

Applicant Agency

Project Number For DPI Use Only

INSTRUCTIONS: Submit a copy of this page, with appropriate revisions included. Complete **both sides** and return to: DPIAODA.Grant@dpi.wi.gov

Note: Submit request at least 30 days prior to expenditure of

•	grant monies.			
	I. GENERAL INFORMATION			
School District				
Project Title	Funding Source			
Project Coordinator	E-mail Address	Telephone Area/No		
Business Manager	E-mail Address	Telephone Area/No		
	II. BUDGET CHANGE REQUEST			
Rationale for Budget Change				
	III. SIGNATURE			
	ator	Date Signed Mo./Day/Yr.		

IV. BUDGET SUMMARY

Date Submitted Initial Request

Second Revision

First Revision

Grant Period Beg.

Grant Period End

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IV. BUDGET SUMMARY (cont.)

Budget Revisions: Submit a copy of this page, with appropriate revisions included. (Attach this to a brief letter of justification.) **Note:** Submit request at least **30 days** prior to expenditure of grant monies.

WUFAR Function	WUFAR Object	Amount Requested	First Revision	Second Revision
Instructions (100 000 Series) Activities dealing directly with the interaction between instructional staff and students.	a. Salaries (100s)			
	b. Fringe Benefits (200s)			
	c. Purchased Services (300s)			
	d. Non-Capital Objects (400s)			
	e. Other Objects (e.g., fees) (900s)			
	TOTAL Instruction			
Support Services—Pupil and Instructional Staff Services (in 210 000 and 220 000 Series) Support services are those which facilitate and enhance instructional or other components of the grant. This category includes staff development, supervision, and coordination of grant activities.	a. Salaries (100s)		_	
	b. Fringe Benefits (200s)			
	c. Purchased Services (300s)			
	d. Non-Capital Objects (400s)			
	e Other Objects (e.g., fees) (900s)			
	TOTAL Support Services— Pupil/Instructional Staff Services			
Support Services— Administration	a. Salaries (100s)			
(Associated with functions in 230 000 series and above.) Includes general; building; business; central service administration, and insurances.	b. Fringe Benefits (200s)			
	c. Purchased Services (300s)			
	d. Non-Capital Objects (400s)			
	e. Other Objects (e.g., fees) (900s)			
	TOTAL Support Services—Admin.			
	TOTAL BUDGET			

		V. DPI ACTION (DPI Use Only)				
Program Area Approval						
Approved	Signature of DPI Consultant			Date Signed Mo./Day/Yr.		
☐ Not Approved	>					
Comments (if not an	proved)					

Comments (if not approved)