agent intends to claim indirect costs, the total amount budgeted for indirect costs is limited to and cannot exceed the negotiated indirect rate established with the DPI. Indirect costs cannot be charged against capital objects.
13. **Legal and Regulatory Compliance:** Administration of the program, activities, and services covered by this application will be in accordance with all applicable state and federal statutes, regulations and the approved application [34 CFR §76.700].
14. **OMB Standard Form 424B:** The Applicant will comply with all applicable assurances in OMB standard Form 424B (Assurances for Non-Construction Programs), including the assurances relating to the legal authority to apply for assistance; access to records; conflict of interest; merit systems; nondiscrimination; Hatch Act provisions; labor standards; flood insurance; environmental standards wild and scenic river systems; historic preservation; protection of human subjects; animal welfare; lead-based paint; Single Audit Act; and general agreement to comply with all applicable federal laws, executive orders and regulations.
https://www.grants.gov/web/grants/forms/sf-424-family.html#sortby=1
15. **Programmatic Changes:** The Applicant will obtain the prior approval of the DPI whenever any of the following actions is anticipated:
a. Any revision of the scope or objectives of the project;
b. Changes in key persons where specified in the application or grant award;
c. A disengagement from the project for more than three months, or a 25 percent reduction in time devoted to the project, by the approved project director;
d. Contracting out or otherwise obtaining services of a third party to perform activities central to the purpose of the award;
e. Changes in the amount of approved cost-sharing or matching provided by the

subrecipient [2 CFR §200.308©(1,2,3,6,7)].

16. **Record Retention:** In accordance with 2 CFR §200.334(b), this is written notification to the subrecipient that DPI requires an extension to the record retention period for grants addressed in the Wisconsin Records Retention Schedule for School Districts.
https://publicrecordsboard.wi.gov/Documents/DPI%20GS-APPROVED%20June%202015%20v8.1.pdf
All applicants will ensure records are maintained for a period of at least three years after the end of the project year (2 CFR §200.333). If any litigation, claim, negotiation, audit, or other action involving the records starts before the end of the period, the records will be retained until completion of the action and resolution of all issues.

17. **Reporting:** The Applicant will ensure all required financial and program data is reported to the DPI timely on a schedule established by the DPI. The Applicant will report to DPI using the accounts in the Wisconsin Uniform Financial Accounting Requirements (WUFAR) [2 CFR §200.302(b)(2)].

18. **Grant Evaluation:** The Applicant shall ensure that all grant evaluation reporting will be timely on a schedule established by the DPI. Grant evaluation information provided to the DPI staff shall accurately assess the completeness of grant goals, activities, bench-marks and target dates [2 CFR §300.328(c)(1)].

19. **Single Audit:** Any entity that expends in total (all sources) $750,000 or more in federal funds during a fiscal year (July 1–June 30) is required to conduct a single audit. If a single audit is required, a copy of the audit is to be submitted to DPI School Financial Services auditor [2 CFR §200.501].

20. **Text Messaging and E-Mailing While Driving:** The Applicant/ Recipient and their grant personnel are prohibited from text messaging while driving a government-owned vehicle, or while driving their own privately owned vehicle during official grant business, or from using government supplied electronic equipment to text message or e-mail when driving [Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving October1, 2009]. https://edocket.access.gpo.gov/2009/pdf/E9-24203.pdf

21. **Time and Effort Supporting Documentation:** For costs to be allowable, compensation for personal services must adhere to the Standards for Documentation of Personnel Expenses as identified in 2 CFR §200.430(i)(1). The subrecipient must retain records that accurately reflect the work performed and be supported by a system of internal control which provides reasonable assurance that the charges are accurate, allowable, and properly allocated.

22. **Trafficking in Persons:** The grant condition specified in 2 CFR §175.10 includes the following language: "I. Trafficking in persons. 1. You as the recipient, your employees, subrecipients under this award, and subrecipients' employees may not i. Engage in severe forms of trafficking in persons during the period of time that the award is in effect; ii. Procure a commercial sex act during the period of time that the award is in effect; or iii. Use forced labor in the performance of the award or subawards under the award." A sub-recipient is required to inform the federal agency immediately of any information received from any source alleging a

violation of this condition. The federal agency may unilaterally terminate this award, without penalty, if a subrecipient is determined to have violated this condition.

III. Program Specific Assurances

Assurance is further provided that:
1. The program will primarily target students who attend a school eligible for schoolwide Title I services and the families of such students.
2. The program will be carried out in alignment with challenging state academic standards and any local academic standards.
3. The program will take place in a safe and easily accessible facility.
4. The program will be carried out in active collaboration with the schools that participating students attend (including through the sharing of relevant data among the schools), in compliance with applicable laws relating to privacy and confidentiality.
5. Subgrant funds will be used to increase the level of state, local, and other non-federal funds that would, in the absence of funds under this part, be made available for programs and activities authorized under this part, and in no case supplant federal, state, local, or non-federal funds.

IV. Certification/Signatures

I, THE UNDERSIGNED, CERTIFY that the information contained in this application is complete and accurate to the best of my knowledge; that the necessary assurances of compliance with applicable state and federal statutes, rules, and regulations will be met; that I am authorized by the agency designated in this application to bind the agency to the certifications and assurances contained in this application; and, that the indicated agency designated in this application is authorized to administer this grant.

I FURTHER CERTIFY that the assurances listed above have been satisfied and that all facts, figures, and representation in this application are correct to the best of my knowledge.

Signature of District/Agency Authorizer *
Typing in your name acts as your electronic signature.

Title of District/Agency Authorizer *
The Authorizer is someone from the district or agency who has been properly authorized to sign off on legal documents on behalf of the district or agency named on the application.

Date *

V. Certification Regarding Lobbying

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned states, to the best of his or her knowledge and belief,that:
1. No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
2. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its

instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

Signature of District/Agency Authorizer *
Typing in your name acts as your electronic signature.

Title of District/Agency Authorizer *
The Authorizer is someone from the district or agency who has been properly authorized to sign off on legal documents on behalf of the district or agency named on the application.

Date *

VI. Program Overview

Grade Levels Served

Q6.1 Select the grades the program served in 2020-21. Select all that apply *
Pre-Kindergarten (3K-4K)
Kindergarten
Grade 1
Grade 2
Grade 3
Grade 4
Grade 5
Grade 6
Grade 7
Grade 8
Grade 9
Grade 10
Grade 11
Grade 12

Q6.2 Do the grades served in 2020-21 represent a deviation from grades served in 2019-20?
*
Yes
No

Q6.3 Do you plan to make any changes to grades served next year (2021-22)? *
No

Yes

Q6.4 Select the grade(s) you plan to serve in 2021-22. Select all that apply. *
Pre-Kindergarten (3K-4K)
Kindergarten
Grade 1
Grade 2
Grade 3
Grade 4
Grade 5
Grade 6
Grade 7
Grade 8
Grade 9
Grade 10
Grade 11
Grade 12

Q6.5 Explain why changes to grades served next year are being proposed. If the program will serve students in different grade levels than the primary school served by the grant, explain how the site will provide grade-level appropriate programming. *

Additional Schools Served

Additional Schools (i.e., feeder schools) include schools whose students attend your program from sites other than the primary school. If you serve more than one school, then you have a feeder school.

Q6.6 Did the 21st CCLC serve additional schools in 2020-21? *
Yes
No

Q6.7 Do the schools served represent a deviation from schools served in 2019-20? *
Yes
No

Q6.8 What percent of 21st CCLC participants served in 2020-21 were from the primary school listed on the grant? *

Q6.9 Describe the steps that will be taken to ensure that 51 percent of participants served next year are affiliated with the primary school listed on this grant. *

Q6.10 Will you serve any new additional schools next year? *

No
Yes

Q6.11 How many new additional schools will you serve? (Note: if you plan to serve more than four additional schools, please contact DPI.) *
1
2
3
4

Q6.12 List new additional school 1: *

Q6.13 List new additional school 2: *

Q6.14 List new additional school 3: *

Q6.15 List new additional school 4: *

Q6.16 Will you stop serving any additional schools next year?
Yes
No

Q6.17 List the additional school(s) you will stop serving in 2021-22.

Q6.18 Explain the reason for the change in additional schools. *

Student Population

Q6.19 Which of the following best describes your student participation rates (average daily attendance [ADA] or regular attendees) in 2020-21, as compared to the previous year? *
Lower than typical
Typical
Higher than typical

Q6.20 Which of the following ways did COVID-19 impact your participation rates (select all that apply): *
COVID-19 did not impact participation in the program
The program was required or opted to serve students virtually
Limited or reduced the number of students served
Altered staffing model
Allowed programming to occur during the "typical" school day (with approved waiver)
State, local health, district, school, or other policies prohibited or limited the types of services that could be provided

Served grade(s) beyond typical program scope
Allowed to operate in multiple locations
Increased demand for program
Other

Q6.21 Explain the "other" way(s) COVID-19 impacted program participation rates. *

Q6.22 Provide any additional information that gives a context for your program's attendance rates during the 2020-21 school year. (Optional)

Target Population

Q6.23 Which student population(s) did the 21st CCLC prioritize in recruitment and enrollment efforts? *
Students in need of academic support
Students with social and emotional, or behavioral needs
English Language Learners (ELLs)
Low income students
Past participants or their siblings
Students of color and students who are a racial minority
Students who were identified as disengaged from school or chronically absent from school instructional time
Students with different abilities
No specific student populations identified
Other

Q6.24 Explain "other." *

Q6.25 A requirement of the 21st CCLC grant is that you identify the student population most in need of 21st CCLC services. How will you ensure this requirement is met in 2021-22? *

Q6.26 Do you plan to make any changes to the student populations targeted for services or how you recruit them? *
No
Yes

Q6.27 Describe the proposed changes and the reasons for them. *

Program Operating Schedule

Q6.28 Where did the program services take place? Select all that apply. *
In person at one location
In person at multiple locations
Virtually - synchronous (teaching and learning occur at the same time)
Virtually - asynchronous (teaching and learning occur at different times; can include take-home kits)
Other

Q6.29 Explain "other." *

Q6.30 If you offered more than one type of programming, did your program transition between alternative modes of delivery in 2020-21 (e.g., in-person to virtual services, etc.)? *
Yes
No
N/A (only one mode offered)

Q6.31 About how many times did your program transition between alternative modes of delivery in 2020-21 (e.g., in-person to virtual services, etc.)? *

Q6.32 Do you plan to make any changes to your operating schedule next year? *
No
Yes
Unknown at this time

Q6.33 Describe the proposed changes to your operating schedule in 2021-22. *

Allowable Activities Waiver Request

Q6.34 Did your program receive a waiver that allowed it to provide services during school hours while the day school was operating virtually? *
Yes
No

Q6.35 How many total days did you operate under the waiver? *

Q6.36 During a typical week, how many additional hours (i.e., not OST hours) of service were provided due to enacting the federal waiver? *

Q6.37 What impact did the waiver have on your students and families? Select all that apply. *
Students attended school more regularly
Students had access to technology in order to participate in virtual schooling
More students attended out-of-school time programming

More students were able to access school meal programs
Students had access to in-person supports during virtual schooling
Students had greater access to social, emotional, and mental health supports
Program met the needs of working families by providing safe and supportive environment
Students had opportunities to engage in-person with peers
Students had opportunities to develop in-person, positive relationships with non-parental and non-guardian adults
Did not have an impact
Other

Q6.38 Describe "other." *

VII. Program Plan

Academic Enrichment

Note: **In 2020-21, programs were required to offer academic enrichment on a regular basis. Academic enrichment activities provide students with opportunities to practice and develop academic skills in ways that complement, but do not replicate, day school instruction. They are often student-centered and hands-on and allow students to apply academic skills in contexts that are meaningful to them.** *Homework time or homework help is allowed as part of your program, but it does not count as academic enrichment programming.*

Q7.1 Did the program provide at least one form of academic enrichment programming on a regular basis in 2020-21? *
Yes
No

Q7.2 Next year, how will you ensure that academic enrichment activities are offered on a regular basis and that all students regularly participate in academic enrichment programming? *

Q7.3 How did you help students meet challenging state and local standards in 2020-21? Select all that apply. *
Align program activities with day school content
Used day school materials
Used evidence-based practices or approaches
Used state standards to guide 21st CCLC programming
Employed specific staff devoted to creating lesson plans (e.g., licensed educator, education student, etc.)

Other
None of the above

Q7.4 Explain "other." *

Q7.5 How will you help students meet state and local standards next year? *

Q7.6 Below is a list of authorized activities for the 21st CCLC grant. Use the checkboxes to indicate which activities the 21st CCLC offered. *
Mentoring programs
Remedial education activities (e.g., homework help)
Tutoring services
Service learning
Credit recovery
Literacy
Mathematics
Arts and music
Counseling
Financial literacy
Environmental literacy
Nutritional education
Physical activity
Services for students with disabilities
Programs for English Language Learners (ELLs)
Cultural programs
Technology
Expanded library service hours
Parenting skills
Truancy or expulsion prevention
Drug and violence prevention
STEM
Career Prep

Q7.7 What types of services or activities were provided as a direct result of the COVID-19 pandemic? Select all that apply. *
Synchronous virtual or on-line activities (e.g., Zoom, Google Hangouts, etc.)
Phone calls
Activity packets made available through pick-up or delivery
Pre-recorded video tutorials or instruction
Distribution of resource materials (e.g., login credentials to online resources, books sent home, etc.)
Facilitated meal or food distribution for youth
Other
None of the above

Q7.8 Describe the "other" services or activities provided to students during the COVID-19 pandemic. *

Q7.9 Do you plan to make any changes to the activities your program will offer, including the frequency with which they'll be offered? *
No
Yes

Q7.10 What are your proposed changes and the reasons for them? Remember to write in a way that someone from outside your program can understand (e.g., No acronyms; describe the activity rather than just using its name. For instance, writing "Our Dynamite sessions weren't working" does not tell us what "Dynamite" is.) *

Before-School Programming

Q7.11 Did you offer before-school programming during the 2020-21 school year? *
Yes
No

Q7.12 Did the before-school program operate for at least 45 minutes on the days it was offered? If you received a waiver to operate during the virtual school day, only count the time the program operated before virtual day school instruction began. *
Yes
No

Q7.13 How will you ensure that the before-school program operates for at least 45 minutes on the days it is offered next year? *

Q7.14 How do you ensure that students attending before-school programming receive academic enrichment? *
Academic enrichment is a required part of before-school programming
Students who attend before school are required to attend after school
We do not have a process to ensure that students receive academic enrichment
Other

Q7.15 Explain "other." *

Q7.16 Explain how you will meet the requirement to ensure all students receive academic enrichment in the future. *

Summer Programming

Q7.17 Will you offer 21st CCLC-funded summer programming in the summer of 2021? *
Yes
No

Q7.18Is this (2021) the first year you will offer 21st CCLC-funded summer programming? *
Yes
No

Q7.19 21st CCLC funds may only be used to supplement, not supplant, other funding sources. Do other funding sources currently support summer programming? *
Yes
No

Q7.20 How will 21st CCLC funds be used to expand or enrich the existing summer programming? *

Q7.21 Describe the proposed 21st CCLC-funded summer programming for 2021. Include the following information: 1) number of days per week; 2) hours of operation; 3) number of weeks of operation or dates of operation; 4) student population(s) targeted for the program; 5) targeted number of students served, and 6) services provided. *

Q7.22 If the proposed summer 2021 programming is anticipated to be impacted by COVID-19, please describe the impact (i.e., expanded programs, canceled programming, moved to virtual or other distance opportunities). If not applicable, you may write "N/A" or skip this question.

Services for Adult Family Members

Q7.23 By the end of academic year 2020-21, how many family activities or events (in person or virtual) will you offer for the adult family members of 21st CCLC participants? *
0
1
2
3
4
More than 4

Q7.24 21st CCLC programs are required to provide family engagement programming targeting adult family members of 21st CCLC participants that encourages participation in their children's education, including opportunities for their own educational development.

How will you ensure that the program offers at least one family engagement event next year? *

Q7.25 What types of services or activities have been or will be provided to parents, guardians, or families during the 2020-21 school year? **Note: not all of the activities listed below are considered examples of family engagement as defined in ESEA; however, they may have been offered in response to the pandemic. Select all that apply.** *

In-person family events (e.g., parent and guardian meetings, family nights, parent and guardian education classes, etc.)
Virtual family events (e.g., parent/guardian meetings, facilitated activities, on-line parent/guardian education classes, etc.)
Individual phone calls
Connecting families to resources (e.g., educational resources, food, healthcare, technology, etc.)
Meal or food distribution
Other
None of the above

Q7.26 Describe the "other" services or activities provided to parents, guardians, or families this school year. *

Q7.27 Approximately what percentage of families have participated in 21st CCLC family activities so far this school year? *
Three-quarters or more of families (75%-100%) have participated
Between half and almost three-quarters (50%-74%) have participated
Between a quarter and almost half of families (25%-49%) have participated
Less than a quarter of families (0%-24%) have participated
All events were virtual and attendance was difficult to record.

Q7.28 Do you plan to make any changes to services for family members next year? *
No
Yes

Q7.29 Describe the changes to family activities and the reasons for them. *

VIII. Staffing

Q8.1 Does your site have a dedicated Program Coordinator? This is defined as an individual who has primary oversight capacity for the staff and functions of the center. *
Yes, we have a coordinator who works at least 20 hours per week
We have a dedicated coordinator, but they work less than 20 hours per week
No, we do not have a dedicated coordinator

Q8.2 It is DPI's expectation that one person be the identified, dedicated coordinator. If the coordinator is responsible for one center, they must dedicate a minimum of 20 hours per week toward program management and oversight. If the coordinator is responsible for two or more centers, they must dedicate 40 hours per week toward program management and oversight. Next year, how will you ensure that this requirement is met? *

Q8.3 How long has your current Program Coordinator held this position? *
This is their first year as Program Coordinator at this site
2-3 years (including this year)
4 or more years (including this year)

Q8.4 Do you plan to make any changes to staffing levels or staffing roles? This would include the addition of volunteers and changes to the process for vetting volunteers. *
Yes
No

Q8.5 Describe the proposed changes and the reasons for them. *

IX. Program Goals and Evaluation

To complete the following section, refer to your original grant application or most recently-approved goal amendments.

Program Objectives

Note: In the following section, renewal grantees (year 6) should report on their academic goal when reflecting on State Goal 2, their youth development goal when reporting on State Goal 3, and their family engagement goal when reporting on State Goal 4.

State Goal 1: Provide a stable, safe, and supportive environment to meet the needs of the target population.

Q9.1 Thinking of your local goal(s) for State Goal #1, what progress have you made? *
No progress
Some progress
Goal achieved
Not measured in 2020-21

Q9.2 Why was progress not measured? Select all that apply. *

School did not administer assessment required to determine evaluation progress
Program did not administer assessment required to determine evaluation progress
Not able to measure progress toward goal due to changes made to programming as a result of COVID-19
Other

Q9.3 Explain "other." *

Q9.4 Do you need to revise any local goals for State Goal #1? *
Yes
No

Q9.5 Explain what changes you plan to make and why. *

State Goal 2: Challenge youth to develop as learners.

Q9.6 Thinking of your local goal(s) for State Goal #2, what progress have you made? *
No progress
Some progress
Goal achieved
Not measured in 2020-21

Q9.7 Why was progress not measured? Select all that apply. *
School did not administer assessment required to determine evaluation progress
Program did not administer assessment required to determine evaluation progress
Not able to measure progress toward goal due to changes made to programming as a result of COVID-19
Other

Q9.8 Explain "other." *

Q9.9 Do you need to revise any local goals for State Goal #2? *
Yes
No

Q9.10 Explain what changes you plan to make and why. *

State Goal 3: Support the development of other skills necessary for student success.

Q9.11 Thinking of your local goal(s) for State Goal #3, what progress have you made? *
No progress

Some progress
Goal achieved
Not measured in 2020-21

Q9.12 Why was progress not measured? Select all that apply. *
School did not administer assessment required to determine evaluation progress
Program did not administer assessment required to determine evaluation progress
Not able to measure progress toward goal due to changes made to programming as a result of COVID-19
Other

Q9.13 Explain "other." *

Q9.14 Do you need to revise any local goals for State Goal #3? *
Yes
No

Q9.15 Explain what changes you plan to make and why. *

State Goal 4: Engage families in support of student learning.

Q9.16 Thinking of your local goal(s) for State Goal #4, what progress have you made? *
No progress
Some progress
Goal achieved
Not measured in 2020-21

Q9.17 Why was progress not measured? Select all that apply. *
School did not administer assessment required to determine evaluation progress
Program did not administer assessment required to determine evaluation progress
Not able to measure progress toward goal due to changes made to programming as a result of COVID-19
Other

Q9.19 Explain "other." *

Q9.19 Do you need to revise any local goals for State Goal #4? *
Yes
No

Q9.20 Explain what changes you plan to make and why. *

Q9.21 When reflecting on the goal(s) without progress, what were the factors that impacted that progress?

Public Communication

Q9.22 How did you communicate your evaluation findings to the public? Select all that apply. *
No method because we have no evaluation findings
Posted on website
Posted in the public school board meeting notes
Published in media publications (e.g., local newspapers)
Available upon request
No particular method

Q9.23 Grantees are required to have a plan for communicating evaluation findings. Please describe how you intend to meet this requirement next year. Note: 21st CCLCs are encouraged to use the Local Evaluation Report Guidelines and Template available at https://dpi.wi.gov/sites/default/files/imce/sspw/doc/Local_Eval_Guidelines_and_Template.docx. *

Q9.24 Regular program evaluation and communicating evaluation results are requirements of the grant. Explain how the program will comply with these requirements in the future. Note: 21st CCLCs are encouraged to use the Local Evaluation Report Guidelines and Template available at https://dpi.wi.gov/sites/default/files/imce/sspw/doc/Local_Eval_Guidelines_and_Template.docx. *

Q9.25 Enter the link to the website here. *

Q9.26 If information is shared upon request, how do you let the public know the evaluation findings are available? *

Self-Assessment

Q9.27 Below are the steps in the self-assessment process that 21st CCLC programs are required to implement during their five-year grant cycles. Please indicate below which of the steps you have completed to date. While the self-assessment requirement has been amended in light of the COVID-19 closures, please report on any progress you have made to-date. *
Choose a self-assessment tool
Conduct self-assessment
Develop improvement plan
Implement improvement plan

Continue to revise and implement improvement plan
None of the above

Q9.28 Which of the following DPI-approved tools are you using or do you plan to use for self-assessment? *
Wisconsin After School Continuous Improvement Process (WASCIP)
Youth Program Quality Assessment (YPQA)
New York State Afterschool Network Assessment (NYSAN)

Q9.29 Which step(s) of the self-assessment process do you plan to engage in next year? *
Choose a self-assessment tool
Conduct self-assessment
Develop improvement plan
Implement improvement plan
Continue to revise and implement improvement plan
None of the above

Q9.30 The program is required to participate in the self-assessment process, which you can learn more about at https://dpi.wi.gov/sspw/clc/assessment/self-assessment. How will the program ensure the self-assessment requirements are met in 2021-22? *

X. Accessibility

Transportation

Q10.1 How do students get home from your program? *
Additional or alternative method(s) to parent or guardian pick up
Only picked up by parents and guardians
Not applicable, as the program operated exclusively virtually

Q10.2 How do you ensure that transportation is not a barrier for students whose parents and guardians cannot pick them up? *

Q10.3 Select all transportation methods that apply to getting students home from your program. *
Program provides transportation (i.e., school bus or van)
Students take a city bus home
Students walk home with supervision
Taxi service
Parent and guardian pick up

Other

Q10.4 Explain "other." *

Q10.5 Do you plan to make any changes to your transportation policy? *
Yes
No

Q10.6 Describe the proposed changes and the reasons for them. *

XI. Stakeholder and Community Collaboration

Community Partners

Community partners may include volunteer organizations, as well as vendors or contractors (i.e., paid entities). Note that this definition differs from that of the 21APR. For example, partnerships may include a one-time contribution by the local bank, an ongoing program provided by a local youth service organization, etc.

Q11.1 Did the program coordinate with any community partners in 2020-21? *
Yes
No

Q11.2 21st CCLC programs are required to work with at least one partner. How will you ensure that you work with at least one community partner next year?

Q11.3 With how many community partners did the program coordinate in 2020-21?

You may list up to five (5) community partners who contributed to program services in 2020-21:

Q11.4 Partner 1 *

Q11.5 Partner 2

Q11.6 Partner 3

Q11.7 Partner 4

Q11.8 Partner 5

Q11.9 Use the boxes below to indicate the way(s) that community partner(s) supported the 21st CCLC program. Select all that apply. *
Part of 21st CCLC Advisory Board
Consulted about student programming
Consulted about community or family events
Consulted about scheduling
Facilitated activities during regular program hours
Provided staffing for special events
Fundraised on behalf of the program
Donated funding or program supplies
Provided volunteers
Provided training for program staff
Donated food for program events
Provided venues for program activities
Other
None of the above

Q11.10 Explain "other"

Q11.11 Do you plan to make any changes to your partnerships for next year? *
Yes
No

Q11.12 Describe the proposed changes and the reasons for them. *

XII. Funding and Sustainability

Coordination of Funding Sources

Q12.1 Does the program coordinate with other local, state, or federal funding sources? *
Yes
No

Q12.2 The program is required to coordinate with other funding sources. How will you ensure this requirement is met next year? *

Q12.3 Use the boxes below to indicate those funding sources with which the program

coordinates. Check all that apply.
Title I
Title IV, A
Fund 80
Private foundation funds (e.g., United Way)
Childcare subsidies
USDA Afterschool Snack Program
Wisconsin Department of Administration's (DOA) COVID-19 Out-of-School Support Grant Program
Department of Children and Families' (DCF) Child Care Counts: COVID-19 Supplementary Payments
The Elementary and Secondary School Emergency Relief Fund (ESSER) I,II, or III
Other

Q12.4 Explain "other." *

Program Income

Program **income** is any revenue generated as a direct result of the 21st CCLC award and is in addition to the Federal funds provided by the State through its competitive sub grant application process. It includes the proceeds of fundraisers, such as bake sales, for which 21st CCLC funds were used to pay for the resources needed for the fundraiser (i.e., supplies, staff time, etc.). It also includes program fees. Program **fees** may include fees for services or grant-related activities, fees charged to register participants for a workshop or conference, rental or usage fees of real or personal property purchased with award funds, etc.

Q12.5 Does the program or does a subcontractor intend to generate income or charge a fee for programming in 2021-22? If you anticipate any chance that the program or a subcontractor may generate income or charge a fee in 2021-22, select "Yes." *
Yes
No
The DPI **highly discourages grant subrecipients from charging fees for program services.** If your program or your subcontractor(s) intends to charge fees or generate program income, the 21st CCLC is required to submit the Program Income Application to the DPI in order to seek permission to collect fees and/or generate program income. The DPI will consider each application on a case-by-case basis and inform the applicant of approval or disapproval.

Complete the Program Income Application by May 28,2021, 4:00 pm (CST).

Q12.6 Did the program charge a fee for services or otherwise generate income (e.g., fundraisers, etc.) in 2020-21? *
Yes
No

Q12.7 Did a subcontractor charge a fee for program services or otherwise generate income (e.g., fundraisers, etc.) in 2020-21? *
Yes
No

The fiscal agents of 21st CCLC funding are responsible for monitoring all income generated through the 21st CCLC grant activities by subcontractors.

Q12.8 Did the program charge a fee for services in 2020-21? *
Yes
No

Q12.9 Did the subcontractor charge a fee for program services in 2020-21? *

Yes
No

Q12.10 What was your approved monthly fee amount for each student 2020-21? *
$

Q12.11 What was the monthly fee the subcontractor charged for each student in 2020-21? *
$

Q12.12 Did the program participate in the Department of Children and Families (DCF) Wisconsin Shares Child Care Subsidy Program (Shares)? *
Yes
No

Q12.13 Did the subcontractor participate in the Department of Children and Families (DCF) Wisconsin Shares Child Care Subsidy Program (Shares)? *
Yes
No

Q12.14 Total amount of fees collected in 2020-21? Do not include any amount that was collected via Shares reimbursement. *
$

Q12.15 Total amount of fees collected by subcontractors in 2020-21? Do not include any amount that was collected via Shares reimbursement. *
$

Q12.16 What was the number of 21st CCLC students who paid any portion of a fee for programming out of pocket? Only include students who participated in Shares if families paid any portion of a fee out of pocket. *

Q12.17 What was the number of 21st CCLC students who paid any portion of a subcontractor's fee for programming out of pocket? Include students who participated in Shares whose families paid the parent share out of pocket. *
$

Q12.18 Was there any other income generated by the program (i.e., fundraising)? Do not include fees or Shares reimbursements. *
Yes
No

Q12.19 Was there any other income generated by the program (i.e., fundraising) collected by subcontractors? Do not include fees or Shares reimbursements. *
Yes
No

Q12.20 What was the amount of other program income collected in 2020-21? Do not include fees or Shares reimbursements. *
$

Q12.21 What was the amount of other program income collected in 2020-21 by subcontractors? Do not include fees or Shares reimbursements. *
$

Q12.22 Total amount of program fees and program income collected (i.e., grand total) in 2020-21? *
$

Q12.23 Total amount of program fees and program income collected (i.e., grand total) in 2020-21 by subcontractors? *
$

Q12.24 Was the total amount of program income (including fees) used for 21st CCLC program operations? *
Yes
No

All program income must be utilized for 21st CCLC-related, allowable activities under the grant award conditions. It is the responsibility of the grantee to ensure that program income is spent on allowable activities within its current grant cycle.

Q12.25 Was the total amount of subcontractor program income (including fees) used for 21st CCLC program operations? *
Yes
No

All program income must be utilized for 21st CCLC-related, allowable activities under the grant award conditions. It is the responsibility of the grantee to ensure that program income is spent on allowable activities within its current grant cycle.

XIII. COVID Relief Funds

Q13.1 Did the 21st CCLC site receive a COVID-19 Relief Supplementary Grant award in 2020-21? *
Yes
No

Q13.2 What expenses were encumbered using COVID-19 Relief Supplementary Award funds? Select all that apply. *
Increased staffing expenses
Staff training
Increased transportation expenses
Expanded program services for students and families
Contracted services (e.g., for additional space, community partners to expand access to services, cleaning services, etc.)
Costs associated with infection mitigation (e.g., Personal Protective Equipment (PPE), sanitizing materials, thermometers, etc.)
Supplies related to establishing physical distancing (e.g., tape, cones, additional seating, etc.)
Supplies needed for expanded program services for students and families
Virtual or remote activity support materials (i.e., additional software licenses)
Additional supplies needed to minimize the sharing of materials between participants
Staff communication tools (e.g., walkie talkies)
Other

Q13.3 Explain "Other." *

Q13.4 How did the COVID-19 Relief Grant(s) impact your program's ability to serve the students and families most in need of program support? *

XIV. COVID-19 Impact Survey

Wisconsin's 21st CCLC grantees will report and certify Spring 2021 Annual Performance Report (APR) data using the DPI statewide evaluation system (Cayen's AS21 System). Due to COVID-19-related school and program closures, a number of changes have been made to the way Spring 2021 APR data will be reported by Wisconsin 21st CCLC grantees.

The US Department of Education has added a narrative section to the grantee profile page in the federal data collection system, known as 21 APR, that is intended to provide grantees with an opportunity to explain how the data they are reporting was impacted by the COVID-19 crisis. To gather information about the impact of COVID-19 on Wisconsin 21st CCLC programs, DPI requests that you complete the following so that the DPI may use the responses to create an impact statement for each grantee.

Q14.1 Was your teacher survey response rate impacted by the COVID-19 crisis (i.e., was the

percentage of returned surveys lower than in a typical year)? *
Yes, the site's response rate was impacted by the COVID-19 crisis.
No, the site's response rate was not impacted by the COVID-19 crisis.

Q14.2 How was your response rate impacted by COVID-19? *

Q14.3 How many fewer students did your program serve in the 2020-21 school year as a result of COVID-19. If your program did not serve fewer students, write "0."

Q14.4 How many fewer days did your program operate in the 2020-21 school year as a result of COVID-19? If your program did not operate fewer days, write "0." *

Q14.5 Please provide any other relevant information below that explains how your program was affected by COVID-19. (Optional)

XV. Reflection: Success and Challenge (Optional)

Q15.1 Please describe successes in any part of the 21st CCLC program during 2020-21. (Optional)

Q15.2 Please identify any challenges that your program faced as the result of COVID-19. Select all that apply. (Optional)
Meeting staffing needs (e.g., recruiting, hiring, retaining, staff absences due to illness or exposure, etc.)
Recruiting or retaining participants
Tracking participation
Addressing COVID-19 mitigation issues or needs (e.g., PPE, maintaining student cohorts, etc.)
Expanding or changing services offered to meet student and family needs
Needing to change program delivery models
Accessing training opportunities that reflect unique needs of staff
Developing skills to provide social-distanced programming, virtual programming, etc.
Providing engaging virtual programming for participants
Providing engaging virtual programming for adult family members of participants
Ensuring access to technology or reliable internet
Accessing adequate space for in-person programming
Transportation access for participants
Other

Q15.3 Explain "other."

Q15.4 Aside from what you have covered in the two questions above, please note any changes to students' needs, behavior, engagement, or participation that might impact your work going forward. Please remain general and do not provide information on individual students. (Optional)

Q15.5 In consideration of the challenges highlighted above, what changes to your program operations will you include in services offered in 2021-22? (Optional)