

**SCRIPT:** Thank you for your willingness to participate in a school focus group today. My name is FACILITATOR NAME, and I am FACILITATOR ROLE. Before we begin, it is important you understand the following information about the focus group:

1. The focus group will be around 30 minutes in length.
2. All responses provided by focus group participants will be completely anonymous. Your name will not be tied to any response you give.

**Today's Focus Group: *TOPIC***

One of the primary goals of our school is to improve TOPIC. TOPIC is defined as DEFINITION. The main way we currently monitor student progress around TOPIC is through ASSESSMENT TOOL. THIS TOOL tells us EXPLAIN. I am going to ask you some today questions to help us better understand student the student data listed in these sources.

Several of the questions will ask you to provide examples. When responding, please do not use any specific teacher or student names.

It is important that everyone in the group has the opportunity to respond throughout today's focus group. For each question, I will call on an initial student to respond. From there, we will whip around the circle, providing opportunities for each student to speak. If you do not have anything to add for a particular question, you can say pass, and we will move to the next person.

Are there any questions before we begin?

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**Gallup Student Poll Example**

**SCRIPT:** Thank you for your willingness to participate in a school focus group today. My name is Nick Kohn, and I am the Director of Strategic Leadership for the district. Before we begin, it is important you understand the following information about the focus group:

1. The focus group will be around 30 minutes in length.
2. All responses provided by focus group participants will be completely anonymous. Your name will not be tied to any response you give.

**Today's Focus Group: *Student Engagement***

One of the primary goals of our school is to improve student engagement. Student engagement is defined as “a student’s cognitive, behavioral, and emotional investment in learning at school.” The main way we currently monitor student engagement is through the Gallup Student Poll/Grade 3-4 Engagement Survey administered in October. The poll/survey asks students to respond to a number of statements about their experience in our school. I am going to ask you some today questions to help us better understand student responses to these statements.

Several of the questions will ask you to provide examples. When responding, please do not use any specific teacher or student names.

It is important that everyone in the group has the opportunity to respond throughout today's focus group. For each question, I will call on an initial student to respond. From there, we will whip around the circle, providing opportunities for each student to speak. If you do not have anything to add for a particular question, you can say pass, and we will move to the next person.

Are there any questions before we begin?